

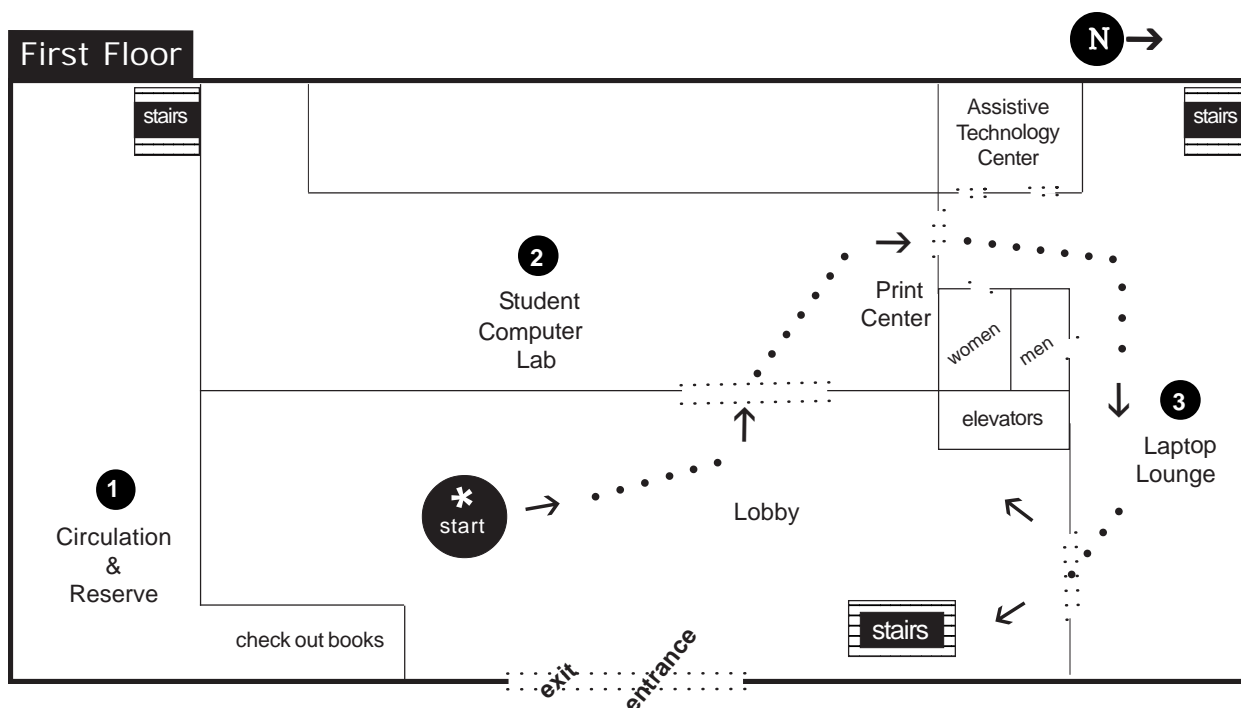
# Self-Guided Tour

## Meriam Library - California State University, Chico

Welcome to the Meriam Library. This guide will lead you on a walking tour of the building. It contains basic information about the library's collections and services. The tour will take about 25 minutes. If you have any questions, please ask at the second floor reference desk.



Begin your tour on the first floor near the Circulation & Reserve counter.



- 1 Circulation & Reserve** - check out books, request reserve items, pay fines and pick up holds. This is also the location for library lost and found. Your Wildcat I.D. card is your library card.

