

C/V

The California State University Application for Intrasystem Concurrent or Visitor Enrollment

(See instructions on back page)

This application is to be used by California State University students who wish to enroll concurrently or as a visitor at another CSU campus.

PA	RT	I. TO BE COMPLETED BY S'	TUDENT							
(A)	1.	. Home campus 2. Propos				d host campus				
	3.	Semester/Quarter of enrollment: Hor		Host	Campus	npus				
	4.	Home campus student ID #		5.	Check one & only or	ne: Vis	sitor		Concurrent	
	6.	Have you previously attended the pro If yes, what was the last term of atten		Yes	No					
	7.	Legal name			_					
		Legal name Last				Middle	e Maiden			
	8. Social Security #			9. Date of birth			MM/DD/YY			
	10.	Mailing address					IVIIVI/DD/ I I		1/DD/ 1 1	
		Street #		(City		Sta	ate	Zip	
	11a.	Home telephone # ()			Message telephone	#()				
				11d.	E-Mail					
	12.	Class level at time of planned enrollm	nent:							
		Freshman Sophomon	e Junio	r	Senior	Graduate			Postbaccalaureate	
	13.	Major field		ar	nd/or credential object	ive				
	14.	Are you receiving financial aid? Ye	s No							
B)	Listing of course(s) planned at host campus: (If a planned course(s) is a major requirement at the home campus, approval of the Department Chair at the home campus is required.) Use additional sheet if necessary.									
		Courses at Host Campus Use additional sheet if necessary)	Units	-	uivalent Courses at Home Campu		Units Q S		Dept. Chairman Approval	
		ese additional shoot it necessary,		Squi varent o	ourses at frome camp	-	_	Ť	Tippro tur	
		of units planned at home campus								
		that the information I have entered abo	ove is true and that I	have read as	nd understand the elig	ibility requi	reme	nts,	enrollment conditions and	
•		res as stated. ' s Signature			Date					
		II. TO BE COMPLETED BY HO	ME CAMPUS							
				N:	1		Е-	. D.		
					Nonresident of		Fee Payment Certification			
Inte	ernati	of residence onal (Visa) student at time of enrollme	nt: No Yes	s						
		m total units approved								
ΡF	CIST	RAR'S CERTIFICATION: I certify the	at this student's resid	ence and Ac	adamic status are corr	ect				
acc	ordin	g to the official records of this campus	that the student is e	ligible as of	this date to register as	a	Ca	mpu	s Seal or Stamp	
		ng student, that the student qualifies for						•	•	
		Title 5, that the student has complied			irements, and that this	3				
		on approves this request for temporary of		-						
		re								
Tit	le			Home Can	npus					
PA	RT :	III. TO BE COMPLETED BY H	OST CAMPUS							
A.	. Approval for enrollment at host campus: Granted Deni			enied	Date				yment/Nonresident	
	Remarks						Tu	ition	n Certification	
	Sign	SignatureTitle				<u> </u>				
B.	The	student registered: Date		Number of	Units					
		gnatureTitle					Campus Seal or Stamp			
	9	-						•	*	

C/V

The California State University Policies and Procedures for Intrasystem Concurrent or Visitor Enrollment

Eligibility Requirements

Undergraduate

- 1. Student has completed at least one term at the home campus as a matriculated student and earned at least 12 units there.
- 2. Student has attained a grade point average of 2.0 in all work completed at the home campus and is in good standing at that campus.

Graduate

- 1. The student has completed at least one term at the home campus as a matriculated student or will be enrolled concurrently in such status.
- 2. The student has been admitted to or is enrolled in an authorized graduate program at the home campus.
- 3. The student was in good standing at the last college attended.

Enrollment Conditions

- 1. Approval of concurrent enrollment is valid only for the term specified and is subject to space availability and registration priority policies at host campus.
- 2. Academic advisement is available only at the home campus.
- 3. Concurrent enrollment is possible only in overlapping terms. Visitor enrollment will not be approved if the terms overlap on home and host campus.
- 4. Evidence of completion of course prerequisites may be required at the host campus (i.e., personal transcripts or grade reports).
- 5. Financial aid is available only through the home campus and students eligible for veterans, rehabilitation, social security and other federal, state or county benefits must secure eligibility certification through the home campus.
- 6. Health services on host campus will be limited to treatment for emergencies.
- 7. Participation in student activities at the host campus is subject to any limitations, which may exist at that campus. Similarly, student union facilities will be available according to policies at each campus.
- 8. Parking on the host campus will be available on the basis of a term fee within campus parking availability or on a daily fee basis
- 9. Information concerning host campus identification card policies will be available at the time of registration.

Procedures

- 1. Student completes application and submits to the Office of Admission & Records at home campus in advance of the first day of classes at both campuses. Contact host campus for deadlines, if any.
- 2. Home campus registrar designee completes Part II and forwards copies to host campus registrar designee if approved, or returns to student, if disapproved.
- 3. Host campus registrar completes Part III-A and mails a copy to student with registration instructions.
- 4. Concurrently enrolled student pays CSU registration fees on home campus based upon the total number of units for which she/he is or plans to be registered including units on the home as well as host campus(es), e.g. three units at home and three units at host equals part time fees, and six units at home and 3 units at host equals full time fees. Payment is certified on all copies of the application. Home campus non-resident tuition fees, as appropriate, are paid at the same time and entry made with the fee certification.
- 5. Student registers at host campus presenting approved copies of the application. Host campus non-resident tuition fees and any user fees are paid.
- 6. Host campus completes Part III-B.
- 7. Program changes will be accomplished by following standard procedures on both campuses. Official notification will be provided by the host campus to the home campus. If a student withdraws from the home campus and requests refund for the refundable portion of the State University fee, the host campus must be notified.
- 8. Permanent academic records will be maintained at the campus where courses are completed. A record of credit earned at a host campus will be available to the student and to the home campus.