

Important Registration Activities Dates and Deadlines

Activity	Fall 2010	What You Need to Know or Do
PRIORITY REGISTRATION Continuing Students: By Scheduled Appointments New Students: By Summer Orientation Only By Scheduled Appointments New Grad Students:	April 12–May 21, 2010 June 15–July 22 July 26–July 28 July 19–28	Continuing Students — Your enrollment appointment will be posted in your Student Center prior to the start of registration. You may make changes to your class schedule until the priority period ends. Plan your course of study prior to your enrollment appointment by meeting with your department advisor and an academic advisor in Academic Advising Programs. Check your Student Center for holds or fees due. Holds may be placed at any time and can restrict registration activity or financial aid. New Students — Participate in Summer Orientation for academic advising and registration of courses. Participants receive earliest possible access to registration. See " The Step-by-Step Guide to Registration " on the Chico Web.
EFT Deadline for financial aid students	July 28, 2010 Submit EFT authorization for August 19 or subsequent disbursements/refunds.	All Financial Aid Students should submit EFT authorization. Sign up in the student center on your Portal account and click the "Enroll in Direct Deposit" link. You need to complete this authorization only once unless your bank account information has changed.
Registration Fee Payment Deadline	July 29, 2010 A \$25 late registration fee goes into effect at 5 pm.	All Students: Your registration fee payment must be received by this date, or your classes will be dropped. Financial Aid Students: You must pay any difference between your anticipated financial aid and your registration fees by this date. You will not be allowed to add classes during the Course Add/Drop Period if registration fees are not paid.
Open Registration Add/Drop Period for All Students	August 2–September 3, 2010	Use this period for late registration and to add or drop classes. To add classes, you must have paid fees or have sufficient anticipated financial aid to pay fees. Use the Class Add and Drop Request process to add courses which require permission to register or follow department procedures. All other courses may be added or dropped using the Web. See Late Registration and the Class Add and Drop Request Process on the Class Schedule . If you are dropping all classes, go to the Student Records & Registration Office for help.
Wildcat Welcome Week Activities	August 18–20, 2010	Participate in a wide range of orientation activities and events for new freshmen and transfer students. The mandatory convocation and department meetings for new students are held the Friday before school starts.
Financial Aid Disbursement	August 19, 2010	First financial aid disbursement for Fall 2010.
Drop Deadline For Full Financial Credit	August 22, 2010 October 25 is the final deadline to receive pro-rata refund for financial credit	You must drop all your classes before the first day of classes to receive a full refund of registration and non-resident tuition (less a \$5 administrative fee). Classes dropped after this date but by the final deadline will receive a pro-rata refund of fees and non-resident tuition. Classes dropped after the final deadline will not receive any financial credit for refund. See Fees, Tuition, Credits, and Refunds .
First Day of Classes	August 23, 2010	Attend all classes in which you are enrolled or which are on your wait list. Faculty have the right to disenroll students who do not attend to make room for students who wish to enroll.
End of Course Add/Drop Period (weeks 1 and 2 of term)	September 3, 2010	This is the last day to add or drop classes using your Student Center. After this date you must have instructor or department approval to add or drop. See Late Registration and the Class Add and Drop Request Process on the Class Schedule . You are financially responsible for any classes in which you are enrolled as of this date plus any classes in which you subsequently enroll.
Limited Course Add/Drop Period (weeks 3 and 4 of term)	September 4–17, 2010	You must use the Class add and Drop Request process to add, drop, or change grade option during this time, and the approval signature of the instructor is required.
University Census	September 17, 2010	Financial aid awards will be adjusted for enrollment. Awards may be reduced for students enrolled in fewer than full-time units. See University Census at http://fa.csuchico.edu/fa/enrollment/census.shtml
Restricted Course Add/Drop Period	September 18–November 26, 2010	You must have a serious and compelling reason to add or drop classes at this time. You must use the Class Add and Drop Request Process , and obtain the approval signatures of the instructor, chair, and dean. To formally withdraw from the University, contact the Student Records & Registration Office.
Final Course Drop Period (last 2 weeks of term)	November 29–December 17, 2010	To drop a class during this period, you must have a verifiable serious illness or accident with circumstances clearly beyond your control. Request for withdrawal must be received in the Academic Advising Office no later than 5 p.m. on the Thursday prior to finals week.
<p>➤It is vital that the University have current address and telephone information for contacting you during your career at CSU, Chico. Access your Student Center on the Web to update your contact information and your emergency contact information.</p> <p>➤At California State University, Chico e-mail is the essential method for communicating official University business with students. Each student is provided with a campus Wildcat-Mail account. Review the contents of your WildcatMail account on a frequent and regular basis. Official notifications from the University related to enrollment, academic status, fees, holds, and financial aid will only be sent to your WildcatMail account. If you do not wish to examine your WildcatMail account on a regular basis, you can adjust that account to forward messages to another frequently checked e-mail address.</p>		