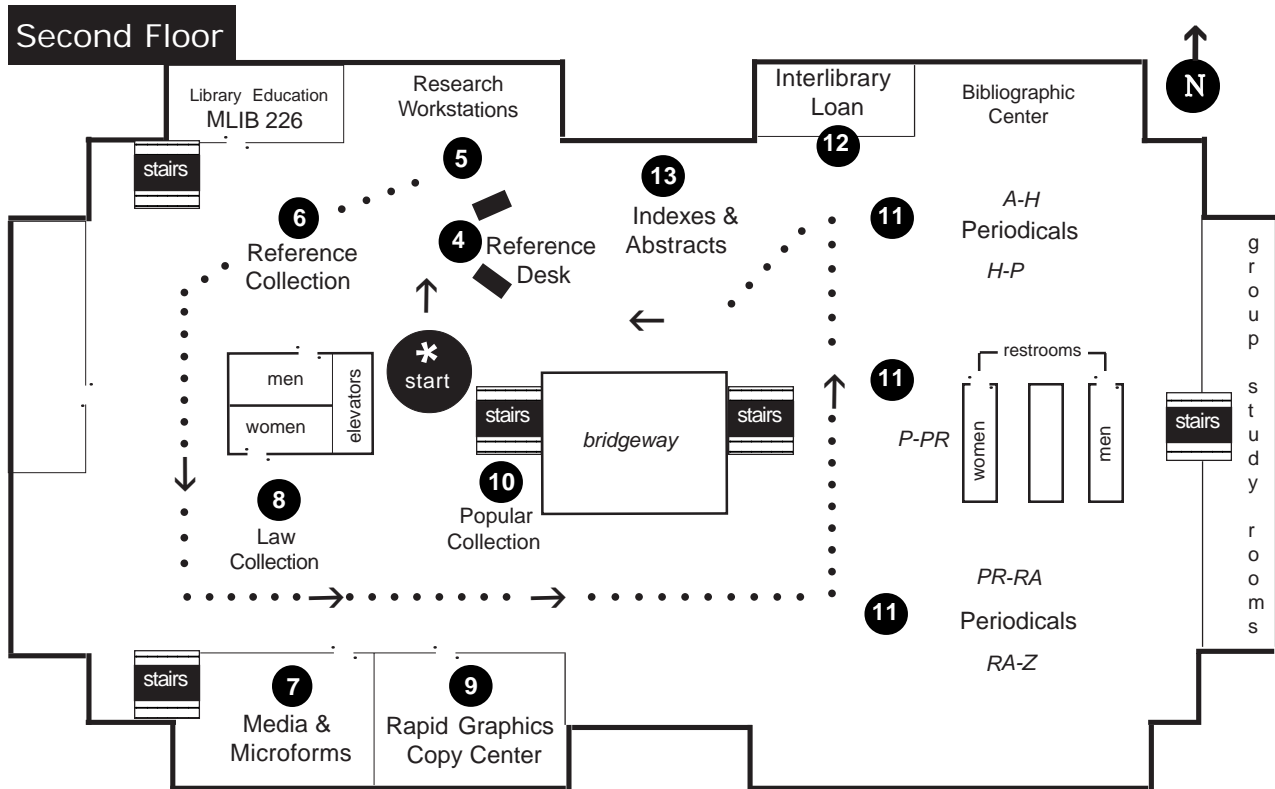
*Walk through the glass doors into the room filled with computers.*

- 2 Student Computer Lab** - These computers provide access to the Internet, Microsoft Office, Dreamweaver, Photoshop, and Email. All computers are linked to a networked printer. Your Wildcat I.D. card with value added is required for printing from computers throughout the library. Value may be added to your card at value terminals located in the 1st floor computer lab and on the 2nd floor outside of the Rapid Graphics Copy Center (9).

*Walk through the doors to the left of the Print Center sign. Rooms 120 and 121 to your left have assistive technology for the disabled. Turn right.*

- 3 Laptop Lounge** - A study area that is laptop friendly. Sit down, plug in and take advantage of the wireless connectivity.

*Walk through the doors to your right and you will be back in the lobby. Use the stairs or elevator to go to the second floor.*



**4 Reference Desk** - *At the top of the stairs* librarians are available to assist in finding information and using the library. They are there to help, so don't hesitate to ask questions.

**5 ReSEARCH Stations** - ReSEARCH Stations provide access to the Library Catalog, periodical and information databases and to library services. Portal user name and password is required for login on most computers.

**6 Reference Collection** - contains general and subject specific encyclopedias, dictionaries, almanacs, directories and other reference tools. These materials are for in-house use and may not be checked out.

*Turn to your left, walk some steps, make another left and you will be in front of the Media and Microforms collection.*

**7 Media & Microforms** - contains non-print media such as videos, DVDs, CDs and audiocassettes as well as microforms of newspapers, journals, books and government documents. Equipment to view and/or listen to these resources is available. Non-print materials have the same checkout period as books. Microforms are library use only. There is also a small collection of current newspapers.

**8 Law Reference Collection** - *Turn to your left away from Media & Microforms* you will see the law reference collection which includes U.S. and California statute and case law, law dictionaries and other legal reference books.

**9 Rapid Graphics Copy Center** - *To your right is the Rapid Graphics Copy Center* where you will find copy machines and FAX services. They accept cash, ATM and credit cards, as well as a Wildcat I.D. card. Personal checks are not accepted. *Walk toward the bridgeway and continue walking until you get to the other (east) side of the library.*

**10 Popular Collection** - *Directly across from the Copy Center* you will see the library's collection of popular books and magazines.

