

Purpose: To assist a CSU, Chico staff employee in furthering his or her educational goals

Award: An academic award of $500 will be given each spring and fall to a staff employee. The award will be presented during a Staff Council meeting at the beginning of each semester for which it is granted. The award is sponsored by Chico State Administration.

Eligibility: An applicant MUST be:
1) Currently employed on a half-time or greater basis as a staff* member of CSU, Chico, Associated Students, University Foundation, or the Research Foundation.
2) Attending or planning to attend an accredited institution of higher education and enrolled in classes for the semester in which he or she is applying.

The following are NOT ELIGIBLE for the academic staff award:
1) A student employee
2) A MPP or Faculty Member
3) A current member of the Staff Council Executive Committee
4) A current member of the Staff Council Recognition Screening Committee
5) A recipient within the past 24 months

Application Submission: November 9, 2017 – December 11, 2017

Application Deadline: 12:00 pm on December 11, 2017; submit forms Staff Council (Sierra Hall Annex, zip 160)

Application Procedure: Application forms may be download at the Staff Council website:
http://www.csuchico.edu/stac/forms/index.shtml.

It is the applicant's responsibility to:
1. A cover letter stating your past, present and future academic and career goals and objectives, and the purpose for the requested funds. Two pages or less.
2. Unofficial transcripts
3. Two letters of recommendation
4. Current resume

* "Definition of “Staff” employee is defined by Title 5, 42700, page 540 (o). "Nonacademic employees“ means an employee who provides non-instructional and non-administrative supporting services such as secretarial, clerical, and maintenance services. A nonacademic employee may have lead responsibility, but normally does not have responsibility for major decisions. Higher academic degrees are not an essential qualification for service as a nonacademic employee.

** If the last day of submission falls on a weekend the following Monday is acceptable.
CALIFORNIA STATE UNIVERSITY, CHICO
STAFF COUNCIL STAFF ACADEMIC AWARD

Name________________________________________ Date: ____________________

Current employment information at CSU, Chico:

Dept./Division: ___________________________________________
Position Title: ____________________________________________
Work Phone: _____________________________________________
Hours per Week: __________________________________________
Hire Date: _____________________________________________

Current Status: Graduate Senior Junior Sophomore Freshman Professional Growth

Are you working toward a degree? No_____ Yes_____ If yes, state major_____________________

Are you currently enrolled in an accredited higher education institution? No____ Yes_____ If yes, which institution(s)?________________________

What semesters are you enrolled? 20___/___ Fall or Spring

List courses needed to complete major objective or attach a Major Clearance Form/Career Development Plan

______________________________________________________________________________

______________________________________________________________________________

Are you working on job-related courses? No_____ Yes_____ If yes, list the job-related courses you plan on taking.

______________________________________________________________________________

______________________________________________________________________________

Please attach the following:

1. A cover letter stating your past, present and future academic and career goals and objectives, and the purpose for the requested funds. Two pages or less.
2. Unofficial transcripts
3. Two letters of recommendation
4. Current resume

I hereby certify all statements on this application are true and complete to the best of my knowledge.

______________________________________________________________________________
Signature of applicant