Study Abroad Advisory Committee
Program Provider Review and Selection Criteria

Per Executive Order 1081, all non-CSU, study abroad program providers must undergo a review and selection process before providing services for campuses. For the purpose of this document, a Program Provider is defined as an organization that sponsors instructional programs abroad that are open to students from colleges and universities. The CSU, Chico Study Abroad Advisory Committee (SAAC) has been charged with the responsibility for vetting program providers to ensure quality, safety, and affordability. The SAAC will consider the following when reviewing/approving third party program providers:

1. The academic and curricular offerings of the program.
   A. Do the programs offered by the provider compete with any existing CSU, Chico Programs or the CSU IP program offerings?
   B. How will the programs offered by the provider complement current offerings at CSU, Chico?
   C. Is the provider accredited to the satisfaction of the CSU?
   D. Does the academic quality of the provider’s programs meet CSU, Chico standards?

2. The student services available through the program provider.
   A. What resources and support services does the program provider provide?
   B. How are logistics, such as housing, transportation, etc., arranged?
   C. Is there a resident director on site? If not, how are support services provided?

3. The health, safety, and security preparedness undertaken by the program provider.
   A. What pre-departure services are offered?
   B. Is visa assistance provided?
   C. Are cultural preparation, integration, and on-site orientation provided?
   D. Does the provider have emergency response procedures in place?
   E. The reputation of the provider within the international education community.
   F. Does the provider carry general liability insurance or its equivalent?

4. The cost to the student.
   A. Is the program affordable when compared to other, current offerings?
   B. Are there scholarships available from the provider?

In the course of approving and utilizing a program provider, neither the campus, nor any employee, shall accept payments or benefits in exchange for being an approved program or recommending the program to students. This includes, but is not limited to the following:

1. Payment of conference or training registration fees, transportation, or lodging costs for an employee of the campus.
2. Fees for advertisements in official publications of the campus or international office that are designed to explain the students’ program options.
3. Payment of site visit costs in conjunction with program familiarization or program oversight responsibilities.
4. Payments per number of students recruited.

If the SAAC determines a program provider meets the above criteria after careful evaluation, the SIO shall then recommend the provider for approval to the Provost, whose formal approval is contingent upon the establishment of a written agreement with the program provider. The written agreement will be subject to the review and approval process set forth in Executive Order 1080 (International Agreements).