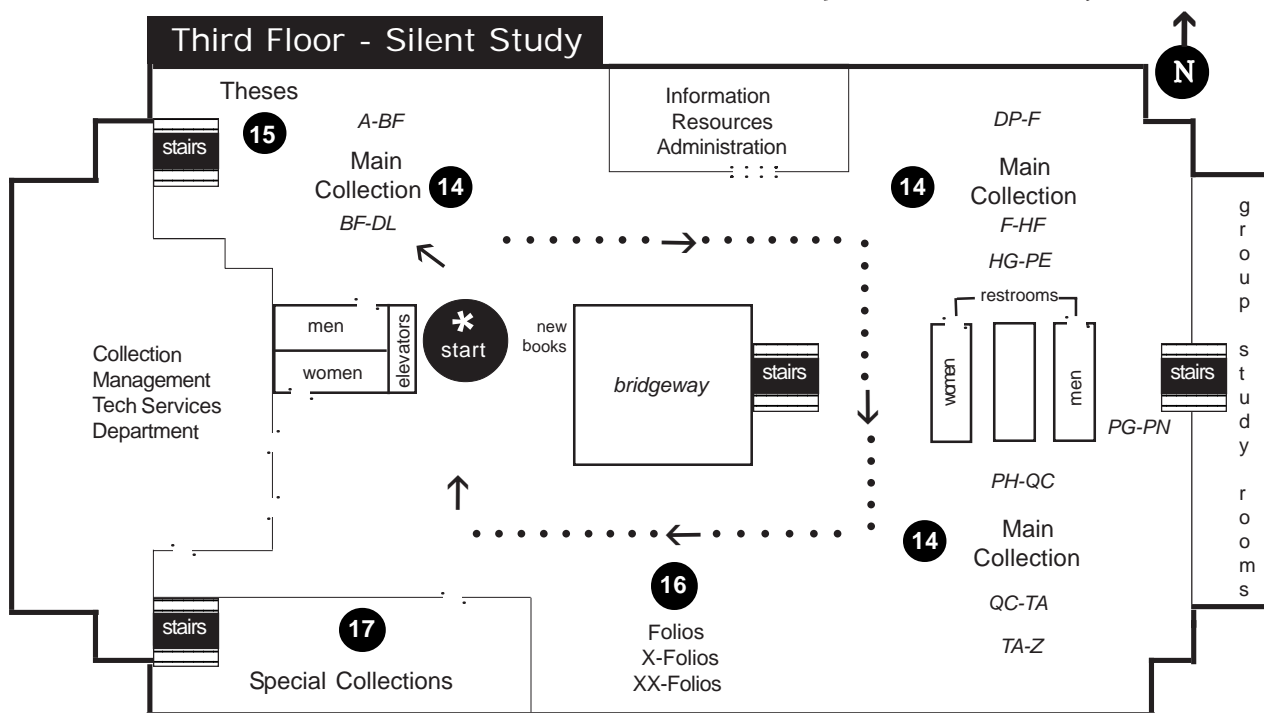
- 11 Periodicals - Beyond the bridgeway** are the periodical stacks. Current and older bound periodicals are located here. (Bound periodicals are the individual issues of magazines or journals bound in hard covers that look like books.) Periodicals are shelved in call number order and cannot be checked out, but you can photocopy articles.

*At the far east side of this floor are Group Study Rooms which can be used for collaborative study. Groups have priority and no reservations are required.*

- 12 Interlibrary Loan - Directly ahead of you is the Interlibrary Loan Office.** This is where you pick up books you have requested through Interlibrary Loan. Requests for books and articles can be made via the Internet (<http://www.csuchico.edu/library/ill/index.html>). Articles are delivered electronically.

- 13 Printed Indexes and Abstracts - To the left of the Interlibrary Office** are printed indexes and abstracts to periodicals. Most of the indexes and abstracts are available in electronic format through the ReSEARCH Station, but the print index collection contains some indexes not available online.

*Continue to walk to the elevator or walk back to the stairs and proceed to the third floor.*



- 14 Main Collection - As you step off the elevator, walk to the left.** (If you used the stairs, go to the elevator area to resume the tour.) The third floor is for silent study only. *To your left* is the beginning of the Main Collection. These books are arranged in call number order and may be checked out at the circulation desk on the first floor.

