



CALIFORNIA STATE UNIVERSITY, CHICO

2008-2009 COMMON DATA SET

January 21, 2009

A. GENERAL INFORMATION

A1. Address Information

Name of College or University	California State University, Chico
Mailing Address, City/State/Zip	400 West First Street, Chico, CA 95929-0722
Street Address (if different), City/State/Zip	
Main phone	530-898-4636 (530-898-info)
WWW Home Page Address	http://www.csuchico.edu
Admissions Phone Number	530-898-4428
Admissions toll-free number	800-542-4426
Admissions Office Mailing Address, City/State/Zip	Chico, CA 95929-0722
Admissions Fax number	530-898-6456
Admissions E-mail Address	info@csuchico.edu
URL application site on the Internet	www.csumentor.edu

A2. Source of institutional control

<input checked="" type="checkbox"/>	Public
<input type="checkbox"/>	Private (nonprofit)
<input type="checkbox"/>	Proprietary

A3. Classify your undergraduate institution:

<input checked="" type="checkbox"/>	Coeducational college
<input type="checkbox"/>	Men's college
<input type="checkbox"/>	Women's college

A4. Academic year calendar

<input checked="" type="checkbox"/>	Semester	<input type="checkbox"/>	4-1-4
<input type="checkbox"/>	Quarter	<input type="checkbox"/>	Continuous
<input type="checkbox"/>	Trimester	<input type="checkbox"/>	Differs by program

A5. Degrees offered *Certificates are below an AA degree.

<input checked="" type="checkbox"/>	Certificate*	<input checked="" type="checkbox"/>	Post-bachelor's certificate
<input type="checkbox"/>	Diploma	<input checked="" type="checkbox"/>	Master's
<input type="checkbox"/>	Associate	<input checked="" type="checkbox"/>	Post-master's certificate
<input type="checkbox"/>	Transfer	<input type="checkbox"/>	Doctoral
<input type="checkbox"/>	Terminal	<input type="checkbox"/>	First professional
<input checked="" type="checkbox"/>	Bachelor's	<input type="checkbox"/>	First professional certificate

B. ENROLLMENT AND PERSISTENCE

Note: The IPEDS definition of first-time freshmen includes first-time students at the freshmen, sophomore, junior, or senior level. The definition of undergraduates includes any student enrolled in a bachelor's degree program including post-baccalaureate students. These definitions may differ from other institutional views of the data. Local data was used for B1 and B2, and may differ slightly from official IPEDS counts.

B1. Institutional Enrollment—Men and Women. Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2008.

	FULL-TIME		PART-TIME	
	MEN	WOMEN	MEN	WOMEN
UNDERGRADUATES				
Degree-seeking, first-time freshmen	1,308	1,420	26	11
Other first-year, degree-seeking	684	750	65	59
All other degree-seeking	5,051	5,220	494	716
Total degree-seeking	7,043	7,390	585	786
All other undergraduates enrolled in credit courses				
Total undergraduates	7,043	7,390	585	786
FIRST PROFESSIONAL				
First-time, first-professional students				
All other first-professionals				
Total first-professional				
GRADUATE				
Degree-seeking, first-time	57	103	19	49
All other degree-seeking	130	199	132	180
All other graduates enrolled in credit courses	106	257	38	58
Total graduate	293	559	189	287

Total all undergraduate students:	15,804
Total all graduate and professional students:	1,328
GRAND TOTAL ALL STUDENTS:	17,132

B2. Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2008.

	DEGREE-SEEKING FIRST-TIME FIRST-YEAR*	DEGREE-SEEKING UNDERGRADUATES (INCLUDES FIRST-TIME FIRST YEAR)
Non-resident aliens	33	351
Black, non-Hispanic	74	365
American Indian/Alaskan Native	25	155
Asian or Pacific Islander	183	931
Hispanic	425	1,978
White, non-Hispanic	1,839	10,505
Race/ethnicity unknown	186	1,519
Total	2,765	15,804

PERSISTENCE

B3. Number of degrees awarded by your institution from July 1, 2007, to June 30, 2008.

Certificate/diploma	
Associate degrees	
Bachelor's degrees	3,005
Postbachelor's certificates	450
Master's degrees	353
Post-master's certificates	28
Doctoral degrees	
First professional degrees	
First professional certificates	

GRADUATION RATES (2000 Cohort). Data for 2001 will be updated in May 2008.

Items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2008 Web-based survey.

NOTE: Completers are defined as students in the initial cohort who entered CSU, Chico as a full-time, first-time freshman, and graduated within the California State University System.

For Bachelor's or Equivalent Programs - 2001 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2001. Include in the cohort those who entered your institution during the summer term preceding fall 2001.

B4. Initial 2001 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students: **2,092**

B5. Of the initial 2001 cohort, how many did not persist and did not graduate for the following reasons: deceased, permanently disabled, armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: **0**

B6. Final 2001 cohort, after adjusting for allowable exclusions: **2,090**

B7. Of the initial 2001 initial cohort, how many completed the program in four years or less (by August 31, 2005): **314**

B8. Of the initial 2001 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2005 and by August 31, 2006): **591**

B9. Of the initial 2001 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2005 and by August 31, 2006): **192**

B10. Total graduating within six years (sum of questions B7, B8, and B9): **1,097**

B11. Six-year graduation rate for 2001 cohort (question B10 divided by question B6): **52 %**

Note: B12 to B21 refer to two-year institutions.

