Dear Faculty Member:

The Math Learning Lab offers all students tutorial assistance in a variety of mathematics courses. To provide effective service, we are continually seeking qualified tutors. However, before considering a student as a tutor, we require at least a “B” grade or better in the subject they will tutor and a faculty member’s evaluation of the student’s qualifications. Please include as much information about this student as you consider necessary. Final consideration will be based upon the student’s written application, transcripts, interview and faculty’s recommendation. We greatly appreciate your help in evaluating this prospective tutor. Thank you.

STUDENT’S NAME: ____________________________________________________

COURSES TAKEN FROM YOU (if any): __________________________________________

How complete is this student’s knowledge of the course material?
Excellent _____  Good _____  Adequate _____  Inadequate _____

Do you think this student can clearly explain concepts to others?
Yes _____  No _____  Unknown _____

Do you recommend this student as a tutor?
Yes _____  No _____

If yes, please list specific course numbers you feel this student is competent in:

Additional Comments:

Print Name: _____________________________________________________________
Signature: _______________________________ Date: _______________
Position: _______________________________ Phone: _______________
Department: _______________________________

Please return this form to: Pamela Morrell, Math Learning Lab Coordinator through intercampus mail or Holt 181, Zip 525 (email recommendations also accepted: pmorrell@csuchico.edu). Thank you for your prompt response.