Important Registration Activities Dates and Deadlines

Activity	Spring 2011	What You Need to Know or Do
<p>PRIORITY REGISTRATION</p> <p>Continuing Students: By Scheduled Appointments</p> <p>New Students: By Summer Orientation Only By Scheduled Appointments</p>	<p>Oct. 18–Nov. 19, 2010 Dec. 1–Dec. 3</p> <p>not applicable Nov. 29–Dec. 3</p>	<p>Continuing Students — Your enrollment appointment will be posted in your Student Center prior to the start of registration. You may make changes to your class schedule until the priority period ends. Plan your course of study prior to your enrollment appointment by meeting with your department advisor and an academic advisor in Academic Advising Programs. Check your Student Center for holds or fees due. Holds may be placed at any time and can restrict registration activity or financial aid.</p> <p>New Students — Participate in Summer Orientation for academic advising and registration of courses. Participants receive earliest possible access to registration.</p> <p>See "The Step-by-Step Guide to Registration" on the Chico Web.</p>
EFT Deadline for financial aid students	<p>December 8, 2010 Submit EFT authorization for January 20 or subsequent disbursements/refunds.</p>	All Financial Aid Students should submit EFT authorization. Sign up in the student center on your Portal account and click the "Enroll in Direct Deposit" link. You need to complete this authorization only once unless your bank account information has changed.
Registration Fee Payment Deadline	<p>December 9, 2010</p> <p>A \$25 late registration fee goes into effect at 5 pm.</p>	<p>All Students: Your registration fee payment must be received by this date, or your classes will be dropped.</p> <p>Financial Aid Students: You must pay any difference between your anticipated financial aid and your registration fees by this date.</p> <p>You will not be allowed to add classes during the Course Add/Drop Period if registration fees are not paid.</p>
Open Registration Add/Drop Period for All Students	<p>January 3– February 4, 2011</p>	Use this period for late registration and to add or drop classes. To add classes, you must have paid fees or have sufficient anticipated financial aid to pay fees. Use the Class Add and Drop Request process to add courses which require permission to register or follow department procedures. All other courses may be added or dropped using the Web. See Late Registration and the Class Add and Drop Request Process on the Class Schedule . If you are dropping all classes, go to the Student Records & Registration Office for help.
<i>Wildcat Welcome Week Activities</i>	<p>January 20–21, 2011</p>	Participate in a wide range of orientation activities and events for new freshmen and transfer students. The mandatory convocation and department meetings for new students are held the Friday before school starts.
Financial Aid Disbursement	<p>January 20, 2011</p>	First financial aid disbursement for Spring 2011.
Drop Deadline For Full Financial Credit	<p>January 23, 2011 April 6 is the final deadline to receive pro-rata refund for financial credit.</p>	You must drop all your classes before the first day of classes to receive a full refund of registration and non-resident tuition (less a \$5 administrative fee). Classes dropped after this date but by the final deadline will receive a pro-rata refund of fees and non-resident tuition. Classes dropped after the final deadline will not receive any financial credit for refund. See Fees, Tuition, Credits, and Refunds .
First Day of Classes	<p>January 24, 2011</p>	Attend all classes in which you are enrolled or which are on your wait list. Faculty have the right to disenroll students who do not attend to make room for students who wish to enroll.
End of Course Add/Drop Period (weeks 1 and 2 of term)	<p>February 4, 2011</p>	This is the last day to add or drop classes using your Student Center. After this date you must have instructor or department approval to add or drop. See Late Registration and the Class Add and Drop Request Process on the Class Schedule . You are financially responsible for any classes in which you are enrolled as of this date plus any classes in which you subsequently enroll.
Limited Course Add/Drop Period (weeks 3 and 4 of term)	<p>February 5–18, 2011</p>	You must use the Class Add and Drop Request process to add, drop, or change grade option during this time, and the approval signature of the instructor is required.
University Census	<p>February 18, 2011</p>	Financial aid awards will be adjusted for enrollment. Awards may be reduced for students enrolled in fewer than full-time units. See University Census at http://fa.csuchico.edu/fa/enrollment/census.shtml
Restricted Course Add/Drop Period	<p>February 19– May 2, 2011</p>	You must have a serious and compelling reason to add or drop classes at this time. You must use the Class Add and Drop Request Process , and obtain the approval signatures of the instructor, chair, and dean. To formally withdraw from the University, contact the Student Records & Registration Office.
Final Course Drop Period (last 2 weeks of term)	<p>May 2– May 20, 2011</p>	To drop a class during this period, you must have a verifiable serious illness or accident with circumstances clearly beyond your control. Request for withdrawal must be received in the Academic Advising Office no later than 5 p.m. on the Thursday prior to finals week.

►It is vital that the University have current address and telephone information for contacting you during your career at CSU, Chico.

Access your Student Center on the Web to update your contact information and your emergency contact information.

►At California State University, Chico e-mail is the essential method for communicating official University business with students. Each student is provided with a campus Wildcat-Mail account. Review the contents of your WildcatMail account on a frequent and regular basis. Official notifications from the University related to enrollment, academic status, fees, holds, and financial aid will only be sent to your WildcatMail account. If you do not wish to examine your WildcatMail account on a regular basis, you can adjust that account to forward messages to another frequently checked e-mail address.