



M E M O R A N D U M

TO: ACADEMIC SENATORS
FROM: Ana Medic, Academic Senate Secretary
SUBJ: **ACADEMIC SENATE MINUTES**
DATE: Thursday October 06, 2022, 2:30 p.m.
Zoom: <https://csuchico.zoom.us/j/81231074627?pwd=ZWFzZVpKVENOY2pEb0drdC8vaE43dz09>
Meeting ID: 812 3107 4627 Passcode: 761594

Present: Adamian, Alvarez, Bailey, Boyd (Medic), Brundage, Burk, Cline, Coons, Draper, Ferrari, Ford, Gray, Hidalgo, Kaiser, Kralj, Leon, Magnus, Moss, Musvosvi, Newell, Nichols, O'Connor, Paiva (Chair), Peterson, Sangmin, Sendze, Sherman A., Sherman N., Sistrunk, Smith, Son, Teague Miller, Trailer, Traver, Walter, Yeager-Struthers, and Zeichick (Gibson).

Absent: Boura, Bruns, Hutchinson, Kaiser, Larson, McBride-Praetorius, and Wagner.

Chair Paiva called the meeting to order at 2:33 pm. Senate Secretary Medic is absent today. Contact Vice Chair Trailer with any questions.

1. Approve Minutes of September 22, 2022
Postponed to a next Academic Senate meeting.

2. Approve Agenda
Agenda approved.
Clarified that item 7 will be presented by Statewide Senator Boyd instead by Secretary Medic.

3. Announcements
 - a. FDEV Friday forum focusing on sharing a community engagement and public service database.
 - b. The first Chico State Theatre production of the year will be on campus upcoming Friday, masterpiece cabaret. Tickets are limited, 100 per performance.
 - c. Wildcat weekend starting this weekend, the barn event, events with alumni.
 - d. Next Thursday at Colusa 100A @ 5 - 7pm the professional series from the MADT will host Andrew Eisen, known for shows Mandalorian, Boba Fett, Guardians of the galaxy.
 - e. FRAS award nominations are closing tomorrow.

4. University Reports – Hutchinson/Boura/Brundage/Larson/Sendze/Sherman
VP Brundage:
 - a. Wildcat weekend hosting alumni, parents of students and expecting 1,000 participants.
 - b. Continuum enrollment working on four areas. Preliminary work done in smaller groups on communication, enrollment, student success, recruitments and increase of yield, and budget.
 - c. SB24 abortion pill adopted. Beginning of January will be available on campus for students.

VP Sendze:

- a. October is Cybersecurity awareness month; IT has programs and events. Check website.
- b. A Gmail to office 365 migration is postponed until November during fall break.
- c. Working on a new email policy, updating the old one. UTAC is reviewing policy, after that going to ITAC as a part of shared governance process.

Question: Will IT policy be brought to the senate? Answer: EM said go to UTAC then ITAC, not Senate. VP Sendze will update the senate of these changes.

Concern shared that there will be no input from senate until policy is completed. Recommended to include senate in this process while in development by UTAC.

VP Sherman:

- a. Foundation Board meetings were held this week. Talked to board members about additional funding for campus and distribution of those.
- b. Open enrollment is happening now. It closes at noon on October 14.
- c. Making progress on the behavioral and social sciences building by removing dirt and bringing building material to the site.
- d. Division looking at budget. Hiring slowdown is on campus. Looking strategically how to keep current positions and distribute work across the division.

Question: when will the bridge next to the old physical science building be reopened? Answer: due to safety reasons not until the new building is completed.

5. Associated Students Report – Alvarez

Senator Alvarez introduced Associated Student report:

- a. Associated students are hosting event celebrating Hispanic heritage month at BMU 203 6-8 pm.
- b. Alvarez and the Minister of Legislative Affairs will be representing Chico State for CSSA.

6. Statewide Academic Senate [Report](#) – Boyd/Ford [CSU Academic Senate](#)

- ASCSU [Agendas](#), [Minutes](#), [Resolutions](#), & [Summaries](#)

Statewide Senators Boyd and Ford introduced item 6:

- a. Reattached previous report. Looking for feedback, especially on first read items.
- b. The interim committee meetings are beginning tomorrow.
- c. The plenary meeting will be in November.

