



Cycle 1 **BENEFITED** Employee
 2007-2008 Pay Schedule

PAY PERIOD	PAYROLL NUMBER	TIMESHEETS DUE <u>10 AM AT A.S.</u>		PAY DAY IS NOON AT A.S.		
July 1-15	0701140	Jul 16	Mon	July 20- 9am	Fri	<i>Summer</i>
July 16-31	0701150	Aug 1	Wed	Aug 7	Tue	<i>Summer</i>
Aug 1-15	0701160	Aug 16	Thur	Aug 22	Wed	
Aug 16-31	0701170	Aug 31-5pm	Fri	Sept 7	Fri	
Sept 1-15	0701180	Sept 17	Mon	Sept 21	Fri	
Sept 16-30	0701190	Oct 1	Mon	Oct 5	Fri	
Oct 1-15	0701200	Oct 16	Tues	Oct 22	Mon	
Oct 16-31	0701210	Nov 1	Thur	Nov 7	Wed	
Nov 1-15	0701220	Nov 15-5pm	Thur	Nov 21	Wed	
Nov 16-30	0701230	Dec 3	Mon	Dec 7	Fri	
Dec 1-15	0701240	Dec 14-10am	Mon	Dec 21	Fri	
Dec 16-31	0801010	Dec 21-12pm	Wed	Jan 7	Mon	
Jan 1-15	0801020	Jan 15- 5pm	Tue	Jan 22	Tue	
Jan 16-31	0801030	Feb 1	Fri	Feb 7	Thur	
Feb 1-15	0801040	Feb 18	Mon	Feb 22	Fri	
Feb 16-28	0801050	Mar 3	Mon	Mar 7	Fri	
Mar 1-15	0801060	Mar 17	Mon	Mar 21	Fri	
Mar 16-31	0801070	Apr 1	Tues	Apr 7	Mon	
Apr 1-15	0801080	Apr 16	Wed	Apr 22	Tues	
Apr 16-30	0801090	May 1	Thur	May 7	Wed	
May 1-15	0801100	May 16	Fri	May 22	Thur	
May 16-31	0801110	June 2	Mon	June 6-9am	Fri	<i>Summer</i>
June 1-15	0801120	June 16	Mon	June 20 9am	Fri	<i>Summer</i>
June 16-30	0801130	June 30-10am	Mon	July 7	Mon	<i>Summer</i>

PAYDAY ADJUSTMENTS WERE NECESSARY BECAUSE OF HOLIDAY, SUMMER OR WEEKEND TIME CONSTRAINTS.

SUMMER HOURS FOR AS BUSINESS OFFICE: MON-THURS 8AM—4:30PM & FRI 8AM—11AM

**DURING THE WINTER BREAK TEIMSHEET DUE DATES AND PAY DATES MAY BE ALTERED DUE TO CAMPUS CLOSURE. A NOTICE WILL BE INCLUDED WITH THE PAYCHECKS PRIOR TO THE BREAK.