



Cycle 2
NON-BENEFITED Employee
 2009-2010 Pay Schedule

PAY PERIOD	PAYROLL NUMBER	TIMESHEETS DUE <u>10 AM AT BMU 219</u>		PAY DAY IS <u>NOON AT BMU 219</u>	
		Start	End	Date	Day
July 1-15	0902140	July 15-10am	Wed	July 23	Thur <i>Summer</i>
July 16-31	0902150	July 30-10am	Thur	Aug 10	Mon <i>Summer</i>
Aug 1-15	0902160	Aug 17	Mon	Aug 25	Tue
Aug 16-31	0902170	Aug 31-10am	Mon	Sept 10	Thur
Sept 1-15	0902180	Sept 16	Wed	Sept 25	Fri
Sept 16-30	0902190	Oct 1	Thur	Oct 9	Fri
Oct 1-15	0902200	Oct 16	Fri	Oct 26	Mon
Oct 16-31	0902210	Nov 2	Mon	Nov 10	Tues
Nov 1-15	0902220	Nov 16	Mon	Nov 25	Wed
Nov 16-30	0902230	Dec 1	Tue	Dec 10	Thur
Dec 1-15	0902240	Dec 15-10am	Tue	Dec 22**	Tue
Dec 16-31	1002010	Dec 18-12pm**	Fri	Jan 8	Fri
Jan 1-15	1002020	Jan 15-5pm	Fri	Jan 25	Mon
Jan 16-31	1002030	Feb 1	Mon	Feb 10	Wed
Feb 1-15	1002040	Feb 16	Tue	Feb 25	Thur
Feb 16-28	1002050	Mar 1	Mon	Mar 10	Wed
Mar 1-15	1002060	Mar 16	Tues	Mar 25	Thur
Mar 16-31	1002070	Apr 1	Thur	Apr 9	Fri
Apr 1-15	1002080	Apr 16	Fri	Apr 26	Mon
Apr 16-30	1002090	May 3-10am	Mon	May 10	Mon
May 1-15	1002100	May 17	Mon	May 25	Tues <i>Summer</i>
May 16-31	1002110	June 1-8am	Tue	June 10	Thur <i>Summer</i>
June 1-15	1002120	June 16	Wed	June 24	Thur <i>Summer</i>
June 16-30	1002130	June 30-10am	Wed	July 9	Fri <i>Summer</i>

PAYDAY ADJUSTMENTS WERE NECESSARY BECAUSE OF HOLIDAY, SUMMER OR WEEKEND TIME CONSTRAINTS.

SUMMER HOURS FOR AS BUSINESS OFFICE: MON-THURS 7:30AM—5:00PM & CLOSED FRIDAYS

**DURING THE WINTER BREAK TIMESHEET DUE DATES AND PAY DATES MAY BE ALTERED DUE TO CAMPUS CLOSURE. A NOTICE WILL BE INCLUDED WITH THE PAYCHECKS PRIOR TO THE BREAK.