Question: what conversations are happening at the system wide Senate level about the enrollment and budget questions? Answer: at the ASCSU Senate level received budgetary updates and then had opportunities to ask questions. Faculty trustee asked budget questions at BoT meeting. The Admission Advisory Council has not met this year, and do not have a meeting scheduled yet. Disappointment shared no more information was shared at this level, but questions will be asked at interim meeting.

7. Standing Committees Reports

- [Executive Committee](#) – Medic (Boyd presented)

EC met twice since the last Academic Senate meeting. Report attached. No questions.

8. Information: [Technology Strategic Plan Update](#) – Information Technology (time certain 3:15)

Tucker Cutter from BerryDunn provided information on the technology strategic plan:

- a. BerryDunn is a management IT consulting firm, headquartered in Portland including several in the Cal State system. They recommend a system based on the institution's needs and interests; no partnerships or alignments with technology vendors.

- b. In the past three weeks worked with the IT department to collect and review background documentation and met with dozens of focus groups across the university to collect feedback.
- c. Identified a fair number of themes to help campus.
- d. Next week have a visioning workshop scheduled with VP Sendze and her leadership team and to work on a mission and vision of the IT.
- e. Will develop clear, concise, and actionable IT strategy statement for the campus community.
- f. Still collecting the information. Asked to reach out to them.

Discussion and questions:

Question: who were the focus groups they talked to? Answer: At a high level met with colleges, representatives from student affairs, from business and finance, athletics, facilities, Chico State Enterprise etc.

Question: how many faculty interactions they had? Answer: several, each college had faculty representatives, Enrollment Advisory Committee had several faculty members.

- a. Request made to have senators able to interact with this group. This way faculty, staff and students can be part of consultation. Clarified to include invitation to all senators as they may not be able to participate.
- b. Stated that faculty may not be aware this was occurring. Having extra representation may include additional voices and increase the ability to collect important information as a part of collecting additional feedback.

Question: will there be a time for additional feedback? Answer: yes. Before the final IT strategy is available, the senate body will receive feedback.

- c. Clarified consultation occurred and this is only a beginning of this collecting information process.

Question: Senator shared he did not hear about this. What would be a way to get involved? Answer: extending the invitation to senators may be a good way to include extra group.

- d. In the past, IT department operated a lot like a space where their response was not to the user's needs.
- e. Praise shared for transparency and inclusion during this process.
- f. Invitation and scheduling of another consultation session with senators will occur next.

9. Information: Canvas Migration Update – Kathy Fernandes

Kathy Fernandes introduced item 9:

- a. Providing Canvas update.
- b. Timeline provided:
 - i. March 2020 TLP engaged in faculty support.
 - ii. Summer 2020 GoVirtual had 330 faculty engaged.
 - iii. Fall 2020 online teaching.
 - iv. Winter another GoVirtual held followed by HyFlex in summer.
 - v. Launched Wildcat computing support in winter 2022.
- c. Last spring and summer the new learning management system called Canvas launched. Currently conducting pilot with 25 faculty.
- d. The migration from Blackboard to Canvas is the biggest project and Academic Technology unit can take on.
- e. During the pandemic, student assistant was added as an emergency hire. In April 2021, able to hire Josh Whittinghill and launched a self-support program for the online MBA.