RETENTION RATES

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2007 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons:

deceased, permanently disabled, armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

B22. For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in fall 2007 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in fall 2008? 79 %

C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

APPLICATIONS

C1. First-time, first-year (freshman) students: Provide the number of degree-seeking first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2008. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, non-admission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

Total first-time, first-year (freshman) men who applied	6,605
Total first-time, first-year (freshman) women who applied	8,464
Total first-time, first-year (freshman) men who were admitted	5,690
Total first-time, first-year (freshman) women who were admitted	7,476
Total full-time, first-time, first-year (freshman) men who enrolled	1,308
Total part-time, first-time, first-year (freshman) men who enrolled	26
Total full-time, first-time, first-year (freshman) women who enrolled	1,420
Total part-time, first-time, first-year (freshman) women who enrolled	11

C2. Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability).

Do you have a policy of placing students on a waiting list? NO

ADMISSION REQUIREMENTS

C3. High school completion requirement

Check the appropriate box to identify your high school completion requirement for degree-seeking entering students

<input checked="" type="checkbox"/>	High school diploma is required and GED is accepted
<input type="checkbox"/>	High school diploma is required and GED is not accepted
<input type="checkbox"/>	High school diploma or equivalent is not required

C4. Does your institution require or recommend a general college preparatory program for degree-seeking students?

<input checked="" type="checkbox"/>	Required
<input type="checkbox"/>	Recommended
<input type="checkbox"/>	Neither required nor recommended

C5. Distribution of high school units required and/or recommended. Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	Units required	Units recommended
Total academic units	15	
English	4	
Mathematics	3	
Science (1 Life; 1 Physical)	2	
Of these, units that must be lab	2	
Foreign language	2	
Social studies (to include US History)	2	

	Units required	Units recommended
History		
Academic electives	1	
Computer Science		
Visual/Performing Arts	1	
Other (<i>specify</i>)		

BASIS FOR SELECTION

C6. Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? NO

C7. Relative importance of each of the following academic and nonacademic factors in your first-time, first- year, degree-seeking (freshman) admission decisions.

Academic	Very important	Important	Considered	Not considered
Rigor of secondary school record				X
Class rank				X
Academic GPA	X*			
Standardized test scores	X			
Application Essay				X
Recommendation				X
Non-academic				
Interview				X
Extracurricular activities				X
Talent/ability				X
Character/personal qualities				X
First generation				X
Alumni/ae relation				X
Geographical residence		X		
State residency		X		
Religious affiliation/commitment				X
Racial/ethnic status				X
Volunteer work				X
Work experience				X
Level of applicant's interest				X

*GPA determined by using 10th, 11th and 12th grade college preparatory courses only (excluding PE).

SAT & ACT POLICIES

C8. Entrance exams

A. Does your institution make use of SAT Reasoning, ACT or SAT Subject Test scores in **admission** decisions for first-time, first-year, degree-seeking applicants? YES

If yes, check the appropriate boxes below to reflect your institution's policies for use in admission for **Fall 2009**.

	ADMISSION				
	Require	Recommend	Require for some	Considered if submitted	Not used
SAT or ACT	X				

	ADMISSION				
	Require	Recommend	Require for some	Considered if submitted	Not used
ACT only					
SAT only					
SAT and SAT Subject Tests, or ACT					
SAT Subject Tests					

B. If your institution will make use of the ACT in **admission** decisions for first-time, first-year, degree-seeking applicants for **Fall 2009**, please indicate which ONE of the following applies (regardless of whether the writing score will be used in the admissions process):

ACT with Writing component required	
ACT without Writing component recommended	
ACT with or without Writing component accepted	X

C. Please indicate how your institution will use the **SAT or ACT essay** component; check all that apply:

For admission	
For placement	
For advising	
In place of an application essay	
As a validity check on the application essay	
No college policy as of now	X
Not using essay component	

D. **In addition**, does your institution use applicants' test scores for academic advising? **Yes, for placement in math and English.**

E. Latest date by which SAT or ACT scores must be received for fall-term admission: **March 31**

Latest date by which SAT Subject Test scores must be received for fall-term admission **March 31**

F. If necessary, use this space to clarify your test policies (e.g., if tests recommended for some students, or if tests not required of some students):

All freshmen applicants must submit SAT or ACT test scores regardless of high school GPA.

