



Student Financial Services
 Student Services Center, Room 230
 Chico, CA 95929-0242
 (530) 898-5936

AUTHORIZATION FOR ELECTRONIC FUND TRANSFER (EFT)

For additional information, Student Financial Services can be reached by visiting Room 213 in Kendall Hall, by e-mail at cash@csuchico.edu, or via phone at (530) 898-5936.

Instructions for completion of this form:

1. Read the Terms of Agreement & Authorization below.	2. Print and complete this form.
3. Sign and date the form.	4. Make a copy for your records.
5. Attach one of your pre-printed checks to the form. Write "VOID" across the face of the check.	6. Submit the completed form, including the Terms section, to: CSU, Chico, Student Financial Services, Chico, CA 95929-0242.

Terms of Agreement and Authorization:

- I have read and understand the EFT Information.
- I understand that I am responsible for verifying with my bank that my account has been credited. I understand that expenditures made from my account without such verification will be made at my own risk.
- I agree to promptly notify CSU, Chico of changes in my address or checking account status.
- I authorize CSU, Chico to initiate credit entries and, if necessary, to initiate debit entries and adjustments for any credit entries in error to the account specified below.
- I authorize the financial institution named below to process the credit and/or debit entries initiated by CSU, Chico.
- Prior to a refund being issued, an audit is made on the student account to verify charges and to determine the actual amount that should be refunded to the student, to financial aid programs, and/or to pay other University debts.

LAST NAME, FIRST NAME, MIDDLE INITIAL:	CHICO STATE ID NUMBER:
E-MAIL ADDRESS:	FINANCIAL INSTITUTION:
SIGNATURE & DATE:	BANK ACCOUNT NUMBER:

(ATTACH VOIDED, PRE-PRINTED CHECK BELOW)

