



Organizations/Publications Serving Minority and Women Professionals

WIDE OUTREACH

Affirmative Action Register (www.aar-eeo.com/index.html)

8356 Olive Boulevard
St. Louis, MO 63132
Phone: (800) 537-0655
Fax: (314) 997-1788

This publication is the national Equal Employment Opportunity (EEO) recruitment publication directed to underrepresented groups and all other applicants. It contains a listing of professional, managerial, and administrative positions in all employment sectors, including many opportunities in higher education. Publication on their website is at no additional charge to the employer.

American Association of Affirmative Action (www.affirmativeaction.org/)

1129 20th Street, NW Suite 510
Washington, DC 20036
Phone: (800) 252-8952

The American Association for Affirmative Action is the association of professionals managing affirmative action, equal opportunity, diversity and other human resource programs.

Contact Rusty Jackson, Executive Director of AAAA for information regarding job postings on-line.

MOLIS (Minority On-line Information Service) (<http://content.sciencewise.com/molis/>)

MOLIS Information Coordinator
555 Quince Orchard Road, Suite 360
Gaithersburg MD 20878
Phone: (800) 875-2562
Fax: (301) 975-0109

The Minority On-Line Information Service (MOLIS) is your source for information on minority institutions and minority targeted opportunities. Containing a database of over 220 minority institutions, it is a one-stop source of in-depth information about participating Hispanic-serving Institutions, Historically Black Colleges and Universities, Predominantly Black Colleges and Universities, Tribal Colleges and Universities, and other minority institutions. The on-line service has over 65,000 users who subscribe to their e-mail service and receive job announcements based on their keyboard selections.

Ford Foundation (<http://www4.nas.edu/FFellows/ffellows.nsf/>)

320 East 43 Street
New York NY 10017
Phone: (212) 573-5000

This directory contains information on Ford Foundation Postdoctoral fellowship recipients awarded since 1980 and Predoctoral and Dissertation Fellowships awarded since 1986. The directory was created to serve as a resource for university officials seeking to attract a diversity in the campus environment.

MWDD, Minority and Women Doctoral Directory (www.mwdd.com)

10540 Barnett Valley Road
Sebastopol CA 95472
Phone: (707) 829-0765
Fax: (707) 829-0762

The directories include up-to-date information on candidates who have recently received, or are soon to receive, a doctoral or master's degree. The list of candidates includes name, address, area of specialization, topic of dissertation, and current employment status, if applicable. The current directories are published annually, and are available by October 1st. Archives directories are available on their website.

Note: The Office of Employment Practices and Diversity purchases the directory each year and will duplicate appropriate pages for search committees upon approval of the recruitment plan.

Directory of Minority Ph.D. and M.F.A. Candidates and Recipients (www.cic.uiuc.edu/)

Committee on Institutional Cooperation
302 East John Street
Suite 1705
Champaign IL 61820
Phone: (217) 265-8005

This directory is published annually and is generally available by October 1st. The directory lists minority graduate students who have completed or are expected to complete the Ph.D. or M.F.A. degree. Candidates are listed by degree and specialization.

Note: The Office of Employment Practices and Diversity purchases the directory each year and will duplicate appropriate pages for search committees upon approval of the recruitment plan.

Black Issues in Higher Education (www.BlackIssues.com/)

Cox, Matthews & Associates, Inc.
10520 Warwick Avenue, Suite B-8
Fairfax VA 22030
Phone: (703) 385-2981
Fax: (703) 385-1839

This publication is the nation's only news magazine dedicated exclusively to minority issues in higher education. Published biweekly, it provides in-depth coverage of relevant educational concerns. Black Issues publishes a special report each year that features its annual ranking of the top 100 institutions that confer the largest number of degrees to students of color in the United States. The report (available on their website) details undergraduate, graduate, and terminal degrees granted by institutions.

Hispanic Outlook in Higher Education (www.HispanicOutlook.com/)

210 Route 4 East, Suite 310
Paramus NJ 07652
Phone: (201) 587-8800
Fax: (201) 587-9105

This publication reaches a broad audience of educators, administrators, students, student services, and community-based organizations. It's readership is primarily composed of progressive decision makers in academia and in the public and private sectors. Hispanic Outlook publishes a report ranking the top 100 institutions granting the largest number of degrees to Hispanic students in the United States. The report is available on their website.

