2016 STAFF AND FACULTY ART EXHIBIT

September 26th through November 3rd, 2016
Kendall Hall

Art Submission Forms due by: Wednesday, September 21, 2016

Important dates for your calendar:

<table>
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<th>Date</th>
<th>Event</th>
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<tr>
<td>Wednesday, September 21</td>
<td>Deadline for Art Submission Form(s)</td>
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<tr>
<td>Monday, September 26</td>
<td>Deliver display ready artwork to Kendall Hall, 2–4 PM</td>
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<td>September 26-November 3</td>
<td>Staff and Faculty Art Exhibition in Kendall Hall</td>
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<td>Thursday, November 3</td>
<td>Reception/silent auction, 4:30–5:30 pm, Kendall Hall Rotunda</td>
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Eligibility: This non-juried exhibition is open to all employed or retired STAFF and FACULTY at California State University, Chico including employees of the University, Research Foundation, and Associated Students.

Media and Specifications:
- Artists may submit up to three separate works that have not been displayed in a previous CSU, Chico Staff Council Art Exhibit.
- Work in all media is eligible (examples: photography, oil, watercolor, fabric, jewelry, wood, poetry, computer, pencil, chalk, paper, clay, metal, etc.).
- Artwork must be ready for presentation with appropriate hardware attached for hanging.
- Work will not be accepted if public display may pose a safety hazard.
- Staff Council reserves the right to exclude any entry requiring complex installation.

Entry Procedures: Art Submission forms must be completed by the artist for each piece of art submitted.

❖ **Art Submission Form**: Submit to Cindy Kelly, clkelly@csuchico.edu or campus zip 300, by Wednesday, September 21, 2016. In addition to the Art Submission Form we welcome your artist statements.

❖ **Attach a copy of the Art Submission Form to the back of each piece of artwork for identification**.
   - If you are donating (100% donation for silent auction) or selling your art (30% of sales price donated to Staff Council) and your piece is not bid on or sold, the item will be returned to you, and you will be responsible for picking it up.

Delivery of Artwork: Work must be hand-delivered to Kendall Hall Monday, September 26, 2–4 PM.

Liability: Accepted work will be handled with due care; however, submission of an entry is at the artist’s risk. By submitting a completed Art Submission Form, the artist agrees not to hold CSU, Chico or Staff Council liable for any damage or loss.

Pick-up Artwork: The artist is responsible for picking up and checking out their artwork after the reception on November 3; or making other arrangements with the Staff Council office. If an artist wishes another individual to pick up his or her artwork, the artist must submit written authorization and instructions. Artwork not picked up by November 3 at 5:45pm (or other arrangements made) may be disposed of at the discretion of the Staff Council.

If you have any questions, please email Cindy Kelly at clkelly@csuchico.edu