

California State University, Chico  
Police Department



Code of Regulations

January 18, 2012

**California State University, Chico**  
**CODE OF REGULATIONS**

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## **SECTION I: PARKING and TRAFFIC REGULATIONS**

### **ARTICLE I: AUTHORITY**

**CSUCC 1.1.01** The authority to establish rules and regulations pertaining to the parking of all vehicles on California State University, Chico is vested in the University President pursuant to Section 21113(a) of the California Vehicle Code and Title 5, Article 7, Section 42200, of the California Code of Regulations.

Pursuant to Title 5, Article 7, Section 42201(a) of the California Code of Regulations, the University President may grant permission to park **“to those persons who have paid a parking fee.”**

### **ARTICLE II: PARKING FACILITIES**

**CSUCC 1.2.01** A valid parking decal or permit gives the user permission to park in University parking facilities provided the vehicle is parked in compliance with the California State University, Chico Code of Regulations regarding the parking of vehicles on University property.

**CSUCC 1.2.02** The purchase of a parking decal or permit does not guarantee the availability of a parking space.

**CSUCC 1.2.03** The following parking areas are available for use by faculty, staff, students, and university visitors, provided the vehicle is parked in accordance with the California State University, Chico Code of Regulations regarding the parking of vehicles on University property. Permit regulations and hours of enforcement are posted in each lot.

- **Normal Lot** – Construction of a new parking structure began in August 2011. The new parking structure is scheduled to be completed by Fall 2012.
- **Hazel Lot** – Located off 2<sup>nd</sup> Street, between Chestnut Street and Hazel Street.
- **2<sup>nd</sup> and Cherry St. Parking Structure** – Located off 2<sup>nd</sup> Street between Ivy Street and Cherry Street. The entrance to the lot is on Cherry Street.
- **1<sup>st</sup> Street Lot** – Located on 1<sup>st</sup> Street, directly east of the Facilities Management Corporation Yard.
- **2<sup>nd</sup> and Orange Lot** – Located on Orange Street, between 3<sup>rd</sup> Street and 2<sup>nd</sup> Street.
- **Orange Street East** – Located on the east side of Orange Street, just south of 2<sup>nd</sup> Street.
- **Health Center Lot** – Located off of Warner Avenue at College Drive.
- **Stadium Lot** – Located off of Warner Avenue at College Drive, northwest of the Health Center Lot.
- **Stadium Lot B** – Located northeast of the Stadium Lot.
- **W. Sacramento Lot** – Located at the intersection of Warner Avenue and West Sacramento Avenue.
- **AJH East Lot** – Located on the east side of the Aymer J. Hamilton Building.

- **AJH Circle** – Located off of Arcadian Avenue, between Modoc Hall and Aymer J. Hamilton building.
- **Gateway Science Museum Lot** – Located east of Aymer J. Hamilton.
- **25 Main Street Lot** – Located on the east side of the building located at 25 Main Street.
- **35 Main Street Lot** – Located on the north side of the building located at 35 Main Street.
- **Yolo** – Located on the north side of the building via the access road from the main stadium lot. Disabled stall use only.

### **ARTICLE III: PARKING OF VEHICLES**

**CSUCC 1.3.01** Permission of the President of the California State University, Chico, as specified under Title 7, Article 7, Section 42201 of the California Code Regulations, to stop, park, or leave standing a vehicle on property of the University may be granted to persons who have paid a parking fee. Evidence of compliance with this section shall be demonstrated by properly displaying a valid university parking decal or permit by means prescribed by the President.

**CSUCC 1.3.02** All vehicles parked on the University must properly display a valid parking decal or permit as evidence of having paid a parking fee. This includes students, staff, faculty, and university visitors who are attending special events such as cultural shows, musical/theatrical performances, sporting events, conferences, and other events not classified as “Official State Business.” This does not apply to emergency vehicles or those displaying Exempt plates.

#### **CSUCC 1.3.03 Parking Permit Display**

Parking decals or permits must be displayed in one of the following ways to be considered properly displayed. Parking decals and parking permits displayed in any way other than the prescribed manner will not be considered valid and the vehicle will be subject to citation. Personal notes or business cards left on a vehicle describing reasons for parking without a valid parking permit or for parking in an unauthorized manner are not acceptable. Vehicles must park in a legal stall and a valid parking permit must be obtained and properly displayed.

- Permits must be suspended from the rearview mirror and visible at all times. Permits must not be obstructed and should hang below any tinted portion of the windshield. The permit face (type and expiration date) must be clearly visible from the front of the vehicle. If the permit cannot be suspended from the rearview mirror without being blocked (i.e. because another permit, such as a DMV-issued disabled placard, is already being displayed in that location), it is acceptable to display the permit face up on the driver’s side of the dashboard. The permit type, number and expiration date must be clearly visible.
- Daily/Hourly permits purchased from dispensers must be clearly displayed, face up on the driver’s side dashboard of the vehicle. Expiration date and time must be visible.
- Motorized two-wheeled vehicles, including motorcycles, scooters, motorized bicycles and mopeds must clearly display a parking permit or decal. The motorcycle permit or decal must be clearly visible to enforcement officers and may not be obstructed by any equipment, portion of framework or body of vehicle. Recommended area for display is windshield or front forks. Any university parking permit is valid for a motorcycle; however, these vehicles may only be parked in marked motorcycle parking spaces.

