2015 STAFF AND FACULTY ART EXHIBITION

April 2 through May 7, 2015
Kendall Hall

Submit Notification Form by: Wednesday, March 25, 2015

Mark your calendar:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Wednesday, March 25</td>
<td>Deadline to submit Notification Form(s)</td>
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<tr>
<td>Wednesday, April 1</td>
<td>Deliver artwork and entry form(s) to Kendall Hall, 2–4 PM</td>
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<td>April 2–May 7</td>
<td>Staff and Faculty Art Exhibition in Kendall Hall</td>
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<tr>
<td>Thursday, May 7</td>
<td>Reception/silent auction, 4:30–5:30 pm, Kendall Hall Rotunda</td>
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Eligibility: This non-juried exhibition is open to all employed or retired STAFF and FACULTY at California State University, Chico including employees of the University, Research Foundation, and Associated Students.

Media and Specifications:
- May submit up to three separate works that have not been displayed in a previous CSU, Chico art exhibition.
- Work in all media is eligible (examples: photography, oil, watercolor, fabric, jewelry, wood, poetry, computer, pencil, chalk, paper, clay, metal, etc.).
- Artwork must be ready for presentation with appropriate hardware attached for hanging; committee will determine placement.
- Work will not be accepted if public display may pose a safety hazard.
- Staff Council reserves the right to exclude any entry requiring complex installation.

Entry Procedures: There are two parts to the entry process. (Both forms must be completed by the artist for each piece of art submitted)

- **Notification Form**: Submit to Erin Tarabini, eatarabini@csuchico.edu or campus zip 0105, by Wednesday, March 25, 2015. The artist may also use this form to comment on his or her artwork, and to submit an artist’s statement.
- **Entry Form**: Attach to each piece of artwork. This will correspond to the artwork the artist described on the Notification Form.

  ➢ If you are donating art to Staff Council, please indicate on both forms. If your piece is not bid on, the item will be returned to you, and you will be responsible for picking it up.

Delivery of Artwork: Work must be hand-delivered to Kendall Hall Wednesday, April 1, 2015, 2–4 PM.

Liability: Accepted work will be handled with due care; however, submission of an entry is at the artist’s risk. By submitting a completed entry form, the artist agrees not to hold CSU, Chico or Staff Council liable for any damage or loss.

Pick-up Artwork: The artist is responsible for picking up and checking out their artwork after the reception on May 7; or making other arrangements with the Staff Council office. If an artist wishes another individual to pick up his or her artwork, the artist must submit written authorization and instructions. Artwork not picked up by May 7 at 5:45pm (or other arrangements made) may be disposed of at the discretion of the Staff Council.

If you have any questions, please email Erin Tarabini, eatarabini@csuchico.edu