

Chico State School of Social Work Agency Profile for Social Work Practicum

Instructions: If your agency is interested in hosting one or more social work practicum students, please complete this form and return it to Patrick Borel, Practicum Education Director pborel@csuchico.edu. The information will assist the Director to assess the educational opportunities available in your agency in order to match those with interested students. You may receive a follow-up call if additional information is needed in the placement process. Prospective students are encouraged to review agency descriptions, which are stored in the CalState S4 system. Please attach an additional sheet if you need more writing space.

Agency: _____

Main Contact: _____ **Title:** _____

Phone: _____ **Fax:** _____ **E-Mail:** _____

Physical Address: _____

Mailing Address: _____

Name and title of signatory (person within your agency who has legal authority to sign the Student Placement Agreement with Chico State) _____

E-Mail of signatory: _____

BSW/MSW Practicum: We can provide a practicum placement for: Any of those listed below _____
OR check only those that apply:

SWRK 489	BSW Senior Practicum (16 hrs/week - Fall & Spring semesters)	_____	BSW
SWRK 631/632	MSW Foundation Year Practicum (16 hrs/week - Fall & Spring semesters)	_____	MSW I
SWRK 648/658	MSW Advanced Year Practicum (16/20/24 hrs/week - Fall & Spring semesters)	_____	MSW II

Please indicate if your agency will require 16 _____ 20 _____ or 24 _____ hours per week for MSW Advanced Year students

Is your agency interested in accepting Social Work students as volunteers? _____ Yes _____ No

Practice Areas: Check the primary area(s) of practice in your agency:

Child Welfare	Aging Services	Legal Services	Macro Social Work
Corrections/Probation	Veteran Services	Employment Services	Disability Services
Behavioral Health	Domestic Violence	Housing	Residential Care
School Social Work	Medical Social Work	Research & Evaluation	Substance Use
Other	_____ Foster Care/Adoptions		

Learning Opportunities: The social work practicum helps to prepare the student for professional social work practice. Describe the professional level learning opportunities your organization can offer, including skills the student could expect to learn in your agency.

Personal qualities/characteristics helpful for a student placed in your agency: [e.g. jumps right in, can deal with chaotic and unpredictable settings, structured versus unstructured days, flexibility, willingness to ask questions or ask for help.]

Considerations: Identify any unusual risks or unique factors a student might encounter during the practicum. [Example: aggressive/assaultive clients, exposure to communicable diseases, travel on gravel roads in isolated areas, home visits in high risk areas, etc.]

Requirements: Identify any established agency requirements or procedures for students. [Examples: use of a car, work hours, security/background/driving checks, expected knowledge/past experience, etc.]

Does the agency have General Liability Insurance? Yes _____ No _____

Best time for practicum: Mon ___ Tues ___ Wed ___ Thurs ___ Fri ___ Wknds ___ Mornings ___ Afternoons ___

Our staff meetings/case conferences, SARB meetings, coalition meetings, etc. where the student MUST be present are on:

Days: _____ Mornings _____ Afternoons _____

Requires background check/fingerprinting _____ Requires own car w/evidence of insurance, inc. liability _____

Drug Screening _____ Prefer Bilingual _____ Language _____ Must be able to do home visits _____

Other limitations [e.g. regarding sex, age]: _____

Supervisor Information: Please identify the professional social worker(s) (BSW, MSW, LCSW) employed by your agency who are available and might be qualified to provide educational supervision to social work practicum students placed in your organization*

Name	Program Title	Position Title	Degree

* One of the standards of the Council on Social Work Education (CSWE), our degree accreditation agency, is that the Practicum Instructors have obtained a BSW degree in order to supervise undergraduate students; and have obtained an MSW degree in order to supervise graduate students. Exceptions are rare, but can be made for supervising undergraduate students. Exceptions CANNOT be made for supervising graduate students. If you have any questions, contact the Practicum Education Director.

If no professional social workers are available, is your agency willing to sign an agreement with a volunteer professional social worker outside your organization to supervise the student(s), in addition to on-site supervision provided by your staff?

Yes _____ No _____ Comments: _____

Stipend: The School of Social Work encourages agencies to consider offering financial assistance to students during their practicum placement. Would your agency be able to offer a stipend for: BSW _____ MSW _____ Not at this time _____

Will student use an agency car? Yes ___ No ___ If own car used, will student be reimbursed for mileage? Yes ___ No ___