**CSUCC 1.3.04** Motorcycles shall park only in stalls marked Motorcycle Parking, and shall display a valid parking decal or permit. The display of a valid FS, G, R, M or hourly/daily permit is required when parked

in motorcycle parking stalls. A motorcycle may not park in a full-sized parking stall intended for use by a four (4) wheeled passenger vehicle. An exception would be a motorcycle displaying a DMV-issued disabled person placard or license plate may park in a designated disabled stall.

**CSUCC 1.3.05** At no time shall a four (4) wheeled passenger vehicle park in stalls posted Motorcycle Parking.

**CSUCC 1.3.06** A valid parking permit is defined as one that is recognized by California State University, Chico; has not expired; has not been altered, forged or photocopied; is properly displayed; and/or is a semester, academic or yearly permit registered with Student Financial Services in the name of permit holder. Personal notes or business cards left on a vehicle describing reasons for parking without a proper parking permit or for parking in an unauthorized manner are not acceptable.

**CSUCC 1.3.07** Parking permits are not required during weekends or recognized university holidays.  
Note: University holidays do not necessarily correspond with the calendar dates for those holidays.

**CSUCC 1.3.08** The sale of all semester, faculty and staff parking permits is conducted through Student Financial Services. For specific permit sales information, refer to the Student Financial Services website at: [www.csuchico.edu/cmgt](http://www.csuchico.edu/cmgt).

#### **CSUCC 1.3.09 Permit Types and Descriptions**

All permits or decals are valid in stalls as designated, i.e. FS in FS, R1 in R1, etc. All permit regulations and hours of enforcement are posted at the entrance and within each parking lot.

- **“G”** permits are valid for the semester in which the permit was purchased and may be purchased by faculty, staff or students.

- **“FS” Calendar and Academic Year** permits may be purchased by faculty or staff only. These permits do not require yearly renewal. Notification will be made to the permit holder if or when it is time to replace the permit. FS Academic Year permits are not valid during the summer semester.

- **“M”** decals are for use on motorcycles only and are valid for the semester of purchase only.

Note: Any of the permits under CSUCC 1.3.09 may also be used for motorcycles

- **“B”** permits may be purchased by students who are residents of on-campus housing only. “B” permits are awarded by lottery and residents are not guaranteed a permit. “B” permits are valid for the semester in which the permit was purchased.

- **Daily/Hourly** permits are considered “G” parking permits. This permit is valid for the date and time printed on the face. Daily parking permits must be displayed with the date side up on the driver's side of the dashboard. Daily parking permits may be purchased from one of the daily parking permit dispensers located throughout the campus. A University parking permit is required for all vehicles regardless of length of time parked. If a daily parking permit dispenser is not functioning properly, a daily parking permit must be purchased from another dispenser. Daily parking permits are not refundable.

- **Emeritus/Retired** permits are considered “G” parking permits. This permit does not have a semester expiration date. Emeritus faculty and staff who are not working for pay are eligible to receive a courtesy emeritus parking permit. Emeritus faculty and staff who return after retirement to work for pay are required to purchase a parking permit during that time. Emeritus/Retired permits are not valid for use by friends, family or associates at any time. The permit is solely for the use of the emeritus/retired employee the permit was issued to.



### **CSUCC 1.3.10 Reserved Parking**

Reserved parking is available with the purchase of an “R” parking permit. “R” permits may be purchased by faculty or staff only. Permits are limited and may require the requestor’s name be placed on a waiting list until a permit becomes available. Calendar Year and Academic Year “R” permits do not require yearly renewal. A notification will be sent to the permit holder if or when it is time to replace the permit.

Reserved parking permits are described as follows:

- **R1 Calendar** and **Academic Year** permits are valid in designated **Reserved-R1** parking stalls only. These stalls are located in the **Hazel St. and Yuba Hall** lots. R1 Academic Year permits are not valid during the summer semester.
- **R2 Calendar** and **Academic Year** permits are valid in designated **Reserved-R2** parking stalls only. These stalls are located on the first floor of the 2<sup>nd</sup> and Cherry St. **Parking Structure**. R2 Academic Year permits are not valid during the summer semester.
- **R3 Calendar** and **Academic Year** permits are valid in designated **Reserved-R3** parking stalls only. These stalls are located in the **Health Center Lot**. R3 Academic Year permits are not valid during the summer semester.
- **R4 Calendar** and **Academic Year** permits are valid in designated **Reserved-R4** parking stalls only. These stalls are located in the **AJH East Lot and a portion of the Gateway Museum Lot**. R4 Academic Year permits are not valid during the summer semester.
- **R5 Calendar** and **Academic Year** permits are valid in designated **Reserved-R5** parking stalls only. These stalls are located in the **25 and 35 Main Street Lots**. R5 Academic Year permits are not valid during the summer semester.