- f. Unsuccessful second IT hire due to low pay range offered by Chico State. Used HEERF funds to hire more students.
- g. Currently using TLP rollover funds \$25,000 for 25 faculty to work with TLP that are teaching in Canvas, giving TLP feedback, meeting on a weekly basis.
- h. Canvas migration update:
 - i. Getting the system installed, configure integrations, testing integrations, manually creating accounts for the faculty.
 - ii. Learning the system and sharing with faculty.
 - iii. Currently 3,200 students are using Canvas.
 - iv. Plan to have 10,000 courses migrated from Blackboard to Canvas by November 1.
 - v. The week of October 17 is when faculty will get the access to Canvas after which each week will have specific information shared on how to use Canvas.
 - vi. The premium training was paid for by the Chancellor's Office for the seven campuses migrating to Canvas.
 - vii. November 1 getting access to 2022 migrating courses in Canvas.
 - viii. All information and instructions will be available on the TLP website (blog).
 - ix. Faculty will be able to develop their courses for spring either in Blackboard or in Canvas.
 - x. Faculty will open their courses in January.
- i. Canvas will be the primary LMS for spring 2023. Blackboard will be the secondary LMS.
- j. Working with CMT to create videos that will be launched for students starting in November.

Discussion and questions:

Question: will SFOT be available in Canvas? Answer: yes. There will be a hidden area that faculty will be able to open for students during a short period of time and will be linked to the software called class climate that is the evaluation software.

- a. Appreciation shared for work done on this by TLP.

Question: can faculty check how Canvas operates before using it? Answer: workflow in Canvas is different. Most faculty that migrated their courses from Blackboard decided to re-create versus use migrated course.

Question: usually faculty check the last 3-4 years of course materials as they taught in person and in online modality. How long will faculty have access to Blackboard to continue to check on those things? Answer: Campus license to the Blackboard system ends June 2024. However, TLP will start taking down Blackboard system in spring of 2024. If faculty want to continue to use their previous materials, migration should happen by January 2024.

Question: Blackboard had test course available. Will Canvas have that same prep area? Answer: yes.

Question: does "coming down" mean faculty will not have access to all those years of content in Blackboard? Answer: yes, Blackboard will go down and archive will have access to student record, but not to materials. Request course migration earlier than January 2024.

Question: once one instructor open SFOT for students, will SFOT be open for those students for only that one course or all courses they are taking? Answer: need to verify that.

10. Proposed revision of [EM 22-009](#): Approval of Reorganization of Departments within the College of Business – EPPC Action

EPPC Chair Kralj introduced item 10:

- a. EM passed last spring as a part of the reorganization of the College of Business.
- b. Initial FAIS was abbreviation for the Finance, Accounting, and Information Systems.

- c. After consultation and feedback from the stakeholders requesting to use old abbreviation ISFA for the Information Systems, Finance and Accounting.

No discussion, no question. Item 10 approved with no objection as an action item.

11. Proposed Undergraduate Program Significant Change: [BA in Social Science](#) – EPPC Action
EPPC Chair Kralj introduced item 11:

- a. Dr. Diana Flannery is present and can address any questions.
- b. Passed unopposed in EPPC well thought out, well documented and well consulted proposal.
- c. It is a very multidisciplinary major that required moving around some courses to be in compliance with the program. Some units were moved out of electives into the core.

Discussion and questions:

Question: what is the expectation regarding the enrollment? Answer: there are around 100 students online and 100 students on campus. This is one out of two programs on campus seeing enrollment growth. They expect that some of the growth more recently has been due to students not being able to finish their coursework on campus and have switched to social science to complete online degree. Students graduating with a BA in social science qualify. The CSET have single subject competency exam waived and can apply directly into a credential program. Hoping that students who want to be teachers may choose this major.

Question: program offers variety of instructional modalities. Can students “mix and match” e.g., fully asynchronous versus ChicoFlex? What does that mean for students that are distance education versus on campus? Answer: It is known that distance education students prefer asynchronous format. Most courses have already been offered online. Currently the gerontology course is the only one where they were asked to offer an additional online option of this existing course. Does not expect faculty teaching within five programs will have need for additional online teaching training.

- a. Commented that some faculty have taught many years online and do not need training. Others might need extra support as they started teaching during pandemic as part of the emergency teaching and do not have the same experience and skill set.
- b. Suggested to have those faculty take TLP training and support.
- c. EPPC discussion included a great deal of broad application of the different areas of majors.
- d. The area of specialization is 21 units or seven classes, however, there are more classes to choose from. Advising is important and labor intensive.