G. Please indicate which tests your institution uses for **placement** (e.g., state tests):

SAT	X
ACT	X
SAT Subject Tests	X
AP	
CLEP	
Institutional Exam	
State Exam (specify):	

FRESHMAN PROFILE

Provide percentages for **ALL enrolled degree-seeking full-time and part-time, first-time, first-year** (freshman) students enrolled in fall 2008 including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

C9. Percent and number of first-time, first-year (freshman) students enrolled in fall 2008 who submitted national standardized (SAT/ACT) test scores. Include information for ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores. Do not include partial test scores (e.g., mathematics scores but not critical reading for a category of students) or combine other standardized test results (such as TOEFL) in this item. Do not convert SAT scores to ACT scores and vice versa. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

Percent submitting SAT scores	89%
Number submitting SAT scores	2,449
Percent submitting ACT scores	31%
Number submitting ACT scores	862

	Mean	25th percentile	75th percentile
SAT Critical Reading	503	450	550
SAT Math	518	460	570
SAT Writing			
SAT Essay			
SAT Composite	1020	930	1110
ACT Composite	21	19	24
ACT English	21	18	24
ACT Math	22	19	25
ACT Writing			

Percent of first-time, first-year (freshman) students with scores in each range:

	SAT Critical Reading	SAT Math	SAT Writing
700-800	1	1	
600-699	11	16	
500-599	42	44	
400-499	38	33	
300-399	7	6	
200-299	1	0	
	100%	100%	

	ACT Composite	ACT English	ACT Math
30-36	0	3	2
24-29	28	23	34
18-23	57	50	47
12-17	15	22	17
6-11	0	2	0
below 6	0	0	0
	100%	100%	100%

C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

Percent in top tenth of high school graduating class	35%
Percent in top quarter of high school graduating class	76
Percent in top half of high school graduating class	100

Percent in bottom half of high school graduating class	0
Percent in bottom quarter of high school graduating class	0

Percent of total first-time, first-year (freshman) students who submitted high school class rank: 50%

C11. Percentage of all enrolled, degree-seeking first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale); report information only for those students from whom you collected high school GPA

Percent who had GPA of 3.75 and higher	9%
Percent who had GPA between 3.50 and 3.74	10%
Percent who had GPA between 3.25 and 3.49	17%
Percent who had GPA between 3.00 and 3.24	27%
Percent who had GPA between 2.50 and 2.99	33%
Percent who had GPA between 2.00 and 2.49	4%
Percent who had GPA between 1.00 and 1.99	0%
Percent who had GPA below 1.0	0%
	100%

C12. Average high school GPA of all degree-seeking first-time, first-year (freshman) students who submitted GPA: 3.12

Percent of total first-time, first-year (freshman) students who submitted high school GPA: 100%

ADMISSION POLICIES

C13. Application fee

	Yes	No	
Does your institution have an application fee?	\$ 55		
Can it be waived for applicants with financial need?	Only CA residents		
	Same fee	Free	Reduced
If you have an application fee and an on-line application option, please indicate policy for students who apply on-line.	X		

Can on-line application fee be waived for applicants with financial need? Yes

C14. Application closing date

Application closing date (fall):	November 30
Priority date:	October 1 to November 30

C15. Are first-time, first-year students accepted for terms other than the fall? Yes

C16. Notification to applicants of admission decision sent (fill in only one)

	On a rolling basis beginning (date):
X	By (date): March 1
	Other:

C17. Reply policy for admitted applicants (fill in only one)

	Must reply by (date):
	No set date
X	Must reply by May 1 or within 2 weeks if notified thereafter
	Other:

Deadline for housing deposit (MMDD): **No deposit, but first payment of \$1,000 due with application (April 2).**

Amount of housing deposit: **Not applicable**

Refundable if student does not enroll? **Yes, in full. Written request must be received 30 days prior to opening of residence halls.**

C18. Deferred admission: Does your institution allow students to postpone enrollment after admission? **Yes**

If yes, maximum period of postponement: **1 year - only for first time freshmen**

C19. Early admission of high school students: Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation? **No**

C20. Common Application: Question removed from CDS in 2006-2007.

EARLY DECISION AND EARLY ACTION PLANS

C21. Early decision: Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment? **No**

C22. Early action: Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college? **No**

D. TRANSFER ADMISSION - UNDERGRADUATES ONLY

FALL APPLICANTS

D1. Does your institution enroll transfer students? Yes

If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities? Yes

D2. Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall 2008. Note: Definition of undergraduates includes any student enrolled in a bachelor's degree program including post-baccalaureate students. This definition may differ from other institutional views of the data.

	Applicants	Admitted applicants	Enrolled applicants
Men	1,442	1,291	634
Women	1,734	1,584	709
Total	3,176	2,878	1,343

APPLICATION FOR ADMISSION

D3. Indicate terms for which transfers may enroll:

Fall	X
Winter	
Spring	X
Summer	

D4. Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman? No

If yes, what is the minimum number of credits and the unit of measure? _____

D5. Indicate all items required of transfer students to apply for admission:

	Required of all	Recommended for all	Recommended for some	Required for some	Not required
High school transcript				X	
College transcript(s)	X				
Essay or personal statement					X
Interview					X
Standardized test scores				X	
Statement of good standing from prior institution(s)	X				

D6. If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale): 2.00 CA residents (2.40 if non-resident)

D7. If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale): 2.00 CA residents (2.40 if non-resident)

D8. List any other application requirements specific to transfer applicants:
GPA of 2.40 required for non-residents of California.

D9. List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the "Rolling admission" column.

	Priority date	Closing date	Notification date	Reply date	Rolling admission
Fall	Oct. 1-Nov. 30		March		X
Winter					
Spring	Aug. 1-30		October		X
Summer					

D10. Does an open admission policy, if reported, apply to transfer students? No

D11. Describe additional requirements for transfer admission, if applicable:

Transfer students with fewer than 60 transferable semester units must qualify for admission based on high school GPA, test scores, and subject requirements. Admission based on available space.