### **DEPARTMENT-LEASED STALLS**

Department-leased stalls are to be used as posted: either for clients or designated departments. They are not intended for use by employees or students during restricted hours. All vehicles parked in a department-leased stall must display a State Exempt plate or display an identifying department-issued client placard during the hours posted. Department issued placards must be authorized by the Parking Manager prior to distribution.

### **SPONSORED PARKING**

Sponsored daily or weekly parking permits are considered “G” permits. Sponsored daily or weekly parking permits are purchased through Student Financial Services by a host department for event guests. A sponsored parking permit does not guarantee parking stalls will be available.

Sponsored parking permits must be displayed in the front of the vehicle, on the mirror or dashboard, so that the date, issuer, and department name are clearly visible. If the permit is not clearly visible, or the host department has not filled out all necessary information, it is possible a citation will be issued. Altered, forged or photocopied sponsored permits are not valid.

Sponsored parking permits are not intended for use by University employees or students.

### **SPECIAL EVENT PARKING**

Special event parking must be arranged through the University Police Department. Special event parking requires the display of a valid parking permit and allows event guests to park in any “G” stall. Special

event parking permits can be purchased from designated dispensers by event guests for a reduced daily rate. Special event parking permits must be clearly displayed on the dashboard of the vehicle so that all information is visible.

Special Event parking permits are not intended for use by University employees or students.

#### **CSUCC 1.3.11 Lost, Damaged or Stolen Permits**

Replacements for lost, damaged or stolen parking permits may be obtained from Student Financial Services. A replacement fee may be charged.

Prior to obtaining a replacement for a stolen parking permit, a report must be filed with the University Police Department.

#### **CSUCC 1.3.12 Visitor Parking**

Visitors to the University may park in any "G" parking stall with the display of a valid "G" parking permit. Temporary daily or hourly "G" permits may be purchased from dispensers in the following lots: Hazel Lot, all floors of the 2<sup>nd</sup> and Cherry St. Parking Structure, Stadium Lot, Gateway Science Museum Lot, and W. Sacramento Lot.

To be considered valid, dispenser permits must be displayed face up, on the dashboard of the vehicle, so the expiration date and time are clearly visible. Hourly and daily permits cost \$1.00 per hour (up to four hours) or \$5.00 for the day. Cash, coins or credit cards are accepted.

Visitors using disabled parking are required to display a DMV issued plate or placard and a University Police issued disabled parking pass.

#### **CSUCC 1.3.13 Overnight Parking**

Parking privileges are granted only for the purpose of transportation to and from campus. The long-term parking of vehicles is prohibited except for residence hall tenants with the appropriate permit to park long-term in selected residence hall areas. Long-term parking for the purpose of vehicle storage is prohibited. Vehicles left unattended and not moved for a period exceeding 72 hours will be ticketed and subject to tow away, per authority code Section 21113(a) CVC. Overnight parking in all University parking lots is prohibited (3:00 a.m. - 7:30 a.m.)

Overnight lodging in any vehicle on the grounds or roadways of the University without specific authorization from University Police is prohibited.

Overnight parking for State business purposes may be authorized through the University Police Department.

#### **CSUCC 1.3.14 Carpool**

Carpool passes are available through the University Police Department. Carpool passes are not available for Chico residents. Carpool stalls are located on the south end of the first floor of the 2<sup>nd</sup> and Cherry St. Parking Structure. Vehicles displaying a valid University parking permit and an authorized University Police carpool placard may park in the designated stalls from 7:30 a.m. to 4:00 p.m. After 4:00 p.m., the carpool stalls become available for use with the display of any valid University parking permit.

### **CSUCC 1.3.15 Altered, Forged or Photocopied Permits**

The duplication or alteration of any University parking decal or permit and the display of such decal or permit is prohibited. Such action may result in citation and/or civil or criminal prosecution and referral to Student Judicial Affairs.

### **CSUCC 1.3.16 Disabled Person Parking Stalls**

Students, faculty and staff vehicles are required to display a valid DMV-issued disabled person placard or license plate and a valid University parking permit when parked in designated disabled stalls. If there are no designated disabled stalls available, the vehicle may park in a stall valid for the type of permit displayed.

Visitors to the University using disabled stalls are not required to display a University parking permit, but must obtain a complimentary pass from the University Police Department. This pass is only valid in University designated disabled stalls and must be displayed with a DMV issued disabled person placard or license plate.

Note: Loading zones are intended for active loading and unloading only and are not considered parking spaces. Disabled person placards and license plates are not valid in loading zones.

### **CSUCC 1.3.17 Temporary Medical Disabled Parking Permits**

Temporary medical/disabled parking permits are available at Student Financial Services. A note from a physician is required. These permits are valid for a maximum period of one week regardless of a doctor's recommendation. If additional time is necessary, a DMV-issued placard must be obtained prior to the expiration of the temporary permit. A temporary medical disabled permit is valid in University parking stalls only. Current parking permit holders receive the temporary permit at no extra charge. Non-permit holders will be charged the current weekly parking fee.

