

Locating Documents In Meriam Library With a SuDocs Classification Number



U. S. Documents are shelved according to the Superintendent of Documents (SuDocs) Classification system, which files publications according to the issuing agency.

Meriam Library houses U.S. documents in paper (4th floor), microfiche & microfilm (2nd floor Media & Microforms), and CD-ROM's & DVDs (2nd floor Media & Microforms)

SuDocs prefixes for selected agencies:

A	Agriculture Department
AE	National Archives & Records Administration
C	Commerce Department
C 3.	Census Bureau
D	Defense Department
E	Energy Department
ED	Education Department
EP	Environmental Protection Agency
FEM	Federal Emergency Management Agency
HE	Health and Human Services Department
HH	Housing and Urban Development Department
HS	Homeland Security
I	Interior Department
I 19.	U.S. Geological Survey
J	Justice Department
JU	Judiciary
L	Labor Department
LC	Library of Congress
NAS	National Aeronautics and Space Administration
NS	National Science Foundation
PE	Peace Corps
PREX	Executive Office of the President
PREX 3.	Central Intelligence Agency
PRVP	Vice President of the United States
S	State Department
SI	Smithsonian Institution
SSA	Social Security Administration
T	Treasury Department
T 22.	Internal Revenue Service
TD	Transportation Department
VA	Veterans Affairs Department

X,Y	Congress
Y 1.	Bills, Resolutions, House & Senate Reports and more
Y 3.	Congressional Commissions and other agencies
Y 4.	Congressional Committees

SuDocs Shelving TIPS:

1. Letters before Numbers:

If both letters and numbers are used for the same class number, shelve letters before numbers.

Here is the shelving sequence:

Y 4.J 89/1:AD 65
 Y 4.J 89/1:104/23
 Y 4.J 89/2:C 55/2
 Y 4.J 89/2:S.HRG.104-374
 Y 4.J 89/2:98/52

2. Whole numbers not decimals:

Sudocs is not a decimal system, it's a whole number system.

Here is the shelving sequence:

HE 20.40:
 HE 20.108:
 HE 20.3016:

3. Stem numbers first:

Look at stem number first (before colon), then proceed with remainder of SuDoc No.

Here is the shelving sequence:

HE 20.3612/3:
 HE 20.3612/3-2:
 HE 20.3612/4:

4. Treat all numbers as they are assigned: (Chico differs from GPO HERE).

This means numbers and years are filed numerically depending how they appear in the call number. In the past, the GPO dropped the "1" in the year (eg. 952 or 998, instead of 1952 or 1998). Since the year 2000, they began assigning the entire year in the SuDoc number (eg 2003 or 2005). *Here is the shelving sequence:*

ED 1.2:In 8/2
 ED 1.2:In 8/965
 ED 1.2:In 8/2004