TRANSFER CREDIT POLICIES

D12. Report the lowest grade earned for any course that may be transferred for credit: D

D13. Maximum number of credits or courses that may be transferred from a two-year institution:

70 semester credits or 84 quarter credits

D14. Maximum number of credits or courses that may be transferred from a four-year institution: N/A Unit type: _____

D15. Minimum number of credits that transfers must complete at your institution to earn an associate's degree: N/A

D16. Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree: **30 semester units**

D17. Describe other transfer credit policies:

Grade of "C" required in English composition, math above level of intermediate algebra, speech, and critical thinking for admission purposes.

E. ACADEMIC OFFERINGS AND POLICIES

E1. Special study options. Identify those programs available at your institution.

	Accelerated program	X	Honors program
X	Cooperative (education) program	X	Independent study
X	Cross-registration	X	Internships
X	Distance learning		Liberal arts/career combination
X	Double major	X	Student-designed major
X	Dual enrollment (high school scholar)	X	Study abroad
X	English as a Second Language	X	Teacher certification program
X	Exchange student program (domestic)		Weekend college
X	External degree program		Other (specify):

E2. Has been removed from the CDS.

E3. Areas in which all or most students are required to complete some course work prior to graduation.

X	Arts/fine arts	X	Humanities
X	Computer literacy	X	Mathematics
X	English (including composition)	X	Philosophy
	Foreign languages	X	Sciences (biological or physical)
X	History	X	Social science
	Other (describe):		

F. STUDENT LIFE

F1. Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2008 who fit the following categories.

	First-time, First-year freshmen	Undergraduates
Percent who are from out of state (exclude international and nonresident aliens from the numerator and denominator)	3%	2%
Percent of men who join fraternities	0	1
Percent of women who join sororities	0	1
Percent who live in college-owned, -operated, or -affiliated housing	62	1
Percent who live off campus or commute	38	99
Percent of students age 25 and older	0	12
Average age of full-time students	18	21
Average age of all students (full- and part-time)	18	22

F2. Activities offered

	Campus Ministries	X	Literary magazine	X	Radio station
X	Choral groups		Marching band	X	Student government
X	Concert band		Model UN	X	Student newspaper
X	Dance	X	Music ensembles	X	Student-run film society
X	Drama/theater	X	Musical theater	X	Symphony orchestra
	International Student Organization	X	Opera		Television station
X	Jazz band	X	Pep band	X	Yearbook

F3. ROTC (program offered in cooperation with Reserve Officers' Training Corps)

Army ROTC is offered:

	On campus
	At cooperating institution (name):

Naval ROTC is offered:

	On campus
	At cooperating institution (name):

Air Force ROTC is offered:

	On campus
	At cooperating institution (name):

F4. Housing: Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

X	Coed dorms	X	Special housing for disabled students
	Men's dorms	X	Special housing for international students
	Women's dorms	X	Fraternity/sorority housing
	Apartments for married students		Cooperative housing
X	Apartments for single students	X	Theme housing
	Other housing options (specify):		Wellness housing

G. ANNUAL EXPENSES FOR 2009-2010 (Estimated)

Provide 2009-2010 academic year costs of attendance for the following categories that are applicable to your institution.

NOTE: Final tuition and fees are dependent upon passage of the California state budget.

G1. Undergraduate full-time tuition, required fees, room and board (housing costs are finalized in March)

List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2009-2010 academic year (30 semester hours or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. **Required fees** include only charges that all full-time students must pay that are **not** included in tuition (e.g., registration, health, or activity fees.) Do **not** include optional fees (e.g., parking, laboratory use).

2009-2010 EXPENSES (Estimated)	FIRST-YEAR	UNDERGRADUATES
PRIVATE INSTITUTIONS:		
PUBLIC INSTITUTIONS		
In-district: (estimate)	\$4,008	Same as first year
In-state (out-of-district): (estimate)	\$4,008	
Out-of-state: (estimate)	\$14,178	
NONRESIDENT ALIENS: (estimate)	\$14,178	
REQUIRED FEES: (CSU, Chico fees) (estimate)	\$960	
ROOM AND BOARD: (on-campus) (2008-09)	\$8,718	
ROOM ONLY: (on-campus) (2008-09)	\$6,006	
BOARD ONLY: (on-campus meal plan) (2008-09)	\$2,712	

Other: For 2009-10, all students pay \$3,050 (CSU tuition) and \$960 (local campus fees). Non-residents of California pay an additional tuition of \$339/unit.