Question: When mentioning distance education, are these exclusively non-state support degrees or not? Answer: all are state support degree completion programs. The gerontology program is a certificate and has potential to have students take it through RCE. Another certificate is in current life planning with nine units and CDA certification for career counseling.

Senate voted: 32 yes, no opposition. Item 11 passed as an action item.

12. Proposed New Online Degree Completion Program: [BA in Humanities](#) – EPPC Action
EPPC Chair Kralj introduced item 12:

- a. Dr. Daniel Veidlinger is present and can address any questions.
- b. This is an online degree completion program with the intent of students having their general education done prior to starting it.
- c. This proposal is a state support program, beneficial in terms of the enrollment.
- d. The religious studies department has moved to online teaching in the last five years, increased student numbers and allowed non-traditional students to complete this program.

- e. Graduates provided positive feedback to be able to finish degree in online modality.
- f. Provided double increase of students for religious studies.
- g. Every major's course will be in the ChicoFlex as there is an in-person version of this same program.
- h. Religious department is offering Chico HyFlex (5-6 courses). Other multidisciplinary courses may not be HyFlex.

Senate voted: 32 yes, no opposition. Item 12 passed as an action item.

13. Proposed [Academic Senate response to ASCSU regarding Cal-GETC GE Pathway](#) – Senate Introduction Chair Paiva passed the gavel to FASP Chair Sistrunk who introduced item 13:
- a. Chair Paiva was on the Ad Hoc Committee due to which passed the gavel to Senator Sistrunk who led the remainder of the discussion.
 - b. This is an introduction item. Discussion and suggestions for any changes will be done today.

Chair Paiva provided an update to a document:

- a. Previous understanding was that the feedback and/or statement submission by each campus must be done by October 24th.
- b. ASCSU Chair Steffel clarified that there will be no file upload option rather than answering the requested question: a) does campus agree with the proposed Cal-GETC; b) is there an alternative; c) do not come to a consensus.
- c. An Ad-Hoc Committee was formed, had representation from each college and met twice. Created a rough draft of a resolution response to Cal-GETC.
- d. October 24th is the deadline for a response, but not for additional resolution or opinion.

Discussion and questions:

- a. Clarified that a survey response can have an opinion submitted to ASCSU.
- b. CAB Chair Sparks read a statement (link).

“In receiving a request for feedback from ASCSU this body on September 22 voted to task a subcommittee working on the response. This body specifically decided that this subcommittee could only consist of Senate members. This decision has made the current process for feedback more difficult and opaque than is necessary. EO 1100 Article 6.2.2 clearly states the foundational role of curricular GE committees that play in the GE curricula supervision and maintenance quote, the effectiveness of a campus GE program is dependent upon the adequacy of curricular supervision, internal integrity and overall fiscal and academic support. Toward this end, each campus shall have a broadly representative GE committee, a majority of which shall be instructional faculty and shall also include student membership. The committee will provide oversight and make recommendations concerning the implementation conduct and evaluation of requirements specified in this policy.

Second, the decision on 9/22 is out of step with historical precedent in which subject area experts are invited to join Senate Ad Hoc Committees. Article IV section 3 of Chico State Academic Senate constitution, Section A Part a: Ad Hoc Committees or task forces are groups defined as being responsible for single issues or single tasks. Typically, such committees are created authorized in spontaneous response to particular circumstances or problems, where action by other preexisting committees seems irrelevant, inappropriate or inefficient. An Ad Hoc Committee shall be temporary and will immediately disband upon satisfactory execution of its charge, which normally doesn't exceed 12 months. Ad Hoc Committees may be created by the Executive Committee or by the Standing Committees in consultation with the Executive Committee of the Academic Senate. The supervisory

committee shall be responsible for articulating the Ad Hoc Committee rationale, charge membership, election selection of chair and supervising the committee's conduct.

Third, this restriction was not put in place in ASCSU is request for feedback and this comes from the document shared in September from ASCSU, this is from the closing passage of that "request for feedback: This resolution does not specify the mechanism to be used to gather the requested feedback. The responses sent have generally been responses created prior to the ICAS proposal. And we are now seeking specific feedback on that proposal".