Office of Women in Higher Education (link via www.acenet.org/)

Judith A. Sturnick, Ph.D., Director
Deborah Ingram, Coordinator for Women's Programs
Patrice Johnson
One Dupont Circle, NW
Washington, DC 20036
Phone: (202) 939-9390
Fax: (202) 785-8056

The mission of the Office of Women in Higher Education (OWHE), its programs, and The Network (a state-based affiliate) is to identify qualified women leaders, develop leadership skills, and advance them into deanships, vice presidencies, and presidencies of higher education institutions, or equivalent positions.

Association of American Colleges and Universities (www.aacu-edu.org/)
Program on the Status and Education of Women

1818 R Street, N.W.
Washington, DC 20009
Phone: (202) 884-7425
Fax: (202) 265-9532

The Association of American Colleges and Universities (AAC&U) is an institutional membership higher education association. Its members are associate-, baccalaureate-, and graduate-degree granting colleges and universities.

Their publication, *On Campus with Women* (OCWW), sponsored by AAC&U's Program on the Status and Education of Women (PSEW), provides readers with the most up-to-date information on women in higher education. It focuses on women's leadership, the campus climate, curriculum and pedagogy, and the newest research about women.

National Alliance for Black School Educators (www.nabse.org/)

2816 Georgia Avenue N.W.

Washington DC 20001

Phone: (202) 483-1549

NABSE, a 5,000 plus member, nonprofit organization, is the nation's largest network of African American educators. NABSE is dedicated to improving the educational accomplishments of African American youth through the development and deployment of instructional and motivational methods that increase levels of inspiration, attendance and overall achievement.

NABSE seeks to promote and facilitate the education of all students, especially those of African descent and establish a coalition of African American educators and others directly and indirectly involved in the educational process.

NABSE is pleased to post professional employment opportunities for its members from employers committed to workplace diversity. All positions are posted for 60 days. Please contact NABSE if you have any questions, suggestions or to advise us that a listed job needs updating.

Women in Higher Education (<http://www.wihe.com/>)

1934 Monroe Street

Madison WI 53711

Phone: (608) 251-3232

Fax: (608) 284-0601 FAX

Now completing its ninth year, this is the only monthly news journal designed to reach thousands of women leaders on campuses all over the USA, Canada, and worldwide on the Internet. Employers can reach more than 12,000 women readers each month. Low rates, compared to many academic publications, reflect their philosophical value of offering a wide range of campus job opportunities to women.

In 1999, Career Connections ads increased by 27% over 1998. Schools and executive recruiters have valued this site as a resource to recruit women for leadership positions in higher education.

ATHLETICS

Black Coaches Association (<http://bcasports.org/>)

P.O. Box 4040

Culver City CA 90231

Phone: (310) 608-5463

Fax: (310) 900-1680

The Black Coaches Association is a non-profit organization whose primary purpose is to foster the growth and development of all minorities at all levels of sports, both nationally and internationally.

The BCA provides the "Personnel Line" as a service to its members. BCA members are encouraged to visit the BCA's website frequently to review new position listings. Members who have joined their e-mail list are notified when new jobs are posted.

National Collegiate Athletic Association (<http://www.ncaa.org/>)

6201 College Blvd.
Overland Park KS 66211
Phone: (913) 339-1906
Fax: ((913) 339-0031

The National Collegiate Athletic Association is the organization through which the nation's colleges and universities speak and act on athletics matters at the national level. It is a voluntary association of more than 1,200 institutions, conferences, organizations and individuals devoted to the sound administration of intercollegiate athletics.

General classified advertising is offered at NCAA Online (www.ncaa.org/market/ads). Advertisers are invited to use The Market to locate candidates for positions open at their institutions. Advertisements are published each day, Monday through Friday.

BUSINESS

American Association of Hispanic Certified Public Accountants (<http://www.aahcpa.org/>)

100 N. Main Street, PMB 406
San Antonio, TX 78205
Phone: (203) 255-7003
Fax: (203) 259-2872

The American Association of Hispanic Certified Public Accountants is nationally recognized as a leading professional organization in business, economics and education. The Association is a national organization with the primary purpose of helping Hispanic students, accountants and CPAs enhance their professional capabilities while expanding Hispanic representation in the nation's work force.