## **UNIVERSITY VILLAGE**

**CSUCC 1.3.18** Residents must display a University Village parking permit in their vehicles or motorcycles. University Village parking permits are not valid in other University parking lots as those permits are provided at no charge to residents and are not evidence of having paid a parking fee.

**CSUCC 1.3.19** Residents shall not park in stalls posted Visitor Parking in the University Village parking lot.

**CSUCC 1.3.20** Residents shall not park in stalls posted Reserved Parking in the University Village parking lot.

## **LOADING/UNLOADING**

**CSUCC 1.3.21** The parking of personal vehicles on the streets or sidewalks within the campus core area of the University is restricted. All persons requesting access to drive onto the campus core and temporarily park their vehicles within the inner boundaries for the purpose of actively loading or unloading equipment must first obtain permission from the University Police Department. Permission may be granted to the requestor for a maximum of twenty (20) minutes for the sole purpose of actively loading or unloading equipment from the vehicle.

## **TIMED PARKING**

**CSUCC 1.3.22** The following color markings designations indicate areas where parking permits are not required and parking is restricted.

- **Green:** 20 minute zone, limited-time.
- **Blue:** It is unlawful for any person to stop, park or leave standing any vehicle in a stall or space designated for individuals with disabilities unless the vehicle displays either an identification license plate or a distinguishing placard issued by the DMV.
- **Red/Fire Lanes:** No person shall stop, park or leave standing any vehicle, whether attended or unattended, at any curb or in any location designated as a red curb or fire lane.
- **Yellow-Loading:** Parking other than by state service vehicles conducting University business is prohibited. Exceptions may be given by contacting the University Police Department.
- **Hash Marks** (any color): No Parking

**CSUCC 1.3.23** Short-term parking without a parking permit is available in timed parking stalls. Parking is permitted without a permit for the period of time posted, i.e. 10, 15, 20 or 30 minutes. Vehicles parked longer than the posted time limit may be issued a citation for overtime parking.

## **VENDOR/MEDIA/CONTRACTOR PARKING**

**CSUCC 1.3.24** Exceptions to paid parking permits may be given to those general contractors and their employees who are providing contracted services to the University and are able to park within the contractor's fenced construction area. All vehicles parked outside of the contractor's fenced construction area must have a valid parking permit and must park in a designated parking stall.

**CSUCC 1.3.25** Marked media vehicles may use the posted media stall (contact University Police for location). Marked media vehicles may have access to campus, where available, without prior approval from University Police. All media vehicles not displaying a commercial logo or identifying placard on the dash (business cards not valid) must contact University Police prior to driving and/or parking on University grounds.

**CSUCC 1.3.26** Vendors in commercially marked vehicles, providing contracted services to the University, may drive on campus where available, to complete services. Vendors using personal vehicles or non-identified vehicles, providing contracted services to the University, must contact University Police prior to driving or parking on university property. All vehicles may not block pedestrian pathways, bridges, or entrances or exits to buildings.

**CSUCC 1.3.27** Vendor, media or contractor vehicles that have been granted the privilege of parking in the campus core area must adhere to the following regulations:

- Shall not travel at a speed greater than 5 MPH.
- Shall be kept in good working order, so as not to leak hazardous materials such as gasoline, diesel, oil or anti-freeze, on inner roadways, walkways or sidewalks.
- Shall not park on any unpaved areas, such as grass, planted areas or dirt areas.
- Shall not park in any parking stall, or portion thereof, marked for specific purposes, without prior approval or permission from the University Police Department.
- Shall not park in such a manner as to block, obstruct, impede or delay any emergency vehicle.
- Shall not block or obstruct any doorway or driveway or any portion thereof.

**CSUCC 1.3.28** Any vehicle found to be in violation of CSUCC 1.3.24 is subject to citation, revocation of parking privilege, removal at owner's expense and/or other action as deemed appropriate by the University Police Department.

**CSUCC 1.3.29** California State University, Chico does not allow the parking of buses in University parking lots or the campus core.

**CSUCC 1.3.30** Designated areas for buses to load/unload passengers include the following areas:

- The "three minute" zones on the east side of Warner Street, near Acker and Shurmer Gyms.
- The bus stop on Arcadian Drive, near Holt Hall.
- The designated bus areas at 1<sup>st</sup> and Ivy Streets.

#### **ARTICLE IV: ENFORCEMENT CODES**

It is the driver's responsibility to read and fully understand the parking regulations. Claiming ignorance of the regulations will not be accepted as an excuse to alleviate fines assessed for violations. Additionally, the University Police Department is not responsible for lost or missing parking citations.

**CSUCC 1.4.01** Display of a valid parking decal or permit is required when parking in University parking lots. Those in violation will be cited for **No Valid Permit Displayed**.

**CSUCC 1.4.02** Parking decals and permits shall be properly displayed, as described in CSUCC 1.3.03. Those in violation will be cited for **Improper Display**.

