Attendance: James Aird, Rebecca Belser, Mary Kay Bringham, Rebecca Cagle, Gale Carillo, Mario Chandrakumar, Joe Crotts, Katrina Cunningham, Nicole Davis, Holly Ferguson, Dana Francis, Kathleen Hassig, Annette Heileson, Michelle Holmes, Cindy Kelly, Eva Kennedy, Jennifer Lara, Kara Maas, Rena Marino, Lynn Maurer, Jackie McMillan, Russ Mills, Margie Mitchell, Andrew Nichols, Melanie O’Connor, Tawnie Peterson, Cari Phipps, Jene Rabo, Jen Ross, Rachelle Sousa, Erin Tarabini, Scott Taylor, Sheryl Woodward

Absent: Sarah Balana Molter, Melissa Cheatham, Chris Gardner, Deanna Jarquin, Michael Pratt, Lori Rice, Katherine Tilman

Meeting Commence: 8:30 a.m.

Call to Order: Annette Heileson, Chair

Announcements:

Approval of meeting minutes from February & March 2016: Approved.

Staff Council Executive Meeting with President Hutchinson – Recap: The Executive Committee met with Gayle Hutchinson after her reception on March 30. She wanted to know challenges that we see and also what we want to accomplish. She will be meeting with different groups across campus when she starts on July 6. Two things we told her we would like changed are a venue change for luncheon to accommodate more staff and to get funding for the Staff Awards Luncheon so that the Evening for Two funds can go toward something else such as the Wildcat Pantry.

Chair’s Prerogative:

Guest Speakers: Maris Thompson, Malcom McLemore, Ad Hoc Diversity Group – Draft Presentation Diversity Resolution:

- The Diversity Action Plan was put together in 2010 and it expires this year. This link to this document can be found on the President’s website: http://www.csuchico.edu/prs/dap/12-13-2010.pdf
- After consultation with campus groups such as Associated Students Senate and Academic Senate Executive Committee we plan to bring the draft resolution to Academic Senate on May 5.
- Any feedback can be given via email.
Human Resources Services – Sheryl Woodward:
- First Spring HR newsletter went out.
- The time taken to accomplish the IRP process has shortened. HR still has to review the IRP to make sure it meets the criteria and look at equity across campus.
- Held the recruitment process overview training. Two more will be coming up. At the end of the training there is a small piece on unconscious bias. We encourage people to also attend the full unconscious bias training.

Payroll and HRIS – Rebecca Cagle:
- Waiting for more information on the faculty agreement.
- Getting ready for summer hours and updating work schedules. 4/10 work schedule begins June 6.
- In regards to the CFA settlement, Joe Crotts asks if the additional 2% on July 1 will be on top of the 5% increase on June 30. This is still unclear until we receive the technical letter.

Associated Students – Deanna Jarquin:
- Absent; no report.

Academic Senate - Joe Crotts:
- Senate met on March 24, 2016.
- Two items passed as action items: FPPP changes, lecturer range elevation and emeritus status.
- Senate will end the 2015-2016 AY with meetings on May 5 and May 12.

Office of the President – Russ Mills:
- The CFA Strike was suspended. Before it is officially cancelled the membership of CFA has to approve the agreement with the CSU. Early May the trustees will meet and they have to ratify the agreement as well. Cabinet is concerned with where the money will come from to cover the faculty raises.
- Chancellor White is coming to campus on May 4. Two primary objectives; strategic vision called touchstones and opportunity to learn about high impact practices at Chico State to get info that he can use to leverage discussions with the governor about getting more money to the CSU system.
- “Me too” clause – we have no information at this time.
- Chancellor would like to have an open forum and so they would like to use the BMU Auditorium the afternoon of May 4.

Standing Committee Reports:
Governance Committee – James Aird:
- Staff Council members term expirations and request to serve update. Melanie will send out information to members whose terms will be expiring. If you changed departments you are now an at large member and will have to reapply for membership.
• Welcome back to Tawnie Peterson.

**Service Projects – Cindy Kelly**
  • April 25 Blood and marrow drive. Looking to move May Blood Drive to the second week in May.
  • Email and announcement went out about Staff/Faculty Art Show date change.

**Ways and Means – Rachelle Sousa**
  • Staff Awards Luncheon video shooting on April 28 or 29. Will send out emails to see who is interested in participating.
  • Next Staff Council meeting we will have a sign-up sheet to volunteer with luncheon set up, arrival of guest and cleanup.
  • Theme this year is “What If?” Video will be integrated into this theme. BBQ decorations/food theme.
  • Will be asking departments on campus for raffle prize donations for the luncheon.

**Staff Recognition Committee – Melissa Cheatham**
  • Working to coordinate review committees. Looking to have the awards chosen by the first week in May.

**Executive Committee Business/New Staff Council Business**

  • **Melanie O’Connor**
    0 Staff Appreciation Week: tag a co-worker you appreciate on Facebook day, restaurant discounts, Koffee & Kudos this Friday. Office of the President donated a great basket to raffle at Koffee & Kudos.
    0 Thinking about having collection bins at the luncheon to donate to the Wildcat Pantry. Don’t need canned corn or green beans. Would like spices, tuna, and peanut butter.
    0 Kendall Hall administration is paying for luncheon. Executive Committee and Ways & Means committee members do not need tickets.
    0 Relay for Life is May 14 and 15. Relay members are holding a raffle right now with lots of great prizes. An email will be sent out to distribute to our areas. Golf Tournament is Sunday April 24th at Tuscan Ridge, looking for sponsors and players. Dinner is open to everyone, not just players.

**Intent to Raise Question:** none

**Adjournment:** 9:32 a.m.