National Association of Black Accountants (<http://www.nabainc.org/>)

7249 Hanover Parkway
Greenbelt MD 20770
Phone: (301) 474-6222
Fax: (301) 474-3134

NABA is a nationwide professional association with the primary purpose of developing, encouraging and serving as a resource for greater participation by African-Americans and other minorities in the accounting and finance professions, both in industry and education.

Publications of the National Association of Black Accountants, Inc. are distributed to a wide range of business professionals and students nationwide. Its readership includes individuals with experience in finance, accounting, government, academia, and both the private and public sectors.

Conference of Minority Public Administrators (<http://www.aspanet.org/index.htm>)

1120 G Street, NW, Suite 700
Washington, DC 20005
Phone: (202) 393-7878
Fax: (202) 638-4952

With a diverse membership composed of more than 10,000 practitioners, scholars, teachers and students, ASPA is the largest and most prominent professional association in the field of public administration.

Get a jump on the hard-copy edition of The Recruiter with The Recruiter Online (www.aspanet.org/recruiter/recruit.htm). Job listings are posted as they come in and some listings are posted exclusively in the online edition.

National Forum for Black Public Administrators (www.nfbpa.org/)

777 North Capitol Street, N.E., Suite 807
Washington, DC 20002, U.S.A.
Phone: (202) 408-9300
Fax: (202) 408-8558

NFBPA is rapidly emerging as the nation's premier association of Black public leadership, with a growing and proud reputation for strengthening the capacity of state and local government managers in a multitude of disciplines, through intensive training, professional development programs, and a powerful network of Black public leadership.

The NFBPA mission is to serve the magnet organization for linking public, private and academic institutions into an effective network to support interdisciplinary communications, management innovation and professional development among Blacks choosing public service careers.

National Black MBA Association, Inc. (www.nbmbaa.org/)

180 N. Michigan Ave.
Suite 1400
Chicago, IL 60601
Phone: (312) 236-BMBA (2622)
Fax: (312) 236-4131

The National Black MBA Association, Inc., (NBMBAA), is a business organization which leads in the creation of economic and intellectual wealth for the Black community.

The National Black MBA Association, Inc. can help you leverage internet access to reach the brightest minority management talent. A brief overview of our services includes National Conference Job Matching, job postings in the Black MBA Magazine, the official publication of the National Black MBA Association, the Job Posting System which is a fast and economical way of making your opportunities available to the African American professional market, a Database Search which saves significant time and money in the quest for African American professionals in a wide range of disciplines, and an Internet Job Matching System which will enable subscribing recruiters to access thousands of resumes of African American and other minorities in a wide range of disciplines.

COMMUNICATIONS

Asian American Journalist Association (www.aja.org/)

1182 Market Street
Suite 320
San Francisco, CA 94102
Phone: (415) 346-2051

The Asian American Journalists Association is a non-profit organization with approximately 1,700 members in seventeen chapters nationwide and in Asia.

Job listings, or any inquiries about posting, should be sent to post@aja.org. Your listing, if selected, will be posted for one week at no charge, on our Membership Listserv. Exerpts from the listerv are posted on this web page.

We accept jobs in print, radio, television, and new media journalism, as well as announcements for academic positions, non-profit work, fellowships and internships. Positions must be full-time and permanent, and pertain to reporting, writing, editing, publishing, producing, directing, or teaching. We do not post sales, marketing, administrative or technical positions.

National Lesbian and Gay Journalists Association (www.nlgja.org/)

2120 L Street, NW
Suite 840
Washington, DC 20037
Phone: (202) 588-9888
Fax: (202) 588-1818

Since its founding in 1990, NLGJA has grown to a 1,000-member, 19-chapter organization in the United States and affiliations in Canada and Germany. One of the Association's goals is to enhance the professionalism, skills and career opportunities for gay and lesbian journalists. Jobs are listed for a two-week period. To submit a job listing, e-mail info@nlgja.org.

National Newspaper Publishers Association (www.nnpa.org/)

3200 13th Street N.W
Washington, DC 20010 .
Phone: (202)588-8764
Fax:(202) 588-5029

The National Newspaper Publishers Association is a trade association founded in 1940 to bring together publishers of African-American-owned newspapers toward the advancement of their mutual interests and professional concerns.