**CSUCC 1.4.03** Vehicles shall not park in areas posted No Parking. The absence of "No Parking" signs does not mean parking is allowed. Parking is permitted only within marked stalls. All areas not specifically designated for parking shall be considered No Parking zones. Ground markings consisting of diagonal lines painted on the ground (hash marks of any color) shall indicate no parking and a sign need not be posted. Those in violation will be cited for **No Parking**.

- Activated hazard/flashing lights on an illegally parked vehicle does not exempt the vehicle from receiving a parking citation.

**CSUCC 1.4.04(a)** Only vehicles displaying the appropriate R permit shall park in Reserved parking stalls. Those in violation will be cited for **Parked in Reserved Stall**.

**CSUCC 1.4.04(b)** Only patients of the Student Health Center who have acquired and displayed a Health Center-issued Patient Parking placard shall park in stalls marked Patient Parking. Those in violation will be cited for **Parked in Reserved Stall – Patient Parking**.

**CSUCC 1.4.04(c)** Only vehicles displaying Exempt (E) license plates, identifying them as State Vehicles, shall park in stalls marked State Vehicles. Those in violation will be cited for **Parked in Reserved Stall – Posted State Vehicles**.

**CSUCC 1.4.04(d)** Other Reserved Stalls are to be used only as posted. Those in violation will be cited for **Other Reserved**.

**CSUCC 1.4.05(a)** All vehicles not parked in a legal parking stall will be cited for **Out of Stall – Not a Stall**.

**CSUCC 1.4.05(b)** No vehicle shall park in such a manner as to occupy more than one parking stall. Vehicles must be contained within the parking stall's boundary lines. Those in violation will be cited for **Out of Stall – Using Two Stalls**.

- For parking lots with spaces marked with double lines: Each space is defined by the interior lines, creating a buffer between vehicles. If a vehicle is parked over the interior line, it will be considered Out of Stall.
- The University has marked parking stalls in all designated parking areas. No vehicles shall be stopped, left standing or parked other than within a single marked stall. Only one vehicle per parking stall is permitted.
- The fact that other vehicles are parked improperly shall not constitute a defense for parking in violation of the regulations nor for parking outside of the boundary lines.

**CSUCC 1.4.06** When parking at a curb, vehicles shall be stopped or parked with the right/left-hand wheels of such vehicle parallel to and within 18 inches of the curb. Where no curbs or barriers bound any two-way roadway, right-hand parallel parking is required unless otherwise indicated. Those in violation will be cited for **Over 18" from the Curb**.

**CSUCC 1.4.07** With University Police approval, vehicles may park in designated loading zones for a maximum of 20 minutes for the purpose of actively loading or unloading a vehicle. Parking permits are not required for loading or unloading. Vehicles remaining longer than the 20 minute time limit will be subject to citation. Those in violation will be cited for **Loading Zone Violation**.

**CSUCC 1.4.08** Vehicles parked in areas where time is restricted shall adhere to the posted time limits. Those in violation of the time limit will be issued a citation for **Overtime Parking**.

**CSUCC 1.4.09** No vehicle shall park in such a way as to block or obstruct the movement of any other vehicles. Those in violation will be cited for **Double Parking**.

**CSUCC 1.4.10** No vehicle shall park at a red curb. Those in violation will be cited for **Red Zone**.

**CSUCC 1.4.11** No vehicle shall park at a red curb, in an area marked Fire Lane or within 15 feet of any fire hydrant. Those in violation will be cited for **Fire Lane/Hydrant Violation**.

**CSUCC 1.4.12** No vehicle shall, at any time, park on a bridge or block bridge access. Those in violation will be cited for **Parked on a Bridge**.

**CSUCC 1.4.13** Parked vehicles shall display the appropriate decal or permit for the lot and stall in which the vehicle is parked. Those in violation will be cited for **Incorrect Decal/Permit for Lot**.

**CSUCC 1.4.14** No vehicle shall block or park in any portion of a driveway. Those in violation will be cited for **Parked in a Driveway**.

**CSUCC 1.4.15** No vehicle, including electric carts, shall park or extend over any portion of a sidewalk. Those in violation will be cited for **Parked on a Sidewalk**.

**CSUCC 1.4.16** No vehicle shall park in such a manner as to block or obstruct a roadway. Those in violation will be cited for **Obstructing Roadway**.

**CSUCC 1.4.17** No vehicle shall park in an area designated as a bus zone or bus stop. Those in violation will be cited for **Bus Zone**.

**CSUCC 1.4.18** Motorcycles shall park in stalls marked Motorcycle Parking. Parking a motorcycle in stalls intended for use by vehicles with four (4) wheels is prohibited. Those in violation will be cited for **Motorcycle in 4/W Space**.

- Motorcycles shall include all two-wheeled motorized vehicles including mopeds and scooters.

**CSUCC 1.4.19** No four (4) wheeled passenger vehicle shall park in a stall posted Motorcycle Parking. Those in violation will be cited for **4/W in Motorcycle Space**.

**CSUCC 1.4.20** No vehicle shall park in a handicapped stall without a DMV-issued plate or placard and a University parking permit/pass.

Additionally, no vehicle shall block, obstruct, infringe or occupy any portion of a handicapped stall, including the diagonal lines (hash marks) on either side of the handicapped stall. Those in violation will be cited for **Parked in Handicapped Stall**.

