

Guide to Chicago / Turabian Style Basics

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For more information, consult the *Chicago Manual of Style*, 15th edition (Call number: READY REF Z253 U69 2003). The same information in abbreviated form can be found in Turabian's *Manual for Writers of Term Papers, Theses, and Dissertations* (READY REF LB2369 T8 1996). Online guides are available at: <http://www.csuchico.edu/lref/newciting.html>.

Rules for Citing Using Chicago Style

1. *Chicago Manual of Style* and Turabian's *Manual for Writers* allow for two different citation practices. This handout explains how to format a bibliography and endnotes/footnotes. For information on author-date reference lists and text citations, see the *Chicago Manual of Style*, sections 16.90-16.20, or *Manual for Writers*, chapter 10.
2. When using this style, you must choose to either:
 - Use abbreviated footnotes or endnotes with a bibliography at the end of the paper that cites each source in full.
 - Use footnotes or endnotes to provide a full citation at the point of reference. This *does not* require a separate bibliography.
3. List author first. If no author is present, use the editor's name. If no editor is present, start with the book title or article title.
4. Spell out author names. Do not use initials unless they are used by the author on the publication. In footnotes and endnotes, list the author's name in normal order (First Last). In a bibliography citation, list the author's last name, followed by a comma then the author's first and/or middle name.
5. Book and periodical titles should be in *italics*.
6. Chapter and article titles should be contained in quotation marks.
7. Capitalize each word in the titles of articles, books, etc. This rule does not apply to indefinite or definite articles (a, an, the), short prepositions, or conjunctions unless one is the first word of the title or subtitle.

See Chapters 16 and 17 of the *Chicago Manual of Style* for more citation examples.

See Chapters 8 and 9 of Turabian's *Manual for Writers* for more citation examples.

Citation Examples

B = Bibliography citation examples

N = Detailed footnote and endnote citation examples

Book, one author:

B: Fussell, Paul. *The Great War and Modern Memory*. New York: Oxford University Press, 1975.

N: 2. Paul Fussell, *The Great War and Modern Memory* (New York: Oxford University Press, 1975).

Chapter from book:

B: Marcus, Jane. "The Asylums of Antaeus: Women, War, and Madness—Is There a Feminist Fetishism?" In *The New Historicism*, edited by H. Aram Veesser, 132-151. New York: Routledge, 1989.

N: 7. Jane Marcus, "The Asylums of Antaeus: Women, War, and Madness – Is There a Feminist Fetishism?" in *The New Historicism*, ed. H. Aram Veesser, 132-151 (New York: Routledge, 1989).

Journal article (print, microfilm, PDF), one author:

- B: Mott, Frederick Walker. "The Effects of High Explosives Upon the Central Nervous System." *The Lancet* 1 (1916): 331-338.
- N: 12. Frederick Walker Mott, "The Effects of High Explosives Upon the Central Nervous System," *The Lancet* 1 (1916): 331-338.

Journal article (online from a library subscription database), two authors:

- B: Schneiderman, Lawrence, and Nancy Jecker. "Judging Who Should Live: Schneiderman and Jecker on the Duty Not to Treat." *Journal of Medicine & Philosophy* 23(1998): 500-515. <http://search.epnet.com/>.
- N: 20. Lawrence Schneiderman and Nancy Jecker, "Judging Who Should Live: Schneiderman and Jecker on the Duty Not to Treat," *Journal of Medicine & Philosophy* 23(1998): 500-515. <http://search.epnet.com/>.

Journal article (online from an Internet-only journal). Time sensitive information requires access date:

- B: Rosen, Peter A., and Rick L. Wilson. "An Analysis of the Defense First Strategy in College Football Overtime Games." *Journal of Qualitative Analysis in Sports* 3:2 (2007), <http://www.bepress.com/jqas/vol3/iss2/1>.
- N: 22. Peter A. Rosen and Rick L. Wilson, "An Analysis of the Defense First Strategy in College Football Overtime Games," *Journal of Qualitative Analysis in Sports* 3:2 (2007), <http://www.bepress.com/jqas/vol3/iss2/1>.

Newspaper article (print, microfilm, PDF), one author:

- B: Tommasini, Anthony. "Master Teachers Whose Artistry Glows in Private." *New York Times*, October 27, 1998, B2.
- N: 25. Anthony Tommasini, "Master Teachers Whose Artistry Glows in Private," *New York Times*, October 27, 1998, B2.

Newspaper article (print, microfilm, PDF), no known author:

- B: *New York Times*, "Cigarette Sales Fall 30% as California Tax Rises," September 14, 1999, A17.
- N: 32. "Cigarette Sales Fall 30% as California Tax Rises," *New York Times*, September 14, 1999, A17.

Newspaper article (online version), one author:

- B: Steinberg, Jacques. "HBO Chief Takes Leave After Assault Arrest." *New York Times*, May 8, 2007, http://www.nytimes.com/2007/05/08/business/08cnd-hbo.html?_r=1&hp&oref=slogin.
- N: 43. Jacques Steinberg, "HBO Chief Takes Leave After Assault Arrest," *New York Times*, May 8, 2007. http://www.nytimes.com/2007/05/08/business/08cnd-hbo.html?_r=1&hp&oref=slogin.

Report from a private organization available on organization Web site:

- B: Burch, Traci. "A Study of Felon and Misdemeanant Voter Participation in North Carolina." *The Sentencing Project*, 2007. http://www.sentencingproject.org/Admin/Documents/publications/fd_northcarolina.pdf (accessed May 8, 2007).
- N: 47. Traci Burch, "A Study of Felon and Misdemeanant Voter Participation in North Carolina," *The Sentencing Project*, 2007, http://www.sentencingproject.org/Admin/Documents/publications/fd_northcarolina.pdf (accessed May 8, 2007).