

Student Learning Center  
Student Services Center, Room 340  
530-898-6839

**Faculty Letter of Recommendation for Writing Tutor**

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Dear Faculty Member:

The Student Learning Center offers all students access to writing tutors. To provide effective service, we are continually seeking qualified tutors. However, before considering a student as a tutor, we require an advanced level of writing skills and knowledge as well as a faculty member's evaluation of the student's qualifications. Please include as much information about this student as you consider necessary. Final consideration will be based upon the student's written application, transcripts, interview and faculty's recommendation. We greatly appreciate your help in evaluating this prospective tutor. Thank you.

STUDENT'S NAME: \_\_\_\_\_

COURSES TAKEN FROM YOU: \_\_\_\_\_

How do you rate the student's writing ability?

Excellent \_\_\_\_\_ Good \_\_\_\_\_ Adequate \_\_\_\_\_ Inadequate \_\_\_\_\_

Do you think this student can clearly explain concepts to others?

Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown \_\_\_\_\_

Do you recommend this student as a tutor?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please list additional comments about the student's writing ability:

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_ Phone: \_\_\_\_\_

Department: \_\_\_\_\_

**Please return this form to: Jennifer L Bolte, Writing Center Coordinator, at the Student Learning Center through email [jlbolte@csuchico.edu](mailto:jlbolte@csuchico.edu). Thank you for your prompt response.**