

Wimba Tutorial – Using Video in Live Classroom

Introduction

Participants are able to speak and share video only when they are authorized by the presenter. If participants want to speak, a microphone is needed. If video is to be broadcast, then the participants need a USB camera or video device that connects to a computer.

⚠ Note: A web cam that plugs into a USB port, or one that is integrated into the computer, is recommended.

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Getting Started

1. Sign into Vista and in the **Teach** tab, open your Wimba Classroom.



2. Click on **Enter this Room**.

The Video

The Video Window displays a streaming broadcast of any user sharing video.

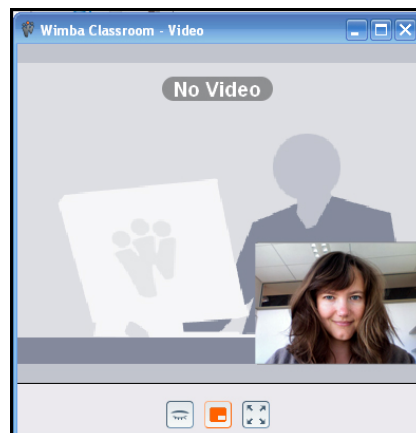
1. When you enter the Live Classroom the video window will show up automatically only if someone is sharing video. To open the video manually click on the icon that looks like a **Camera** on the Media Bar.



2. To start or stop transmitting video, click on the **eye** icon. It is the first icon on the left side on the bottom of the Wimba Classroom Video screen. If the eye is open you are transmitting video; if the eye is closed then you are not.



3. The second icon at the bottom of the Wimba Classroom Video screen will show or hide a picture-in-picture preview so that you can see a live, mirror-image view of the video image you are transmitting.



- The last icon will increase the size of the broadcast over the full monitor screen. To restore window size, press **Esc** or double-click anywhere on the screen.

Broadcasting audio with your video

- When you speak into the microphone you have two choices of how to broadcast. You can either press and hold the **Ctrl** key on the keyboard when speaking, or click and hold the **Talk** button on the screen when speaking.
- While speaking, the **Talk** button will change color from dark gray to orange.



- If you can't hold down the **Ctrl** key or the **Talk** button, speaking may be done hands free. Locate the **Options Menu** on the lower screen and select **Lock Talk**. A check mark will appear next to this option to indicate its locked status.



- One may also **mute** the microphone while locked by either holding down the **Ctrl** key or holding down the **Talk** button.
- When you are finished with the lock talk tool, you must go back to the options menu and deselect the **Lock Talk** option.