

Wimba Tutorial – The Setup Wizard for Using the Guest Link

Introduction

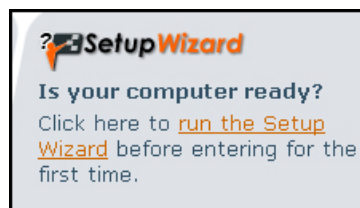
Before using Wimba Classroom, it is best to test out your computer to be sure that it will work properly for the session. The **Setup Wizard** is designed to make sure that all of the functions of your computer are working. If you don't run the setup wizard you will still be able to access the classroom, but you may find that you have trouble with some of the features.

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Getting Started

1. Typically guests will be sent the link to enter the classroom via email. The guest link to a Wimba Classroom can also be accessed via a link posted on a webpage
2. Click on the link to get to the login page. This page will have a link to the **Setup Wizard**.



The Wizard

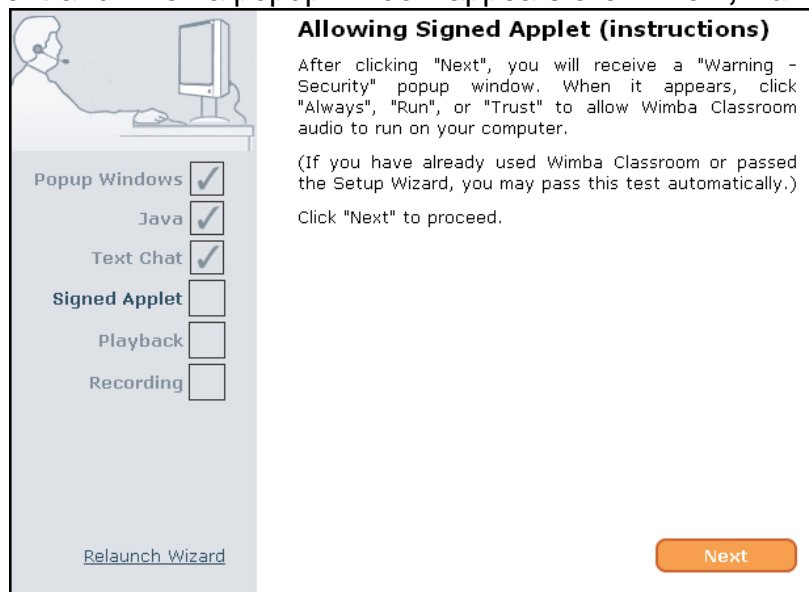
1. Click **Start**.



2. The next three steps, **Popup Windows**, **Java**, and **Text Chat** should automatically pass you through with checkmarks. If they don't, then you will have to either fix a component on your computer or change a setting. For example you may have to disable the popup blocker.

⚠ Notice: If you are not automatically passed through the first three steps it will give you instructions telling you how to fix the problems. Follow the directions and click next.

3. Click **Next** and when a popup window appears click **Allow**, **Run**, or **Trust**.



- For this next step be sure that you have a head set that allows you to hear audio and to speak back into a microphone. When you hear the audio click **Next**. If you do not hear the audio, check your volume and your headset to see if it is functioning. If this still doesn't work click on the link **Troubleshoot WimbaMedia Audio**.

Troubleshoot WimbaMedia Audio.' Below the text is an audio player interface with a 'TALK' button, volume controls, and other media icons. At the bottom right is an orange 'Next' button." data-bbox="252 201 764 491"/>

Testing WimbaMedia Audio Playback

You will need headphones or speakers connected to your computer.

Once the audio player below has loaded, a greeting will play. If you hear the greeting, click "Next". Otherwise click [Troubleshoot WimbaMedia Audio](#).

Relaunch Wizard Next

- When you hear the tones in your headset, click on the **Talk** button, or press and hold **Ctrl** and talk back into the microphone. If you can hear your voice play back, click **Next**. If you cannot hear it check your microphone. If you still cannot hear it click on the **Troubleshoot WimbaMedia Audio** and follow the suggestions.

Troubleshoot WimbaMedia Audio.' Below the text is an audio player interface with a highlighted 'TALK' button, volume controls, and other media icons. At the bottom right is an orange 'Next' button." data-bbox="252 608 764 899"/>

Testing WimbaMedia Audio Recording

You will need headphones or speakers and a microphone connected to your computer.

After you hear a set of tones, hold down the "Talk" button and speak into your microphone. If you hear your voice played back, click "Next". Otherwise, click [Troubleshoot WimbaMedia Audio](#).

Relaunch Wizard Next

6. Once you have clicked **Next** you are finished with the wizard and your computer should be properly working. Click **Finished!**

