

California State University, Chico
Chico, CA. 95929-0160

M E M O R A N D U M

August 29, 2011

TO: Staff Council Members
cc: Supervisors

FROM: Executive Committee
Staff Council

SUBJECT: **STAFF COUNCIL MEETINGS 2011-2012**

Staff Council meetings are held the second Tuesday of each month, **8:30 -10:30 a.m. in Kendall 207-209**. The last half hour is dedicated to Standing Committee meetings.

Following are the meeting dates for 2011-2012:

September 13, 2011—**Moved to Student Service Center 304 (SSC304)**
October 11, 2011
November 8, 2011
December 13, 2011
January 10, 2012
February 14, 2012
March 13, 2012
April 10, 2012
May 8, 2012
June 12, 2012

Please make every effort to attend meetings, upon supervisory approval. Staff Council Bylaws state: "A Staff Council member, upon three consecutive unexcused absences within one academic year from full Council and/or standing committee meetings shall be deemed to have resigned from Staff Council. To obtain an excused absence, the member must notify the Staff Council office and the appropriate standing committee chair prior to the meeting."

A Council member may send a proxy in their place at full Council meetings. Written notification must be given to the Council secretary prior to the meeting.

You will receive an electronic meeting planner for all of the above dates from the Staff Council office.