Comprehensive tuition/room/board fee _____
(if your college cannot provide separate tuition/room/board/fees)

G2. Number of credits per term a student can take for the stated full-time tuition:

Minimum	7
Maximum	None

G3. Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)? No

G4. If tuition and fees vary by undergraduate instructional program, describe briefly:

G5. Provide the estimated expenses for a typical full-time undergraduate student:

For 2009-10	Residents	Commuters (living at home)	Commuters (not living at home)
Books and supplies:	\$1,656	\$1,656	\$1,656
Room only:			
Board only:			
Transportation:	\$950	\$950	\$950
Other expenses: personal	\$1,950	\$1,950	\$1,950

G6. Undergraduate per-credit-hour charges (tuition only):

Private Institutions:	
Public Institutions, in-district:	
Public Institutions, in-state (out-of-district):	
Out-of-state:	\$339/unit
Non-resident Aliens:	\$339/unit

H. FINANCIAL AID

AID AWARDED TO ENROLLED UNDERGRADUATES

H1. Enter total dollar amount **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates (**using the same cohort reported in CDS Question B1, "total degree-seeking" undergraduates**) in the following categories (Note: If the data being reported are final figures for 2007-2008 academic year (see the next item below), use the 2007-2008 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). **Aid that is non-need-based but that was used to meet need should be reported in the need-based aid column.** (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for "non-need-based scholarship or grant aid" on the last page of the definitions section.)

Indicate the academic year for which data are reported for items H1, H2, H2A, and H6 below:

X	2008-2009 estimated for fall and spring
	2007-2008 final

Which needs-analysis methodology does your institution use in awarding institutional aid?

X	Federal methodology (FM)
	Institutional methodology (IM)
	Both FM and IM

	Need-Based (Include non-need-based aid used to meet need)	Non-Need-Based (Exclude non-need-based aid used to meet need)
Scholarships/Grants	\$	\$
Federal	\$18,109,397	\$10,500
State (i.e., all states, not only the state in which your institution is located)	\$16,570,356	\$50,250
Institutional: endowed scholarships, annual gifts and tuition funded grants awarded by the college excluding athletic aid and tuition waivers (which are reported below)	\$34,200	\$1,081,946
Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	\$0	\$1,132,112
Total Scholarships/Grants	\$34,713,953	\$2,274,808
Self-Help		
Student loans from all sources (excluding parent loans)	\$23,893,535	\$16,504,080
Federal Work-Study	\$8,257,250	
State and other (e.g., institutional) work-study/employment (Note: Excludes Federal Work-Study captured above)	\$0	\$0
Total Self-Help	\$32,150,785	\$16,504,080
Parent Loans	\$0	\$3,121,048
Tuition Waivers Note: Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.	\$0	\$513,222
Athletic Awards	\$230,520	\$280,282

H2. Number of Enrolled Students Receiving Aid: List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.** Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

Need-Based Awards	First-time Full-time Freshmen	Full-time Undergrad	Less than Full-time Undergrad
a) Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2008 cohort)	2,728	14,433	1,371
b) Number of students in line a who applied for need-based financial aid.	1,836	8,824	741
c) Number of students in line b who were determined to have financial need.	1,158	6,810	670
d) Number of students in line c who were awarded any financial aid.	1,138	6,666	632
e) Number of students in line d who were awarded any need-based scholarship or grant aid.	766	5,102	503
f) Number of students in line d who were awarded any need-based self-help aid.	641	3,621	329
g) Number of students in line d who were awarded any non-need-based scholarship or grant aid.	679	1,710	29
h) Number of students in line d whose need was fully met (exclude PLUS loans, unsubsidized and private alternative loans).	314	1,632	69
i) On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized and private alternative loans).	88%	87%	87%
j) The average financial aid package of those in line d . Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans and private alternative loans).	\$10,120	\$10,511	\$9,075
k) Average need-based scholarship or grant award of those in line e .	\$7,913	\$6,700	\$5,349
l) Average need-based self-help award (excluding PLUS loans, unsubsidized loans and private alternative loans) of those in line f .	\$5,024	\$5,593	\$5,449
m) Average need-based loan (excluding PLUS loans, unsubsidized loans and private alternative loans) of those in line f who were awarded a need-based loan.	\$3,538	\$4,736	\$5,052

H2A. Number of Enrolled Students Awarded Non-Need-Based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	First-time Full-time Freshmen	Full-time Undergrad	Less than Full-time Undergrad
n) Number of students in line a who had no financial need who were awarded institutional non-need-based scholarship or grant aid (exclude those receiving athletic awards and tuition benefits).	126	384	3
o) Average dollar amount of institutional non-need-based scholarship or grant aid awarded to students in line n .	\$1,467	\$1,978	\$2,341
p) Number of students in line a who were awarded an institutional non-need-based athletic grant or scholarship.	23	99	0
q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line p .	\$1,743	\$2,873	\$0

H3. Incorporated into H1 above.

NOTE: Graduates and loan types to include and exclude in CDS H4, H4a, H5 and H5a are listed below.

Include:

- * 2008 undergraduate class who graduated between July 1, 2007 and June 30, 2008 who started at your institution as first-time students, and received a bachelor's degree between July 1, 2007 and June 30, 2008.
- * Only loans made to students who borrowed while enrolled at your institution.
- * Co-signed loans.

Exclude:

- * Those who transferred in.
- * Money borrowed at other institutions.