**CSUCC 1.4.21** Parking permits shall not be copied, duplicated or altered in any way. Any vehicle displaying a parking permit that has been altered, forged or photocopied will be cited for **Forged or Altered Permit**.

**CSUCC 1.4.22** No vehicle shall park in a Carpool Space without displaying a valid parking permit and a Carpool Placard. Those in violation will be cited for **Carpool Space**.

**CSUCC 1.4.23** Use of a parking permit that has been reported lost or stolen is unauthorized. Those in violation will be cited for **Unauthorized Permit**.

**CSUCC 1.4.24** No vehicle shall park on University playing fields, grass, dirt, gravel pathways, landscaped areas or other planted/natural vegetation areas. Those in violation will be cited for **Parked on Grass/Dirt**.

**CSUCC 1.4.25** Vehicles parked at expired parking meters will be cited for **Meter Violation**.  
Note: This section is not applicable to CSU, Chico at this time.

**CSUCC 1.4.26** No vehicle shall park for more than 72 hours in the same location without being moved. Those in violation will be cited for **Overnight Parking** and may be subject to removal at owner's expense.

**CSUCC 1.4.27** The University Police Department has adopted and shall enforce all California Vehicle Code Sections (CVC) on University property. Illegally parked vehicles in violation of any CVC related to parking shall be cited for **Other**.

**CSUCC 1.4.28** In addition to the provisions of CSUCC 1.4.26, vehicles in violation of any California Vehicle Code Section (whether related to parking or not) can be cited under the appropriate CVC.

**CSUCC 1.4.29** Parking Services is authorized to erect or place temporary No Parking signs, or signs designating temporary parking restrictions, on the University property when necessary. No vehicle shall be parked or left standing in violation of such temporary restrictions. (CVC 22500)

## **ARTICLE V: HOURS OF ENFORCEMENT**

**CSUCC 1.5.01** Parking permits are required to park in University parking lots at all times as indicated by signs posted at the entrances and within all permit-parking areas. To accommodate emergency situations, special events and parking demands, parking regulations in whole or in part are often modified by additional signage and/or Parking Services staff members. During these times, the directions or regulations provided by the additional signage and/or personnel supersede the standard regulations.

**CSUCC 1.5.02** Parking permits are not required on weekends or holidays. Holidays are defined as those holidays that are observed by the University. University holidays do not necessarily correspond with the calendar dates for those holidays.

**CSUCC 1.5.03** During times when parking permits are not required in University parking lots (i.e. weekends and University holidays), vehicles must be legally parked in designated parking stalls.

**CSUCC 1.5.04** Restricted zones are enforced 24 hours a day, 7 days a week.

• Restricted zones include but are not limited to the following: red curbs, fire lanes, fire hydrants, loading zones, areas marked No Parking, disabled person stalls, State Vehicle stalls, motorcycle stalls, within the University campus core and other restricted stalls/areas as posted.

**CSUCC 1.5.05** Display of a valid parking permit is required during Intersession and the summer semester.

**CSUCC 1.5.06** Use of Reserved ("R") parking stalls is restricted to those vehicles displaying the appropriate "R" permits for the lot from 7:30 a.m. to 4:00 p.m., Monday – Friday. After 4:00 p.m., any vehicle displaying a valid University parking permit may park in an "R" stall unless otherwise posted.

**CSUCC 1.5.07** A vehicle with five or more overdue parking citations may be impounded at the owner's expense. Payment of the outstanding parking citations will be required prior to obtaining a vehicle release form. (CVC 22651(i))

#### **ARTICLE VI: PARKING BAIL SCHEDULE**

**CSUCC 1.6.01** The list of parking violations and the associated bail (fine) for each violation is as follows:

• NO VALID PARKING PERMIT	\$ 30.00
• IMPROPER DISPLAY	\$ 20.00
• NO PARKING	\$ 30.00
• PARKED IN RESERVED STALL	\$ 35.00
Reserved Patient	
Reserved State Vehicle	
Other Reserved	
• OUT OF STALL – NOT A STALL	\$ 30.00
• OUT OF STALL – MORE THAN ONE STALL	\$ 30.00
• PARKED IN HANDICAPPED STALL	\$280.00
• UNAUTHORIZED PERMIT	\$175.00
• OVERTIME PARKING	\$ 30.00
• OVER 18" FROM CURB	\$ 30.00
• PARKED OUT OF STALL	\$ 30.00
• DOUBLE PARKED	\$ 50.00
• PARKED ON BRIDGE	\$ 50.00
• FORGED OR ALTERED PERMIT	\$175.00
• 4/W IN MOTORCYCLE SPACE	\$ 30.00
• MOTORCYCLE IN 4/W SPACE	\$ 30.00
• CARPOOL SPACE	\$ 30.00
• RED ZONE	\$ 30.00
• FIRE LANE/HYDRANT VIOLATION	\$ 55.00
• IMPROPER DISPLAY	\$ 20.00
• LOADING ZONE VIOLATION	\$ 35.00
• INCORRECT DECAL/PERMIT FOR LOT	\$ 25.00
• PARKED IN DRIVEWAY	\$ 30.00
• PARKED ON SIDEWALK	\$ 50.00
• PARKED ON GRASS/DIRT	\$ 30.00
• OBSTRUCTING ROADWAY	\$ 30.00
• BUS ZONE	\$ 50.00



