Seminar Prospectus
The purpose of the internship seminar is to serve as a synthesizing force in the student's academic preparation for the field internship experience. The student has satisfied his/her general education requirements and the technical knowledge and skills basic to the field of leisure services. This seminar sets out to develop an academic framework wherein this knowledge and these skills can be effectively applied and adopted in a full-time agency work experience.

The seminar is designed to assist the student to see relationships of the professional preparation to the field setting and to clarify academic assignments, standards and communication techniques to be carried out during that experience. Active student involvement in the review of basic human relations and communication skills, so essential in conducting effective leisure, will be undertaken. Problem anticipation and problem solving methodology will be emphasized. Assignments designed to help the student orient to the agency practices and to study the internship community will be included.

The academic preparation provided by the University and Department will be evaluated in light of the relationships in academia and the real work world as encountered by the student. Students will be expected to show their efforts at professional growth during the internship.

Seminar Expectations
A seminar by definition is an advanced group of students learning through study and interaction. As this is the final course before graduation, you will be expected to be fully prepared to do the following:

- Be punctual and in attendance for all classes.
- Prepare written assignments on time.
- Prepare for all discussions.

Much of the discussion and course content will rely on your academic backgrounds and field experiences; therefore, we will call on you frequently to generate meaningful interaction on our topics. Your leadership and group interaction is essential to an effective seminar. Your seminar instructor will shape the class environment, course content and methodology to help accomplish the listed objectives.

Grading
- Acceptable quality of class discussion and contribution.
- Class attendance.
- Acceptable papers.
- Credit/No-Credit.

Materials needed
**Internship Report Packet** (purchase at Mr. Kopy). Mr. Kopy, 119, Main Street, Chico, CA 95928, (530) 896-1804, FAX (530) 895-8164.

**NOTE:** **NOT** the Internship Handbook
**Seminar Objectives**
- To develop an academic framework for the internship experience.
- To clarify academic assignments and standards.
- To establish communication techniques during the experience.
- To anticipate needed information for the job experience.
- To anticipate problems that might occur on the job.
- To speak and write with logic.
- To plan to prevent or solve problems that might develop.
- To review basic human relations communication principles.
- To become familiar with problem solving techniques.
- To begin planning for a professional future after graduation.

**Course Dates Seminar Times and Location**
- **Dates:** Jan. 24, 25 & 26
- **Times:** M-W 8:30am - 12:00pm
- **Location:** Merian Library Basement, Studio A

**Monday**
- Purpose and value of internship
- Check intern/internship information
- 2-minute description of internship/job description
- Characteristics of an intern
- Taking care of unfinished business
- **Internship expectations review**
- **Questions review**

**Tuesday**
- Internship packets and requirements
- Job Satisfaction
- Group sharing
- **10 Things you would like to gain from this experience review**
*Written assignments DUE TUESDAY:* Internship expectations? (one page)
*Written assignments DUE TUESDAY:* A list of 12 important questions to ask regarding your internship/job (one page)

**Wednesday**
- Conflict resolution/real world
- Group sharing
- Attitude
- Problem-solving
  - Problem identification
*Written assignments DUE WEDNESDAY:* 10 Things you would like to gain from this experience (one page)

**Mandatory meeting with faculty supervisor (you must meet with your assigned intern advisor before you leave campus for your internship)**

**Thursday & Friday**
- Travel days.