H4. Provide the percentage of the class (defined above) who borrowed at any time through any loan programs (institutional, state, Federal Perkins, Federal Stafford Subsidized and Unsubsidized, private loans) that were certified by your institution, etc.; exclude parent loans). Include both Federal Direct Student Loans and Federal Family Education Loans. _____ %

H4a. Provide the percentage of the class (defined above) who borrowed at any time through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. NOTE: exclude all institutional, state, private alternative loans and parent loans. _____ %

H5. Report the average per-borrower cumulative undergraduate indebtedness of those in line H4. \$ _____

H5a. Report the average per-borrower cumulative undergraduate indebtedness through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. These are listed in line H4a. NOTE: exclude all institutional, state, private alternative loans and exclude parent loans. \$ _____

AID TO UNDERGRADUATE DEGREE-SEEKING NONRESIDENT ALIENS

Note: Report numbers and dollar amounts for the same academic year checked in Item H1.

H6. Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens.

	Institutional need-based scholarship or grant aid is available
	Institutional non-need-based scholarship or grant aid is available
X	Institutional scholarship and grant aid is not available

If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid: _____

Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: _____

Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: \$ _____

H7. Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

	Institution's own financial aid form
	CSS/Financial Aid PROFILE
	International Student's Financial Aid Application
	International Student's Certification of Finances
X	Other: Scholarship Application Form

Process for First-Year/Freshmen Students

H8. Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

X	FAFSA
	Institution's own financial aid form
	CSS/Financial Aid PROFILE
	State aid form
	Noncustodial PROFILE
	Business/Farm Supplement
X	Other: Scholarship Application Form

H9. Indicate filing dates for first-year (freshman) students:

Priority date for filing required financial aid forms:	March 2
Deadline for filing required financial aid forms:	
No deadline for filing required forms (applications processed on a rolling basis):	X

H10. Indicate notification dates for first-year (freshman) students:

Students notified on or about (date)	
Students notified on a rolling basis	Yes, starting March 2nd

H11. Indicate reply dates:

Students must reply by (date): _____ or within _____ weeks of notification.

TYPES OF AID AVAILABLE

Please check off all types of aid available at your institution:

H12. Loans

	FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)
X	Direct Subsidized Stafford Loans
X	Direct Unsubsidized Stafford Loans
X	Direct PLUS Loans
	FEDERAL FAMILY EDUCATION LOAN PROGRAM (FFEL)
	FFEL Subsidized Stafford Loans
	FFEL Unsubsidized Stafford Loans
	FFEL PLUS Loans
	OTHER PROGRAMS
X	Federal Perkins Loans
	Federal Nursing Loans
	State Loans
X	College/university loans from institutional funds
	Other (specify):

H13. Scholarships and Grants

	NEED-BASED:
X	Federal Pell
X	SEOG
X	State scholarships/grants
X	Private scholarships
X	College/university scholarship or grant aid from institutional funds
X	United Negro College Fund
	Federal Nursing Scholarship
	Other (specify):

H14. Check off criteria used in awarding institutional aid. Check all that apply.

NON-NEED	NEED-BASED	CRITERIA
X	X	Academics
		Alumni affiliation
X		Art
X		Athletics

NON-NEED	NEED-BASED	CRITERIA
		Job skills
		ROTC
X		Leadership
X	X	Minority Status
X		Music/drama
X		Religious affiliation
	X	State/district residency

H15. If your institution has recently implemented any major financial aid policy, program, or initiative to make your institution more affordable to incoming students such as replacing loans with grants, or waiving costs for families below a certain income level please provide details below: _____

I. INSTRUCTIONAL FACULTY AND CLASS SIZE

I-1. Please report number of instructional faculty members in each category for Fall 2008. Include faculty who are on your institution's payroll on the census date your institution uses for IPEDS/AAUP.

The following definition of full-time instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey (the part time definitions are not used by AAUP). Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:

	Full-time	Part-time
(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non-clinical credit courses
(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non-clinical credit courses
(c) other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
(e) faculty on sabbatical or leave with pay	Include	Exclude
(f) faculty on leave without pay	Exclude	Exclude
(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

Definitions:

Full-time instructional faculty: faculty employed on a full-time basis for instruction (including those with released time for research)

Part-time instructional faculty: Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instructional faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

Minority faculty: includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaskan Native; Asian or Pacific Islander; or Hispanic.

Doctorate: includes such degrees as Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, and Doctor of Public Health in any field such as arts, sciences, education, engineering, business, and public administration (e.g., Ph.D., Ed.D in education, DMA in musical arts, DBA in business administration, D. Eng or DES in engineering).

First-professional: includes the fields of dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), law (JD) and theological professions (MDiv, MHL).

Terminal master's degree: a master's degree that is considered the highest degree in a field: example, M. Arch (in architecture) and MFA (master of fine arts in art or theater).

Fall 2008	Full-time	Part-time	Total
A. Total number of instructional faculty	562	409	971
B. Total number who are members of minority groups	89	38	127

Fall 2008	Full-time	Part-time	Total
C. Total number who are women	221	226	447
D. Total number who are men	341	183	524
E. Total number who are non-resident aliens (international)	37	15	52
F. Total number with doctorate, first professional, or other terminal degree	469	115	584
G. Total number whose highest degree is a master's but not a terminal master's	80	203	283
H. Total number whose highest degree is a bachelor's	11	90	101
I. Total number whose highest degree is unknown or other (Note: Items F, G, H, and I must sum up to item A)	2	1	3
J. Total number in stand-alone graduate/professional programs in which faculty teach virtually only graduate-level students			

I-2. Fall 2008 - Student to Faculty Ratio

Report the Fall 2008 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate level students. Do not count undergraduate or graduate student teaching assistants as faculty.

