MEMORANDUM

November 4, 2016

TO: Staff Council Members
FROM: Executive Committee
Staff Council
SUBJECT: Staff Council Agenda for Tuesday, November 8, 2016
8:30-10:30 a.m., Kendall 207/209

AGENDA

I. Staff Council Chair – Annette Heileson
   a. Call to Order
   b. Announcements
      ~ Other Announcements from Members
   c. Action Item: Approval of meeting minutes from October 2016
   d. Chair’s Prerogative
      ➢ Shared Governance Document

II. Guest Speakers: None

III. Human Resources Services—Sheryl Woodward

IV. Payroll and HRIS—Rebecca Cagle

V. Associated Students—Michael Pratt, President & Tamara Fleet, Director of University Affairs

VI. Academic Senate—Joe Crotts

VII. Office of the President—Brooke Banks

VIII. Standing Committee Reports
   a. Ways & Means – Rachelle Sousa
      ➢ Other
   b. Staff Recognition –
      ➢ Other
   c. Service Projects – Cindy Kelly
      ➢ Fall Staff & Faculty Art Show Recap
      ➢ University’s Needy Children Program update
      ➢ November Blood Drive – Wednesday, November 9th BMU, Auditorium 10-4
      ➢ UNCP Raffle Drawing
      ➢ Other
   d. Governance – Cari Phipps
      ➢ Staff Recognition Officer Election
      ➢ Other

IX. Executive Committee Business/New Staff Council Business/Office Reports:
   a. Melanie – UDC, First Gen, SDAC updates
   b. Melanie - Annual Halloween Costume Contest Recap
   c. Melanie - Relay for Life fundraisers Upcoming

X. “Getting To Know You” – Members of our Staff Council

XI. Intent to Raise Question
XII. Adjournment

Thank you for your suggestions! They are appreciated!

Suggestion Box: My suggestion pertaining to Staff Council is (e.g. guest speakers, fundraising, teambuilding, etc.):

Optional: I may be contacted for further discussion. ____________________________ (name)