EDUCATION (BILINGUAL)

National Association for Bilingual Education (NABE) (www.nabe.org/)

1220 L Street, NW
Suite 605
Washington, DC 20005-4018
Phone: (202) 898-1829
Fax: (202) 789-2866

Promoting educational excellence and equity through bilingual education, the National Association for Bilingual Education (NABE) is the only national organization exclusively concerned with the education of language-minority students in American schools.

The educational professionals who are NABE members work in all disciplines, in all specialties, and at all levels from preschool through postgraduate education.

HEALTH/MEDICINE

American Medical Women's Association, Inc. (AMWA) (www.amwa-doc.org/index.html)

801 North Fairfax Street, Suite 400
Alexandria, VA 22314
Phone: (703)838-0500
Fax: (703)549-3864

The American Medical Women's Association (AMWA) is an organization of 10,000 women physicians and medical students dedicated to serving as the unique voice for women's health and the advancement of women in medicine. JAMWA is the official publication of AMWA. To obtain information about advertising, visit: <http://jamwa.amwa-doc.org/sponsor.htm#address>.

LIBRARY SCIENCE

ALA Office for Literacy and Outreach Services (OLOS) (www.ala.org/olos/)

University of Wisconsin College Library
600 North Park Street
Madison WI 53706
Phone: (608) 263-7146

The Office for Literacy and Outreach Services (OLOS) serves the American Library Association (ALA) by supporting and promoting literacy and equity of information access initiatives for traditionally underserved populations.

For more information, visit the ALA web site, www.ala.org/.

Black Caucus of the American Library Association (www.bcala.org/)

P.O. Box 1738

Hampton, VA 23669

Phone: 1-800-545-2433

The Black Caucus of the American Library Association serves as an advocate for the development, promotion, and improvement of library services and resources to the nation's African American community; and provides leadership for the recruitment and professional development of African American librarians.

BCALA publishes a bi-monthly newsletter publicizing the activities of African American librarians and disseminating information on developments of interest to its membership. It also issues a bi-annual directory of the membership to improve communications and foster networking efforts.

MATHEMATICS/STATISTICS

Association of Women in Mathematics (www.awm-math.org/)

4114 Computer & Space Sciences Building

University of Maryland

College Park, MD 20742-2461

Phone: (301) 405-7892

Fax: (301) 314-9363

The Association for Women in Mathematics (AWM) is a non-profit organization founded in 1971. Their continuing goal is to encourage women in the mathematical sciences. AWM currently has more than 4,100 members (women and men) representing a broad spectrum of the mathematical community — from the United States and around the world!

AWM members receive the Newsletter six times per year which includes information on submitting articles and advertising as well as reprints of selected articles.

The AWM web site receives over 5,000 visitors per month (and growing!), and these visitors are primarily female mathematicians and statisticians, both students and practitioners.

AWM accepts online advertisements of interest to the AWM membership. All institutions and programs advertising on the AWM Web Site must be Affirmative Action/Equal Opportunity designated. For information on how to advertise on the web, visit the following website: <http://www.awm-math.org/ads/guidelines.html>.

SCIENCE/TECHNOLOGY

American Association of Blacks in Energy (AABE) (www.aabe.org/)

927 15th Street, N.W. Suite 200

Washington, D.C. 20005

Phone: (800)466-0204

Fax: (202)371-9218

The American Association of Blacks in Energy (AABE) is a national association of energy professionals founded and is dedicated to ensure the input of African Americans and other minorities into the discussion and development of energy policies, regulations, R&D technologies and environmental issues in the United States.

Employment opportunities are posted on-line at www.aabe.org/employment.htm.

Association of Women in Science (www.awis.org/)

1200 New York Ave., Suite 650

Washington, DC 20005

Phone: (202) 326-8940

Fax: (202) 326-8960

AWIS is dedicated to the achievement of equity and full participation of women in all areas of science and technology.

The Association for Women in Science began advertising on the Website in 1997 and has since attracted ever-increasing numbers of job openings from industries, government agencies and academia. For more information on placing an ad, link to www.awis.org/html/jobs.html. Any questions can be addressed to Publications Manager at the National Office.