Fall 2008 Student to Faculty ratio: 22 to 1 (based on 15,963 FTE students and 714 FTE faculty)

I-3. Fall 2008 - Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2008 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of *class sections* and *class subsections* offered in Fall 2008. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

Number of Class Sections and Sub-sections with Undergraduates Enrolled - Fall 2008

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SECTIONS	160	447	495	440	373	182	54	2,149
CLASS SUB-SECTIONS	31	206	322	57	10	6	0	632

J. DEGREES CONFERRED

Degrees conferred between July 1, 2007 and June 30, 2008

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1st and 2nd majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2nd major as the denominator. If you prefer, you can compute the percentages using 1st majors only.

Category	Bachelor's	CIP 2000 Categories to Include
Agriculture	2.5%	1
Natural resources/environmental science	.3	3
Architecture		4
Area and ethnic studies	1.0	5
Communications/journalism	2.7	9
Communication technologies		10
Computer and information sciences	2.9	11
Personal and culinary services		12
Education	1.9	13
Engineering	4.3	14
Engineering technologies	4.2	15
Foreign languages and literature	1.9	16
Family and consumer sciences		19
Law/legal studies		22
English	4.9	23
Liberal arts/general studies	7.9	24
Library science		25
Biological/life sciences	2.6	26
Mathematics	1.0	27
Military science and technologies		29
Interdisciplinary studies	.6	30
Parks and recreation	7.0	31
Philosophy and religious studies	.6	38
Theology and religious vocations		39
Physical sciences	0.9	40
Science technologies		41
Psychology	5.9	42
Security and protective services	2.4	43
Public administration and social services	2.0	44
Social sciences	9.6	45
Construction trades		46
Mechanic and repair technologies		47
Precision production		48
Transportation and materials moving		49
Visual and performing arts	7.8	50

Health professions and related sciences	6.5	51
Business/marketing	16.4	52
History	2.0	54
Other		
TOTAL	100%	

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Common Data Set Definitions

◆ **All definitions related to the financial aid section appear at the end of the Definitions document.**

◆ Items preceded by an asterisk (*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

***Academic advisement:** Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

Accelerated program: Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

Admitted student: Applicant who is offered admission to a degree-granting program at your institution.

***Adult student services:** Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

American Indian or Alaska native: A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

Applicant (first-time, first year): An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).

Application fee: That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

Asian or Pacific Islander: A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or Pacific Islands. This includes people from China, Japan, Korea, the Philippine Islands, American Samoa, India, and Vietnam.

Associate degree: An award that normally requires at least two but less than four years of full-time equivalent college work.

Bachelor's degree: An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

Black, non-Hispanic: A person having origins in any of the black racial groups of Africa (except those of Hispanic origin).

Board (charges): Assume average cost for 19 meals per week or the maximum meal plan.

Books and supplies (costs): Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.

Calendar system: The method by which an institution structures most of its courses for the academic year.

Campus Ministry: Religious student organizations (denominational or nondenominational) devoted to fostering religious life on college campuses. May also refer to Campus Crusade for Christ, an interdenominational Christian organization.

***Career and placement services:** A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.

Carnegie units: One year of study or the equivalent in a secondary school subject.

Certificate: See **Postsecondary award, certificate, or diploma.**

Class rank: The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.

College-preparatory program: Courses in academic subjects (English, history and social studies, foreign languages, mathematics, science, and the arts) that stress preparation for college or university study.

Common Application: The standard application form distributed by the National Association of Secondary School Principals for a large number of private colleges who are members of the Common Application Group.

***Community service program:** Referral center for students wishing to perform volunteer work in the community or participate in volunteer activities coordinated by academic departments.

Commuter: A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.

Contact hour: A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.

Continuous basis (for program enrollment): A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.

Cooperative education program: A program that provides for alternate class attendance and employment in business, industry, or government.

Cooperative housing: College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.

***Counseling service:** Activities designed to assist students in making plans and decisions related to their education, career, or personal development.

Credit: Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.

Credit course: A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.

Credit hour: A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.

Cross-registration: A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.

Deferred admission: The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.

Degree: An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.

Degree-seeking students: Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.

Differs by program (calendar system): A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.

Diploma: See **Postsecondary award, certificate, or diploma.**

Distance learning: An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.

Doctoral degree: The highest award a student can earn for graduate study. The doctoral degree classification includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and the Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology. For the Doctor of Public Health degree, the prior degree is generally earned in the closely related field of medicine or in sanitary engineering.

Double major: Program in which students may complete two undergraduate programs of study simultaneously.

Dual enrollment: A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.

Early action plan: An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.

Early admission: A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

Early decision plan: A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.

English as a Second Language (ESL): A course of study designed specifically for students whose native language is not English.

Exchange student program-domestic: Any arrangement between a student and a college that permits study for a semester or more at another college **in the United States** without extending the amount of time required for a degree. **See also Study abroad.**

External degree program: A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.