These procedural issues have ramifications for issues regarding the substance of the ICAS recommendation, ASCSU is response to it and ASCSU is invitation for feedback from campus Senates. The process used in spring 2022 and now again, cannot be divorced from the substantive issues at hand. That is the process is a problem, because it forecloses actual consideration of alternatives in a transparent way. That speaks to that point that Senator Ford mentioned about the ultimate thrust of the recommendation which would choose Options C when in fact, part of it also has a recommendation for other options. "

- c. CAB invited to bring opinion or response to the Academic Senate.
- d. Shared that read statement represent disappointment that CAB was not part of this work. Can the previous process be changed to include CAB Chair in this process?
- e. Clarified that CAB Chair was invited through senate participation.

Question and comment that this body can include third option no consensus. Who will receive this document? Answer: resolution and response can be distributed to the people on the list as well as anyone else this body suggests.

- f. Distinguishing process in spring and now. A very tight timeframe is making it more difficult and is excluding rather than including interested parties in the subcommittee.

Question: what happens if we do not come to a consensus? Answer: that would be a survey response added to the resolution and sent to the ASCSU. ASCSU will receive response from 23 campuses, collect feedback and provide a recommendation to the ICAS. ICAS has representatives from three groups UC, CSU, and CC. If ICAS cannot come to consensus by late 2023, then decision will be handed over to the administration of each of individual systems. Clarified that ASCSU has until May 2023 to provide a response, and if that response is no consensus, then administration will take over the charge and this decision will no longer be in faculty hands.

- g. Suggested to have alternative plans that were suggested by other groups.
- h. CSU is one out of three votes (CSU, UC, and CC). Frequency of campuses, ASCSU, and ICAS meetings creates short time to provide feedback.
- i. Suggested that anyone can make a motion and suggest different membership to the Ad Hoc Committee. Confirmed that in a previous senate meeting there was an ask to include CAB Chair as a part of providing feedback to the committee.
- j. Suggested again CAB should be part of a process.

Motion made to include CAB Chair in Ad Hoc Committee. Second. Rationale: body that oversees GE and can strengthen the conversation and proposal.

Discussion on the motion:

- a. Support shared to include CAB Chair to the Ad Hoc Committee. Ask that CAB Chair bring forward the voice of CAB to the Ad Hoc Committee.
- b. Support shared for CAB involvement.

Question: what the difference is exactly as it sounds CAB is already an advisor and is involved in the process. What has changed? Answer: Impact of a tight timeline and not being able to fully discuss this issue and come to a common response.

Question: does the CAB representative on the Ad Hoc Committee get a vote on it? Answer: if Ad Hoc Committee is asking for CAB members to be included, they can be part of this. It is assumed yes.

- c. Clarified that the motion is to invite the CAB Chair as a voting member, not to return it to the Ad Hoc Committee.

Senate voted on the motion: 31 yes, no opposition. Motion passed.

Question: did the senate body vote on an introduction item or motion to add CAB Chair to the Ad Hoc Committee? Answer: Sistrunk clarified that he combined the motion to add CAB Chair and return the item to the Ad Hoc Committee.

Objection to the changed motion by the Chair Sistrunk.

Suggested to restate the motion and re-vote.

Discussion continues:

- a. Support shared that motion was a two-step to add CAB Chair and return this item to the Ad Hoc Committee.

Question: Will returning this back to the Ad Hoc Committee impact the October 24 deadline as we are already under the tight deadline?

Moved to reconsider the motion and divide the question. Second. Rationale: at the point of a motion there were hands raised to provide feedback and were not considered. This is an important discussion and require everyone's involvement.

b. Timeline clarified:

- i. Beth Steffel, ASCSU Chair, provided information that the Qualtrics survey will not receive any additional files. However, the ICAS meeting is next week and then again in November.
- ii. ASCSU Plenary is the first week of November. The deadline for October 24 is such that the feedback from the Qualtrics survey will go forward to the ASCSU, which will vote on several items connected to issues needed to respond at ICAS.
- iii. Action like this is limiting campus response and feedback.
- c. Asked to reconsider this motion and return to discussion on this item.
- d. Asked to have deadline timelines shared in the chat.
 - i. Survey response is October 24th.
 - ii. Resolution and/or opinion response can be shared with ASCSU Chair by the end of year or January 2023.
- e. Clarified ICAS meetings are on their website. If this campus wants to make a change that will impact ICAS decision, the deadline of October 24th is the most important to respond to.
- f. Next week and November 30th are when ICAS meet. After that there is another meeting in February and the last one in May.
- g. Commented next senate meeting is on October 20th.

