INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

MARCH 14, 2014  1:00-3:00 PM  BMU 205

MINUTES

Members Present: Michael Barrett, Chair, Taylor Herren, Jeffery Zawoysky, Daniel Schindler, Steffen Mehl

Members Absent: Hyunjung Kim, Jimmy Draper, Marc Langston

Staff Present: Jeni Kitchell, Stephen Cummins, Jennifer Mays

Staff Absent: Kimberly Scott

Others Present: Kendall Ross, Audra Neeper, Tanner Ruhlen, Mark Plenke

I. Call to Order
   a. The Chair, Michael Barrett, called the meeting to order at 1:04 pm.

II. Approval of Minutes
   a. February 28, 2014 – a motion was made to approve the minutes: 5-0-0 MSC

III. New Business
   a. Discussion Items
      i. Exemplary Performance II Presentations
         1. CME – Mark Plenke presented.
            a. The Orion requesting $2,185 – ACP National Convention and CA College Media Assoc. Awards Ceremony. They took home 10 awards from the conference.
         2. HFA
            a. School of the Arts Student Art Exhibits requesting $2,000 – National Council on Education for the Ceramic Arts Conference. Letters of invitation included which is nice. Staff to clarify with the department if there are any expected out of pocket costs if they don't receive the $1,500 from student club.
            b. Symphonic Band requesting $3,223 – College Band Directors National Conference/Western/Northwestern Division Collegiate Honor Band. Staff to clarify with the department whether they are requesting $3,223 or $3,035 as both are listed on each page of the request.
         3. RECS – Kendall Ross and students presented.
            a. Men’s’ Volleyball requesting $500 – Men’s Division I-AA Collegiate Championships
b. Women’s’ Volleyball requesting $500 - Women’s Division I-AA Collegiate Championships

ii. Work Study Account Balances
   1. The Butte Creek Outdoor Classroom program is unable to spend their $5,100 work-study allocation; therefore we will take this back and send out a call to the programs allowing others to request the funds.
   2. Requests will be due March 21, for review at the March 28 meeting. Since we are on a tight timeline and yearend approaching, we might consider suspending the rules at the meeting to accommodate voting at that time.

b. Action Items

IV. Old Business
   a. Discussion Items
      i. Alcohol and Drug Policy contained within IRA Student Code of Conduct
         1. The board will move forward together with FASP to seek more direction from the President. Michael Barrett to initiate.
      ii. Update Expenditure Guidelines
         1. No update due to scheduling conflicts – a sub group will meet soon to draft new guidelines.
      iii. Update EM 87-009
         1. Michael Barrett and Jeni Kitchell handed out a revised draft EM. When we have it as we like it, we will proceed to submit it as a replacement EM as opposed to a revision, and send it via FASP to Academic Senate. Our campus has been narrow in its interpretation of the authority the document provides. Michael to provide an updated version for discussion at next meeting.

b. Action Items

V. Announcements
   a. Next IRA Meeting will be March 28, 2014

VI. Adjournment
   a. The Chair, Michael Barrett, adjourned the meeting at 2:12 pm.