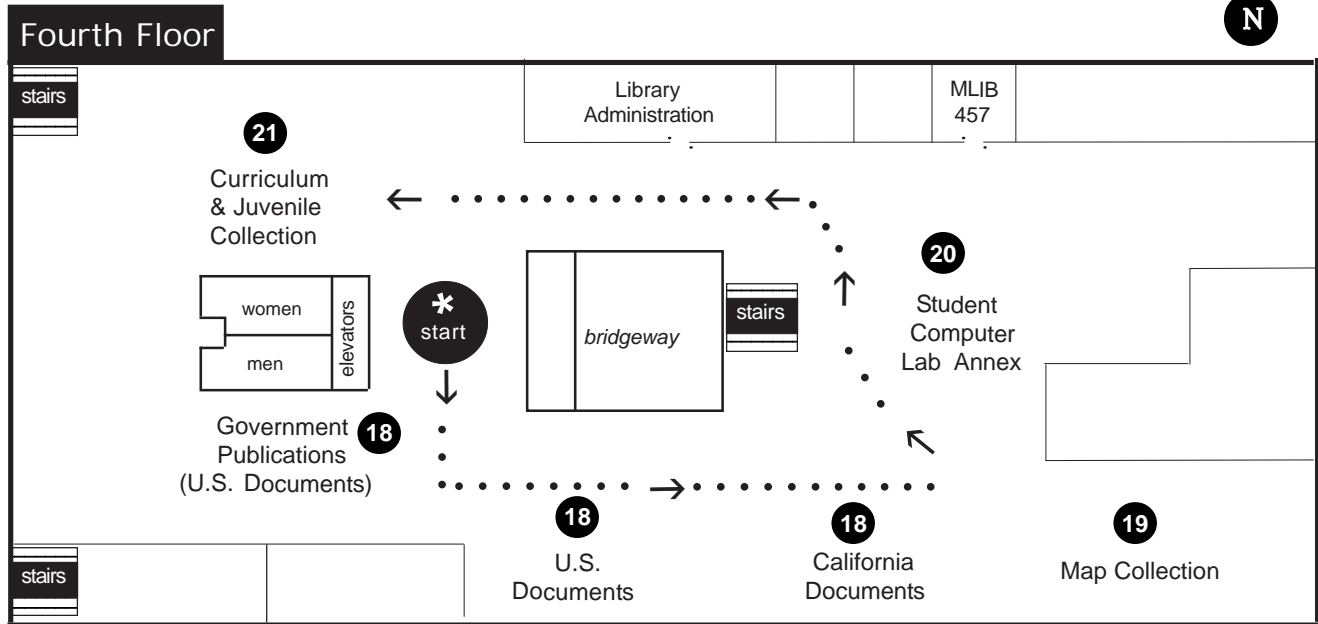
- 15 Theses - In the first five rows of the Main Collection before the A-BF shelves is the CSU, Chico Masters Theses Collection.**

*Turn to the right and walk through the bridgeway and you will see more of the Main Collection (14). On the far end of the Main Collection (14) on the east side of this floor are group study rooms which can be used for collaborative study.*

- 16 Folios - turn right on to the bridgeway** and you will see “Folios, X-Folios and XX-Folios.” Folios are oversized books and can be checked out at the circulation desk on the first floor.

- 17 Special Collections - Beyond the Folios is Special Collections** which contains local history materials, University Archives, and the Northeastern California (N.E. Cal) collection. These materials are library use only.

*Walk toward the elevators. You can either take the elevator to the fourth floor or use the stairs. (If taking the stairs, go to the elevator area to resume the tour.)*



- 18 Government Publications** - *As you step off the elevator, walk to the right and you will see the Government Publications collection. These materials are published by the Federal and California state governments and all of their departments, agencies, and committees. Turn to the left and you will walk by more U.S. documents and then State of California government documents. Most of the items here can be checked out at the circulation desk on the 1<sup>st</sup> floor. To search for documents, use the Library Catalog on the ReSEARCH Station.*
- 19 Map Collection** - *Walk past the documents on the bridgeway. Ahead is the library's map collection. In the large cases are topographical, vegetation, soil, street and many other types of maps. Also located in this area are drafting and light tables.*
- 20 Student Computer Lab Annex** - *As you leave the map area, turn to your left and you will see rows of computers. This is an extension of the 1<sup>st</sup> floor student computer lab.*  
*Walk toward the bridgeway to the stacks.*
- 21 Curriculum Library & Juvenile Collection** - *These materials are used to support the teacher education program. The collection includes K-12 textbooks, study aids and guides. It also includes books for children and young adults.*

This concludes the tour. If you have any questions, please ask at the second floor reference desk.

### *Library Phone Numbers*

Library Hours  
898-5720

Library Instruction  
898-6361

Circulation  
898-6501

Reference Help  
898-5833