



Prime Time Productions

2009 - 2010

Prime Time Productions (PTP) **Team Member Application**

Review of applications will start March 2nd. Interviews will start March 3rd and will continue until all positions are filled.

All applications should be given to Chad Disharoon in the UNIVERSITY HOUSING and FOOD SERVICE OFFICE (behind Shasta Hall)

Prime Time Productions Mission Statement

Prime Time Productions strives to strengthen and embody the overall mission of University Housing and Food Service community by developing programs that entertain and enrich the educational and social lives of residence hall students. Members are committed to providing a variety of intentional activities in a welcoming environment that upholds the overall department's commitment to diversity and social justice. Members are given the opportunity to achieve personal growth, develop leadership skills, and build new relationships throughout the academic year.

To keep all of these great things going it is important to have strong programmers.

Benefits of being a member of the Prime Time Productions Team include:

- Paid position (see individual job description for pay rate)
- Earn one academic unit (1.0) (HCSV 189A) for serving as a PTP Board member
- Priority registration
- Priority Housing if you want to live in University Housing (not required)
- Working with quality performers, talent agencies, and other entertainment entities
- Free shirts, meals, and lots of other goodies
- Attending conferences:
 - November 2009, NACA West
 - February 2010, NACA Nationals
- Getting to know residents and members of other student organizations and campus departments
- Gain transferable skills including organization, communication, and event planning

PTP Team Requirements:

- Must have a demonstrated interest in student leadership and event planning.
- Must have lived in University Housing for at least one year
- Must be in good academic standing (at least cumulative GPA of 2.0)
- Must be enrolled in at least 6 units at CSU, Chico (upper-class standing highly preferred)
- Must be in good disciplinary standing
- **Please see specific job description for additional requirements.**

Prime Time Productions (PTP)
Team Member Application 2009-2010

Please turn in application ASAP to
Chad Disharoon in the University Housing and Food Service Office.
Application review will begin March 2nd and will continue until all positions are filled.
Interviews will start March 3rd.

Please provide the PTP Interview Committee with the following information. You may create your own format, but it must be legible. The questions that follow are designed to collect information about your background, your interests, and your future plans.

Name: _____ Mailing Address: _____

Cell Phone #: _____ Email: _____

Wildcat ID #: _____ Current GPA: _____

Please place a check beside the position you are interested in:

- Diversity and Social Awareness Coordinator**
- Technical Coordinator (2 positions)**
- Graphic Designer**
- Public Relations Coordinator**
- Interested in serving in some leadership capacity, but not the positions above***- Check here if you're interested in getting involved with a PTP committee.

Please attach your answers on a separate sheet to the following questions:

1. List activities, school or non-school related, in which you have been involved, or activities that you are proud of and have made a difference in your life.
2. In 350 words or less, please analyze the role PTP should play in the residence halls. This essay should reflect your experiences from your life, opinions you have developed and reasons supporting these opinions.

Resumes and letters of intent are encouraged, but are not required.

Letters of Evaluation:

Please provide two letters of evaluation. See Independent Evaluation form.

You will be contacted if selected for an interview.

All candidates will be notified in person.
Interested? Questions? Please feel free to email
Chad Disharoon, PTP Advisor @ kdisharoon@csuchico.edu

INDEPENDENT EVALUATION OF APPLICANT

Name of Applicant _____
Last First

Instructions:

One form should be completed by an individual, of the applicant's choice, in each of the following categories. Only one category per individual. (Please check the appropriate space):

___ An individual who can discuss the applicant's potential for leading students and who can attest to the applicant's character.

___ A faculty member who can attest to the applicant's academic and leadership potential.

The student named above has applied for consideration for the 2009-10 Prime Time Productions (PTP) board at CSU, Chico. Members of PTP plan residence hall events to include: lectures, entertainment, recreation programs, social issues, and health and wellness programs. Selected members will also be working 10-15 hours a week and will be paid an hourly rate.

To assist in the interview process, the students and administration of UHFS would like your candid evaluation of this applicant's personal characteristics, potential for leadership and motivation.

Your evaluation will become part of the applicant's confidential file, intended for use by the PTP Selection Committee,

Name: _____

Title: _____

Length of time you have known the applicant: _____

In what capacity have you known applicant: _____

Please use the other side of this form for your evaluation of the applicant or attach a separate letter of recommendation.