Extracurricular activities (as admission factor): Special consideration in the admissions process given for participation in both school and nonschool-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.

First professional certificate (postdegree): An award that requires completion of an organized program of study designed for persons who have completed the first professional degree. Examples could be refresher courses or additional units of study in a specialty or subspecialty.

First professional degree: An award in one of the following fields: Chiropractic (DC, DCM), dentistry (DDS, DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), rabbinical and Talmudic studies (MHL, Rav), Pharmacy (BPharm, PharmD), podiatry (PodD, DP, DPM), veterinary medicine (DVM), law (LLB, JD), divinity/ministry (BD, MDiv).

First-time student: A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

First-time, first-year (freshman) student: A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

First-year student: A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

Freshman: A first-year undergraduate student.

***Freshman/new student orientation:** Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

Full-time student (undergraduate): A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

Geographical residence (as admission factor): Special consideration in the admission process given to students from a particular region, state, or country of residence.

Grade-point average (academic high school GPA): The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPA's assign the same weight to each course. Weighting gives students additional points for their grades in advanced or honors courses.

Graduate student: A student who holds a bachelor's or first professional degree, or equivalent, and is taking courses at the post-baccalaureate level.

***Health services:** Free or low cost on-campus primary and preventive health care available to students.

High school diploma or recognized equivalent: A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Tests of General Educational Development (GED), or another state-specified examination.

Hispanic: A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Honors program: Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.

Independent study: Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.

In-state tuition: The tuition charged by institutions to those students who meet the state's or institution's residency requirements.

International student: See **Nonresident alien**.

International student group: Student groups that facilitate cultural dialogue, support a diverse campus, assist international students in acclimation and creating a social network.

Internship: Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.

***Learning center:** Center offering assistance through tutors, workshops, computer programs, or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests.

***Legal services:** Free or low cost legal advice for a range of issues (personal and other).

Liberal arts/career combination: Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross-registration.

Master's degree: An award that requires the successful completion of a program of study of at least the full-time equivalent of one but not more than two academic years of work beyond the bachelor's degree.

Minority affiliation (as admission factor): Special consideration in the admission process for members of designated racial/ethnic minority groups.

***Minority student center:** Center with programs, activities, and/or services intended to enhance the college experience of students of color.

Model United Nations: A simulation activity focusing on conflict resolution, globalization, and diplomacy. Assuming roles as foreign ambassadors and "delegates," students conduct research, engage in debate, draft resolutions, and may participate in a national Model UN conference.

Nonresident alien: A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.

***On-campus day care:** Licensed day care for students' children (usually age 3 and up); usually for a fee.

Open admission: Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.

Other expenses (costs): Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.

Out-of-state tuition: The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.

Part-time student (undergraduate): A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.

***Personal counseling:** One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.

Post-baccalaureate certificate: An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.

Post-master's certificate: An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.

Postsecondary award, certificate, or diploma: Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements—

Less Than 1 Academic Year: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.

At Least 1 But Less Than 2 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent

academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.

At Least 2 But Less Than 4 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.

Private institution: An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

Private for-profit institution: A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.

Private nonprofit institution: A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.

Proprietary institution: See **Private for-profit institution**.

Public institution: An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

Quarter calendar system: A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

Race/ethnicity: Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

Race/ethnicity unknown: Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

Religious affiliation/commitment (as admission factor): Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

***Religious counseling:** One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

***Remedial services:** Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

Required fees: Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

Resident alien or other eligible non-citizen: A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).

Room and board (charges)—on campus: Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

Secondary school record (as admission factor): Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

Semester calendar system: A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.

Student-designed major: A program of study based on individual interests, designed with the assistance of an adviser.

Study abroad: Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.

***Summer session:** A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.

Talent/ability (as admission factor): Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).

Teacher certification program: Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.

Transfer applicant: An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

Transfer student: A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

Transportation (costs): Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

Trimester calendar system: An academic year consisting of 3 terms of about 15 weeks each.

Tuition: Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

***Tutoring:** May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

Unit: a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

Undergraduate: A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

***Veteran's counseling:** Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

***Visually impaired:** Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

Volunteer work (as admission factor): Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

Wait list: List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

Weekend college: A program that allows students to take a complete course of study and attend classes only on weekends.

White, non-Hispanic: A person having origins in any of the original peoples of Europe, North Africa, or the Middle East (except those of Hispanic origin).

***Women's center:** Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

Work experience (as admission factor): Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

Financial Aid Definitions

External scholarships and grants: Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

Financial aid applicant: Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

Indebtedness: Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

Institutional scholarships and grants: Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.

Financial need: As determined by your institution using the federal methodology and/or your institution's own standards.

Need-based aid: College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and non-institutional student aid (grants, jobs, and loans).

Need-based scholarship or grant aid: Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

Need-based self-help aid: Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

Non-need-based scholarship or grant aid: Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

Note: Suggested order of precedence for counting non-need money as need-based:

- Non-need institutional grants
- Non-need tuition waivers
- Non-need athletic awards
- Non-need federal grants
- Non-need state grants
- Non-need outside grants
- Non-need student loans
- Non-need parent loans
- Non-need work

Non-need-based self-help aid: Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

Work study and employment: Federal and state work study aid, and any employment packaged by your institution in financial aid awards.