Staff Council
Minutes of June 11, 2014
Kendall 207-209, 8:30 am – 10:30 am
(Subject to Council approval)

Attendance: Lynn Abbiati, Sharyn Abernatha, Jim Aird, Michelle Berglund-Smith, Mary Kay Bringham, Rebecca Cagle, Mario Chandrakumar, Melissa Cheatham, Donald Converse, Nicole Davis, Becky DeVault, Dana Frances, Chris Gardner, Annette Heileson, Taylor Herron, Michelle Holmes, Mark Kauffman, Shondra Kaufman, Cindy Kelly, Heather Kilcoyne, Barbara LaRue, Rena Marino, Jackie McMillan, Nathan Methvin-Terry, Margie Mitchell, Melanie O’Connor, Michael Pratt, Joel Ramirez, Laurie Ratterree, Jen Ross, Carol Rudolph, Holly Soldavini, Rachelle Sousa, Erin Tarabini, Scott Taylor, Jessica Verardi, Josh Whittinghill, Alyson Wylie

Absent: Tammy Bassi, Jo Ann Bradley, Joe Crotts, Ronda Kramer, Tawnie Peterson, Cari Phipps, Yer Thao, Karla Zimmerlee

Meeting Commence: 8:38am

Call To Order: Michelle Berglund-Smith

Announcements: Welcome back to Jessica Verardi. Nathan Methvin-Terry will appear on Wipeout TV show on June 29th at 7:00pm.

Approval of minutes – May 13th meeting: Correction – the plaque awarded to Michelle Berglund-Smith was on behalf of the Academic Senate Chair, not Laurie Ratterree. Minutes approved.

Human Resources: Sharyn Abernatha: The Planning Ahead series starts today with a Empathia presentation at 10am on Trusts and Wills. The presentation will also include information as to what University documents you need to update when something changes in your life such as birth of child, divorce, etc. At next Tuesday’s presentation Lori Hoffman will talk about financial planning and try to encourage people, regardless of age, to think about financial planning. She will discuss 401K plan and 403B and how to prepare for your future. The third presentation in the series will be presented by Jackie McClain and Theresa Palacios will talk about retirement. This presentation is directed to those who will retire in the near future. The last presentation will be a panel of retirees who will discuss what to think about when planning for retirement. Please check the Human Resources website and campus announcements for details on the Planning Ahead workshop series.

Payroll & HRIS: Rebecca Cagle: HRIS is testing to make sure they can process all the new increases for the student classifications. This coincides with the new state minimum wage of $9/hour that goes into effect July 1. There is no paperwork required from the departments unless you have students in the classification 4 that are currently getting paid more than $10.40/hour. The new rates are posted on the Student Employment website for everyone to
Each of the classes will be getting a dollar increase and if you have a student in classification 4 they will be brought up to the new minimum of $10.40. If you want to give your student an increase above this amount an increase a separation form will need to be submitted. These increases apply only to non-represented student employees at this time.

Associated Students: Taylor Herron: Taylor will return next year as the AS President. The AS is currently working on the BMU renovations. The second floor of the bookstore will house the Government Affairs office and Student Life and Leadership and Student Judicial Affairs is also moving. The room is completely renovated and the plan is to open July 1. They have been moving quickly so that it can be open for Summer Orientation which starts today. At the end of last year the Board of Directors made the decision to lease the Wildcat store. AS got to the point where we were in the red and so a company is leasing the store from them. This transition should also take effect July 1. Most people will not notice this change because nothing will change in the store as far as branding. This was the best financial decision for the Wildcat Store. In addition, it is the time of year to select student trustees for the Board of Trustees with the Chancellors Office. AS is excited as two of the student candidates are from Chico State. Michael Pratt introduced himself as the new Director of University Affairs taking over for Nicole McAllister.

Academic Senate: Joe Crotts: absent: Senate has not met; no report.

Office of the President: Karla Zimmerlee: Absent; no report

Standing Committee Reports:

Ways & Means: Nathan Methvin-Terry:
- No report

Governance Committee: Becky DeVault:
- Seating of new staff council members 2014-2015* - (*New terms effective July 1, 2014) September 9th will be the first meeting for new members: Joel Ramirez from Student Life and Leadership, Shondra Kaufman from RESP, Heather Kilcoyne from the History Department, Jim Aird from TLP, Mark Kauffman from Distributed Learning Technologies, Jen Ross from University Housing, Alyson Wylie from CNAP and Carol Rudolph is the retired annuitant.
- Election for Executive Committee 2014-2015* - (*New terms effective July 1, 2014) Current members will vote on the ballots that are handed out. The duties of the Executive Committee positions were explained. The two open areas are Service Projects Committee Chair and Treasurer. Nominations from the floor: Jessica Verardi and Jackie McMillan for Treasurer and Erin Tarabini for Service Projects Committee Chair. New Board: Chair, Annette Heilesen, Vice Chair, Don Converse, Treasurer, Jackie McMillan, Secretary, Nicole Davis, Ways and Means, Rachelle Sousa, Services Projects, Erin Tarabini, Governance, Becky DeVault.
Service Projects – Cindy Kelly:

- Staff Academic Award update fall 2014 – The Service Projects committee will get together over the summer and look over the guidelines and criteria for reviewing applications for the Staff Academic Award.

Other/New Business: Think about what standing committee you would like to be on next year. Melanie will send out an email about the standing committees in August and we will assign groups at the September meeting. Please direct suggestions for on-campus guest speakers for the general meetings to Melanie or Annette.

Intent to Raise Question:

Adjournment: 9:21am

Minutes respectfully submitted by:
Nicole Davis