• METER VIOLATION	\$ 6.00
• NOT A STALL	\$ 30.00
• OVERNIGHT PARKING	\$ 30.00
• OTHER	\$ 20.00

## ARTICLE VII: CITATION ADJUDICATION

Pursuant to California Vehicle Code Sections 40207 and 40215, a person who receives a parking citation is entitled to participate in a three-stage appeal process. There are no requirements under the law for the issuing agency to conduct an initial review or an administrative hearing if the statutory time limits for filing a notice of appeal are not met. If the filing deadlines are not met, all parking penalties and late fees must be paid.

The following excuses are not considered valid bases for appeal:

- Ignorance of parking rules and/or regulations
- Failure to see or read regulatory signage
- Failure to locate a valid parking space
- Parking in an unauthorized manner for only a short period of time
- Expired permits or overtime violations

**CSUCC 1.7.01** Payment for parking citations can be made online at [pmbonline.org](http://pmbonline.org)

**CSUCC 1.7.02** The University provides for the appeal of parking citations in compliance with California Vehicle Code Section 40215.

### CSUCC 1.7.03 First Level Review

A First Level Review is the initial step in the parking citation appeal process. A First Level Review must be submitted at [pmbonline.org](http://pmbonline.org) within 21 days from the date the citation was issued. The appeal will be reviewed by a University Police Department employee. The purpose of the First Level Review is to determine if there was a clear error on the part of the issuing officer. Notification of the decision of the hearing officer will be sent to the appellant at the e-mail address provided on the appeal.

### CSUCC 1.7.04 Administrative Review Hearing

An appellant who is dissatisfied with the result of the First Level Review may request an **Administrative Review Hearing**. The request must be submitted no later than 21 calendar days following the date the First Level Review determination was made. The Administrative Review is conducted by a University Police Administrative Review Hearing Officer. The hearing can be conducted by mail, by telephone or in person. Administrative Review Hearing requests must be submitted to Parking Management Bureau. The Administrative Review Hearing form is available at [pmbonline.org](http://pmbonline.org).

Prior to the Administrative Review Hearing, appellants will be required to deposit the full amount of the bail with the Parking Management Bureau. Parking Management Bureau allows individuals to request an Administrative Hearing without submitting a deposit of fees only in cases where the individual can demonstrate financial hardship. The bail amount will be held until the decision of the Administrative Review Hearing Officer has been made. If the citation is determined to be valid, the deposit will be used as payment for the parking citation. If the citation is dismissed, the deposit will be refunded to the appellant.

Failure to appear for the scheduled hearing will result in forfeiture of the bail amount. If an appellant decides to forfeit the bail in lieu of appearance, the appellant should notify the University Police Department at least two (2) days prior to the scheduled appearance. Appellants wishing to reschedule their appointments should contact the University Police Department at (530) 898-5555.

**CSUCC 1.7.05** A third level **Judicial Review** may be requested to appeal the Administrative Hearing Officer's decision. Requests must be made to the Butte County Superior Court, 655 Oleander Avenue, Chico, CA within 30 days of the decision by the Administrative Review Hearing Officer if the hearing was conducted in person or by telephone, or within 30 days of the date of mailing of the decision if the hearing was conducted by mail. Appellants will be required to pay a filing fee which will be refunded if they prevail.

## **SECTION II: CYCLES, SKATEBOARDS AND ROLLER SKATES**

### **ARTICLE I: AUTHORITY**

**CSUCC 2.1.01** The authority to establish rules and regulations pertaining to cycle riding, skateboards, and roller skates on a California State University is vested in the University President (Trustees) pursuant to Section 21113(a) and 21113(f) of the California Vehicle Code.

**CSUCC 2.1.02** Cycles shall include but are not limited to unicycles, bicycles and tricycles. The term "bicycle" will be used hereafter in this Code of Regulations to refer to any of the aforementioned cycles.

### **ARTICLE II: LICENSING (REGISTRATION) AND IMPOUNDMENT**

**CSUCC 2.2.01** All bicycles shall be licensed by the State of California. Failure to properly license a bicycle may result in citation and/or impoundment of the bicycle.

**CSUCC 2.2.02** Bicycles may be licensed (registered) at the University Police Department, City of Chico Finance Office or Chico Police Department.

**CSUCC 2.2.03** Return of impounded bicycles shall be arranged through the University Police Department.

- Impound fee of \$15.00 and licensing fee of \$10.00 (registration) must be paid prior to the release of the bicycle.

**CSUCC 2.2.04** Bicycle owners may appeal impoundment of the bicycle to the Student Judicial Affairs Officer.

**CSUCC 2.2.05** Appeals must be in writing and contain the following information:

- A statement indicating that the impoundment is being appealed.
- The name, current address and telephone number of the appellant.
- The reason for the appeal and the facts supporting that reason.

