



Notice of Intent to Hire, Reorganize, Promote or Reassign

Division of Student Affairs

Posting: NOI_20211109

Closes: November 18, 2021

Note: Open for Comment only

The Division of Student Affairs is recommending the appointment of **Kelly McGregor** as permanent **Associate Director of Academic Advising Programs (AAP)** at CSU, Chico. Ms. McGregor has been working on our campus as the Interim Associate Director of AAP since December 2019.

Prior to her interim appointment, Ms. McGregor served in numerous roles within Academic Advising Programs including: Academic Advisor, E-Advising & Associate Degree for Transfer Coordinator, and Senior Coordinator, Academic Advising Programs.

In her current role as Interim Associate Director, she has a broad understanding of daily operations of the department providing critical leadership on the intersectionality between technology and practice. As Interim Associate Director Ms. McGregor supervises professional and paraprofessional advisors, analyzes program operations, and coordinates operational functions of the unit. She oversees and manages multiple processes on behalf of the department including academic probation/disqualification review, Academic Status Committee (reinstatement process), Associate degree for Transfer and California Promise Program coordination. Ms. McGregor has also been engaged in fiscal oversight of the unit budget and is experienced in decision-making for resource allocation.

Additionally, Ms. McGregor provided instrumental leadership overseeing the academic advising implementation and adoption of Chico State 360 (Salesforce) and its predecessor Hobsons Agile Grad. She assisted departments with developing reports, dashboards and providing training on the system for personnel across the divisions of Academic and Student Affairs. She continues to serve as the liaison to Orientation & New Student Programs, coordinating the reserved seats process with Academic Publications & Scheduling Services.

Among Ms. McGregor's broader contributions to the campus community, she currently serves as the Academic Advising Programs representative for Curriculum Advisory Board (CAB), actively participates in CSU Advising leadership meetings and represents the campus as the California Promise Program lead. She chaired the Student Affairs Professional Development Committee for two years and actively participates in Transfer events for Wildcat Welcome.

Ms. McGregor holds a Bachelor's degree in Sociology with a minor and certificate in Career & Life Planning from Chico State, and began her professional career in the Office of Admissions as an Admissions Counselor/Recruiter and later returning to the institution as an Admission Evaluator.

In consideration of the critical importance of this role and the proven skills of Kelly McGregor at Chico State, the intent is to transition her directly into the position of Associate Director of Academic Advising Programs with an anticipated start date of December 1, 2021.

Any current California State University, Chico employee who wishes to comment on the proposed action is invited to submit comments to noticeofintent@csuchico.edu by **November 18, 2021**. Any current employee can review a copy of the position description by emailing classification@csuchico.edu.