Question: was intention to return item to the Ad Hoc Committee and then return as action item to senate? Answer: group can discuss and decide. Point of clarification – there was no timeline attached to the motion.

- h. Concern shared time will be wasted and we should be as efficient as possible.
- i. Clarified that motion on the table is to reconsider the motion, body votes for it and if approved, senate will discuss main motion and will split the question to vote separately on each.
- j. Suggested to modify motion to include discussion on it and provide feedback to the Ad Hoc Committee.

Senate voted: 18 yes, five no votes. Motion approved to be reconsidered. The senate returns to the discussion on the resolution.

Motion made to divide the question and vote separately on the committee membership and the returning of the item back to committee. Second.

Question: shall timeline be added to this motion? Answer: that depends on which of these two questions are voted on first.

- k. Senator Sistrunk started first with a question and vote on returning the resolution back to the Ad Hoc Committee. Argued that the order should be membership first to add CAB Chair then returning it back to the committee.

Senate voted on committee membership first to add CAB Chair to the Ad Hoc Committee: 28 yes, no objections. Motion to add Sparks to the committee passed.

- l. Opposition to return this resolution back to the Ad Hoc Committee shared. Asked to keep the discussion on the senate floor and share true issues here instead. Information item = discussion item.
- m. If there is an objection to the resolution, those voices should be shared here at a larger body.
- n. The objection to the motion shared to send it back to the committee. Support to continue the discussion and provide the feedback.
- o. Commented that this body said nothing about actual resolution, whether in agreement or disagreement. There was no feedback suggesting an action from the Ad Hoc Committee nor why the CAB Chair would be part of it.
- p. Suggested to vote on the resolution right now as an introduction item, which means that it can come back as an action item. The Ad Hoc Committee with the addition of the CAB Chair can still look at the resolution and see if additional feedback is provided between now and then (assuming involvement of the Ad Hoc Committee between introduction and action item stages).
- q. Suggested to be very clear what expectations are from the Ad Hoc Committee.

Senate voted on the motion to send the resolution back to the committee. Clarified that vote yes means resolution is returned to the committee versus vote no means resolution is not returned to the committee. Results: 25 no votes. Motion failed to pass.

Discussion on the resolution:

- a. Suggestion to have work done on second resolved as currently campus does allow double counting.
- b. Commented to re-examine the golden four, reconsider the learning outcomes embedded in the GE program.
- c. Commented that work can be done specifically for the oral communication portion of that to be more desirable as learning outcomes across different GE, which may then restore units back to Area C.
- d. There are thoughts about how the CSU incorporated the ethnic studies requirement and whether or not the CSU should reconsider how ethnic studies are included in GE.
- e. Suggested to take these back to colleges and share these ideas to receive feedback from faculty. Encouraged CAB representatives to do the same at CAB. A curriculum committee from a college might be outranked by the feedback from CAB's feedback. Encouraged to have representatives bring back feedback from their constituents.
- f. Suggested to share the composition of the Ad Hoc Committee once established to know who to contact and provide the feedback.

The senate voted on the resolution: 24 yes. Item 13 passed as an action item.

14. Ask the Administrator

15. Other

Related to the IT policy discussion quote shared from the policy: "The technology related policies will be approved by the ITEC committee prior to submission to other campus approval processes." Stated for the record that the email policy does in fact need to go through the approval processes and Senate after it is approved by ITEC.

16. Adjourn at 5:13 pm.

Respectfully submitted,
Ana Medic, Academic Senate Secretary