INSTRUCTIONALLY RELATED ACTIVITIES (IRA) BOARD MEETING

NOVEMBER 7, 2014  2:00-3:00 PM  BMU 209

M I N U T E S

Members Present:  Michael Pratt, Chair, Taylor Herren, Jeffery Zawoysky, Nicole Lung, Marc Langston, Hyunjung Kim

Members Absent:  Ghang Ho Lee, Daniel Schindler

Staff Present:  Jeni Kitchell, Jennifer Mays, Kimberly Scott

Staff Absent:  Stephen Cummins

Others Present:  Mark Plenke, Sue Peterson, Kendall Ross, Ariana Altier, Nick Howell, Jeff Leeds, Ken Chapman, Curt DeBerg, Damon Aiken

I.  Call to Order
   a.  The Chair, Michael Pratt, called the meeting to order at 2:02 pm.

II. Approval of Minutes
    a.  October 17, 2014 - – a motion was made to approve the minutes: 4-0-1 MSC

III. New Business
     a.  Discussion Items
         i.  Exemplary Performance Round I Requests
             1.  ECC – Formula SAE $3,000 – The program withdrew their request and are instead requesting funding via the call for one-time dollars.
             2.  CME – Orion $3,000 – Mark Plenke spoke in support of the program’s needs at the ACP/CMA National College Media Convention/Competition held Oct 29-Nov 2 in Philadelphia for two attending students, and altered his request to $2,813.51 based on actuals.
                a.  motion was made to alter the amount to $2,813.51: 5-0-0 MSC
             3.  RECR – Cycling Team $1,000 – Kendall Ross and Ariana Altier spoke in support of the program’s needs at the Nat’l Collegiate Mountain Bike Championships held on Oct 22-27 in Beech Mountain, NC for four attending students.
             4.  RECR – Waterski Team $2,000 – Kendall Ross and Nick Howell spoke in support of the program’s needs at the Collegiate Waterski Nat’l Championships held Oct 15-20 in Baton Rouge, LA for ten attending students.
         ii.  Add’l Work Study Requests ($7,937 available)
             1.  CME – Forensics requests $3,700 – Sue Peterson spoke in support of the program’s needs, and detailed the specialized duties of the one additional work study student that would be hired.
2. UPE – University Box Office requests any and all WS$ - this program is able to use every last penny of work study funding and requests any amount they can receive.

iii. College of Business IRA program changes.

1. Enactus (~$8500 alloc) and Chico Advertising Competition Group (~$2500 alloc) no longer in operation. Reduce baselines by these amounts?
   a. Ken Chapman confirmed that Chico Advertising Competition Group is inactive. Curt DeBerg explained Enactus/SIFE’s relationship to SAGE (Students for the Advancement of Global Enterprises) and asked that the college be allowed to keep their existing funding for this program.
   b. The board stated that they would need to submit a new program proposal for SAGE if they want it to be a recognized IRA program, and reiterated the process of receiving funding.
   c. The college presently receives $19,950 in base dollars for all of its IRA programs.

2. Budget needs for Marketing Students Competition (~$9,000)
   a. Damon Aiken spoke to this program’s needs, and handed out a budget estimate for a competition scheduled for March 18-22, 2015 in New Orleans, LA totaling $9,023 for seven attendees.
   b. Action Items
      i. New program proposal - ASCE Mid-Pacific Conference Geo-Challenge Team. Also requesting one-time funding $2,589.
         1. A motion was made to approve the proposal requesting IRA Program Certification and accompanying one-time dollar amount: 6-0-0 MSC

IV. Old Business

a. Discussion Items
   i. Student Code of Conduct – Michael will take to Student Judicial Affairs prior to taking to the next scheduled FASP meeting.
   ii. EM revisions - Michael will take to the next scheduled FASP meeting.

b. Action Items

V. Announcements

a. Call went out for One-time Funding (due Nov 7)
b. On-hold IRA programs deleted from list (Stadium, Hybrid Electric Vehicle, Gospel Choir)
c. Next IRA Meeting will be November 21, 2014

VI. Adjournment

a. The Chair, Michael Pratt, adjourned the meeting at 2:50 pm.

Upcoming Dates:

- November 7 – One-time Funding Requests due
- January 1 – Send Program Review info to units (Reviews in Spring)
- February 1 - Call for Exemplary Performance Funding Round II (due Feb 28)
- March 1 - Call for Work Study Funding Requests for next year
- April 1 - Call for Exemplary Performance Funding Round III (due Apr 30)