

Wimba Tutorial – Using Voice Presentation

Introduction text

This tutorial will show you how to use the Voice Presentation Tool. This tool is an application that instructors can use for authoring online presentations that utilize both voice and active live web surfing. Voice commentaries can be recorded to PowerPoint presentations (ones previously uploaded to the Internet) or other online resources that otherwise would have to be surfed without guidance.

⚠ Notice: Publish in the syllabus or in Vista that you will be offering audio companions for specific web sites utilized during the course and that students may be asked to record their own audio.

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Getting Started

1. Sign into Vista then choose the **Teach** tab.



2. Click on the link to a Voice Presentation that you have previously created.

Making a Wimba Voice Presentation

1. Once you are in the Voice Presentation click on **New** on the tool bar on top of the page.



- Next, add a subject and a URL link for your presentation

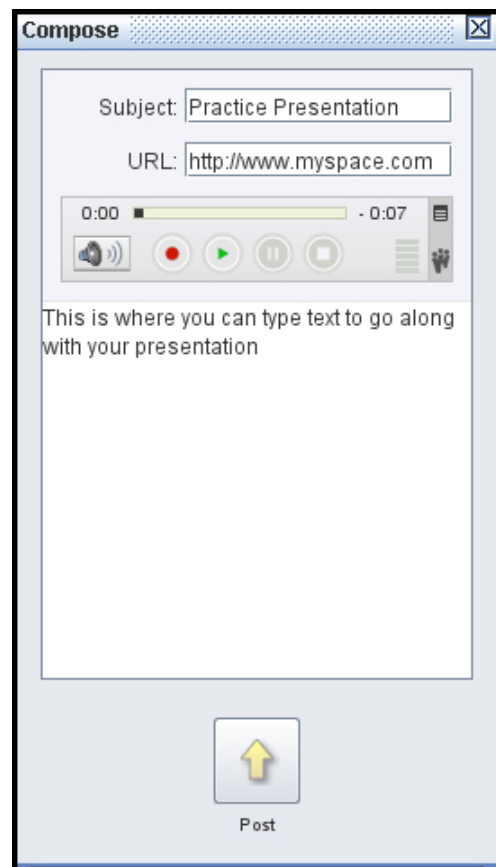


Subject: Practice Presentation
URL: http://www.myspace.com

- When you are ready to record, click on the red circular **Record** button. When audio is being recorded the bars to the right will light up. When you are finished recording click on the square **Stop** button. If you need to pause during the podcast creation, click on the double bar **Pause** button.



- Next you may add some text to the presentation. Click the **Post** arrow when you are finished.



Compose

Subject: Practice Presentation
URL: http://www.myspace.com

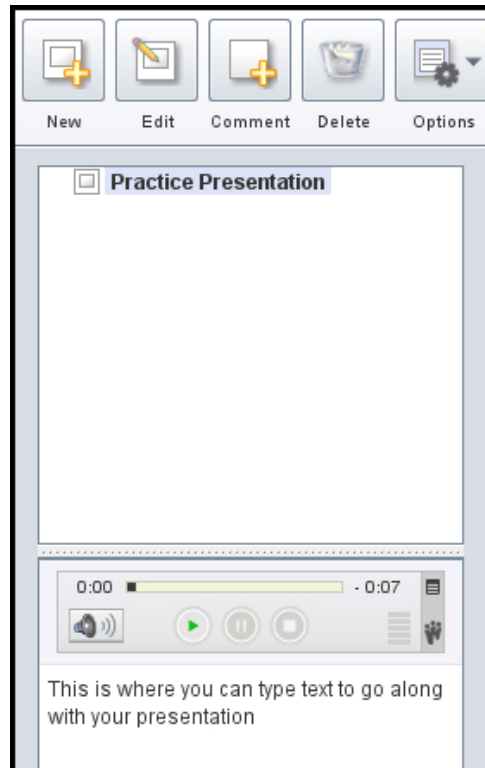
0:00 - 0:07

This is where you can type text to go along with your presentation

Post

Extras

5. You can edit or delete a Voice Presentation by selecting the specific presentation that you would like to work with and then click on the **Edit** or **Delete** buttons on the tool bar.



6. Both instructors and students can add comments to Voice Presentations by clicking on the **Comment** button.