

---

**From:** Announce  
**Sent:** Tuesday, August 26, 2008 9:53 AM  
**To:** All Announce (restricted)  
**Subject:** Changes in Parking Services

Date: August 26, 2008

To: Campus Community

From: Lorraine B. Hoffman, Vice President for Business and Finance

Subject: **Changes in Parking Services**

A number of changes, including increases in some parking fees and the installation of new parking permit dispensers, are being implemented in the University's parking program. These changes will support the funding of new parking facilities that are identified in the University's Master Plan as needed for campus. They have resulted from year-long discussions by the campus Transportation Committee and departments that support transportation and parking services, as well as recommendations from Cabinet.

Because the parking program is a self-support enterprise funded entirely by user permit fees, those revenues are required for the acquisition, operation, and maintenance of campus parking facilities. The parking program receives no state support, and fees have not increased in eight years. Parking fee increases allow the parking program to obtain revenue to cover maintenance costs and build reserves for future parking construction projects. Even with fee increases, Chico State's parking rates are still some of the lowest in the CSU system, and even lower when compared to many peer institutions.

The following is a description of changes to be effective this fall 2008:

- **Increase in parking fees for students and reserve-space holders** Parking rates have been increased for students holding a G (general parking) permit from \$144 to \$156 for the academic year, and from \$144 to \$168 for students living on campus holding A and B permits. Reserved (R) permit parking fees for the academic year will increase from \$324 to \$348, and from \$372 to \$400 for the calendar year, as of the September pay period. Regular faculty/staff (FS) and motorcycle (M) permit fees will not be increased at this time.
- **Extension of parking permit enforcement hours** Enforcement will now occur Monday through Friday, 7:30 AM through 10 PM in all campus lots. This allows enforcement hours to be consistent campus-wide and helps to build reserves for future parking construction projects as well as maintenance for existing lots. *Departments and programs are asked to notify guests to obtain permits from permit dispensers on campus during enforcement hours.*
- **Visitor and short-term parking** Hourly and daily permits will be increased to \$1 per hour up to a daily maximum of \$5. These will allow users to park in any G space on campus during the effective time of the permit. This will provide more flexibility for students, faculty, staff, and guests who only need a temporary parking permit. The hourly permit will also encourage turnover of spaces, which will allow increased use of limited parking spaces. Visitor parking signs in the 2<sup>nd</sup> Street and Normal Avenue parking lot have been removed since visitors can now obtain an hourly or daily permit for any G space on campus. There will be an increase in Reserved (R1) spaces in the 2<sup>nd</sup> and Normal lot later in the semester, which will be available to those currently on the wait list.
- **New permit options** Two new parking permit options will be available as of Sept. 29, 2008 to departments who wish to provide parking for their guests at a discounted rate. These options could be used for concerts, athletic events, orientations, tours, conferences, large meetings, special guests and more.
  - **"Special Event" Parking Permits** will be offered for \$3 per parking space. This service is provided for departments or event coordinators that wish to reserve an area for parking and allow guests to purchase parking permits at the lot entrance for a rate less than the daily rate (\$5). Guests purchase a permit at the parking lot entrance after the host department reserves a parking area in advance through University Police. Contact Parking Enforcement at 898-4809 after Sept. 29 for availability.

- **“Sponsored” Daily Parking Permits** will be offered for \$2 per parking space. This service is provided for those departments and programs that would like to purchase permits in advance to distribute to their guests to park in any G space. Department payment information will be required and Student Financial Services will oversee this process. The following payment options are available: petty cash up to \$50, procurement cards for amounts \$2 to \$250, and purchase order for amounts greater than \$250. Contact the Cashiering Office at 898-5936 after Sept. 29 for more information.
- **New parking permit dispensers** Users now have the ability to purchase hourly permits at three new parking permit dispensers (or parking pay stations). The new machines are easy to use and deliver improved benefits to users of our campus lots. The new dispensers accept cash, coins, and credit cards and have technology that will allow them to be more easily maintained and provide more consistent service. Additionally, they will offer the equivalent of an hourly or daily G permit that can be used in any G space on campus. More detailed information about the pay stations is online at (<http://www.csuchico.edu/taps/parking/dispensers.php>). A map with locations of the pay stations is at <http://www.csuchico.edu/taps/docs/dispensermap.pdf>
- **No overnight parking in most lots** With the exception of on-campus housing parking in Lots A and B, overnight parking will not be allowed. Exceptions may be made for campus representatives traveling on University business. Parking Enforcement can be contacted for detailed information at 898-4809.
- **Piloting new parking hangtags** Fall 2008 parking permits for G, A, and B lots are being pilot-tested in a new “hangtag” format. (A few sticker permits are available for those with convertible vehicles.) The new hangtag is larger, easier to see, and does not need to be permanently affixed to the vehicle. The permit design provides a test for future plans to identify parking lots using color-coded letter symbols (on permits, maps, and signage).

Your understanding and cooperation is valued as we take necessary steps to provide the best parking options possible for campus. For information on alternative transportation efforts on campus, go to <http://www.csuchico.edu/taps>. If you have any questions, please call the Office of the Vice President for Business and Finance at 898-6231. Thank you.