National Society of Black Engineers (www.nsbe.org/)

1454 Duke St.

Alexandria, VA 22314.

Phone: (703)549-2207

NSBE's mission is to increase the number of culturally responsible black engineers who excel academically, succeed professionally, and positively impact the community. Members may search jobs nationwide and post their resumes directly to recruiter e-mail for FREE. An on-line resume database service is available to students and professionals

Recruiters may take advantage of unlimited job posting opportunities with Quarterly and Annual Subscription purchase. NSBE offers a resume referral service, matching employment criteria with the right candidate.

For more information, click and go to www.nsbe.org/woozone/jobpost.html,

Society of Hispanic Professional Engineers (www.shpe.org/)

5400 E. Olympic Blvd., Suite 210
Los Angeles, CA 90022
Phone: (323)725-3970
Fax: (323)725-0316

The Society of Hispanic Professional Engineers, Inc., is a national not-for profit organization that promotes Hispanics in engineering, math and science. SHPE continues to expand at an aggressive pace and currently includes 170 student chapters with more than 5,300 student members and 42 professional chapters with over 1,500 professional members. SHPE is committed to helping the nation fill a growing need for engineers and scientists in this decade and beyond.

A mailing list, and an archive have been created for candidates and employers. Visit the Jobs section for more information, www.shpe.org/jobs/index.htm.

Society of Women Engineers (www.swe.org/)

20 Wall Street, Eleventh Floor
New York, NY 10005-3902
Phone: (212) 509-9577
Fax: (212) 509-0224

The Society of Women Engineers is a non-profit educational and service organization of graduate engineers and women and men with equivalent engineering experience.

Career assistance is available on-line with job matching, resume posting, and job listings.

Society for Advancement of Chicanos and Native Americans in Science (SACNAS)

(www.sacnas.org/)

P.O. Box 8526
Santa Cruz CA 95061
Phone: (831) 459-0170
Fax: (831) 459-0194

The mission of SACNAS is to encourage Chicano/Latino and Native American students to pursue graduate education and obtain the advanced degrees necessary for research careers and science teaching professions at all levels.

The SACNAS Employment "Hot Opportunities" listings post job announcements. Applicants click on the job title to read a complete job description. To place a conference program or web ad, contact SACNAS at Web Advertising, webads@sacnas.org.

SOCIAL SCIENCES

National Association of Black Social Workers (www.nabsw.org/)

8436 West McNichols
Detroit, Michigan 48221
Phone: (313) 862-6700
Fax: (313) 862-6998

Through the development of national and international education conferences, the organization provides professional leadership to local, national and global communities.

The organization recently celebrated its 30th Anniversary with a membership that represents the many facets of social work practice and education.

The NABSW Office of Students Affairs (OSA) is concerned with the recruitment and retention of students and faculty of African ancestry in schools of social work, as well as social work curriculum development.

National Conference of Black Political Scientists (NCOBPS)

(<http://democracy.ncat.edu/ncobps3/>)

Dr. Joseph P. McCormick, 2nd
Department of Political Science
Howard University
Room 144 Douglass Hall
Washington DC 20059
Phone: (202) 806-9348
Fax: (202) 265-3527

The National Conference of Black Political Scientists (NCOBPS) is organized to study, enhance, and promote the political aspirations of people of African descent living in America. It is organized primarily as an intellectual vehicle and an educational instrument.

The NCOBPS publishes a quarterly newsletter and an annual review.

WOMEN'S STUDIES

National Women's Studies Association (www.nwsa.org/)

University of Maryland
7100 Baltimore Blvd., Ste. 500
College Park MD 20740
Phone: (301) 403-0525
Fax: (301) 403-4137

NWSA supports and promotes feminist/womanist teaching, learning, research, and professional and community service at the pre-K through post-secondary levels and serves as a locus of information about the inter-disciplinary field of Women's Studies for those outside the profession. NWSA publishes a newsletter NWSAction, the quarterly NWSA Journal and other publications

Jobs are posted on-line at <http://www.nwsa.org/announce.htm>.

The NWSA site also hosts the following site:

Women of Color Caucus (www.nwsa.org/woc.htm)

Pat Washington, Women's Studies
San Diego State University
5500 Campanile Drive
San Diego CA 92182-8138