**CSUCC 2.2.06** The appeal will be decided by the Student Judicial Affairs Officer following a review of the written appeal and an interview with the appellant.

**CSUCC 2.2.07** The decision of the Student Judicial Affairs Officer shall be final.

**CSUCC 2.2.08** Abandoned or disabled bicycles are subject to removal. Abandoned or disabled bicycles, for the purposes of this section, include bicycles that appear to have been vandalized, have dysfunctional, missing or broken parts, and/or cannot be safely operated. The following factors can lead to the determination that a bicycle has been abandoned or is disabled:

- No seat
- Flat tires

- Bent rims
- Broken or missing chain
- Missing pedals
- Cobwebs, dust, grass or branches collecting or growing over bike

It is at the discretion of University Police personnel as to whether a bicycle appears to be abandoned or disabled.

### **ARTICLE III: BICYCLE, SKATEBOARD AND ROLLER SKATE REGULATIONS**

**CSUCC 2.3.01** Riding is prohibited in the University campus core 24 hours per day, 7 days per week.

This section pertains to the riding of bicycles, tricycles, unicycles, scooters (motorized and non-motorized), skateboards, roller skates and any other non-motorized form of transportation other than walking.

**CSUCC 2.3.02** Standing on one pedal while a bicycle is in motion (coasting) shall be considered riding and is prohibited in the non-riding areas of the University.

**CSUCC 2.3.03** Bicycle riding, skateboard riding and roller skating are prohibited 24 hours per day, 7 days per week in the following areas:

- All pedestrian bridges spanning the Big Chico Creek
- The Meriam Library breezeway
- All buildings on the California State University, Chico
- All sidewalks and walking paths designated for pedestrians only

**CSUCC 2.3.04** The University campus core shall be described as all areas contained within the following perimeter:

- 2<sup>nd</sup> Street northward to Legion Avenue
- North of the Creek - Warner Street eastward to Citrus Avenue and Sowilleno Avenue
- South of the Creek – Warner Street eastward to Salem Street
- West of Warner Street to railroad tracks

**CSUCC 2.3.05** Riding is permitted in the following areas:

- On the paved portion of West 1<sup>st</sup> Street between Salem Street and Normal Avenue
- On the paved portion of Normal Avenue to West 1<sup>st</sup> Street
- On the paved portion of Chestnut Street to West 1<sup>st</sup> Street
- On the paved portion of Hazel Street to West 1<sup>st</sup> Street

**CSUCC 2.3.06** In areas where riding is permitted, the following restrictions shall apply:

- Bicycles, skateboards and roller skates shall not exceed 5 miles per hour (MPH).
- Bicycles, skateboards and roller skates shall be operated with caution and in a safe and prudent manner.
- Pedestrians shall have the right-of-way at all times.

**CSUCC 2.3.07** Bicycles shall be parked legally at bicycle racks.

**CSUCC 2.3.08** Parking in any of the following manners will be considered illegal parking of a bicycle and may result in impound:

- Locked or chained to any handrail, light-pole, tree, sign post, fence or any object other than a bicycle rack.
- Inside campus buildings.
- In stalls intended for use by motor vehicles.
- In fire lanes.
- In such a manner as to impede or obstruct entrances, exits, stairwells, doorways, roadways, sidewalks, walkways or walking paths.
- In such a manner as to block handicapped handrails or ramps.

#### **ARTICLE IV: ENFORCEMENT CODES**

**CSUCC 2.4.01** Per authority code Section 21113(f) CVC, those persons illegally riding a bicycle, tricycle, unicycle, skateboard, motorized scooter or non-motorized scooter, or skating in prohibited areas, will be cited for **Illegal Riding**.

**CSUCC 2.4.02** Per authority code Section 39002(a) CVC, those persons illegally riding an unregistered bicycle, tricycle or unicycle will be cited for **Unregistered Cycle**.

## **SECTION III: ANIMAL REGULATIONS**

### **ARTICLE I: AUTHORITY**

**CSUCC 3.1.01** Education Code Section 89031 states: The trustees may establish rules and regulations for the government and maintenance of the buildings and grounds of the California State University. Every person who violates or attempts to violate the rules and regulations is guilty of a misdemeanor.

### **ARTICLE II: ANIMALS ON CAMPUS**

**CSUCC 3.2.01** Dogs, cats, and other animals must be under control while on University grounds. Dogs must be restrained by a leash or chain that does not exceed 6 feet in length and that is in the hands of a responsible person. Domestic animals under voice command are not considered "under control" and are not permitted. Violation of this regulation is a misdemeanor pursuant to Education Code Section 89031.

**CSUCC 3.2.02** Any dog, cat, or other animal brought to the University must be licensed and fully inoculated. Owners shall be compliant with all federal, state and local laws and regulations, with the burden of proof of compliance on the owner. Violation of this regulation is a misdemeanor pursuant to Education Code Section 89031.

**CSUCC 3.2.03** Fecal matter deposited by any dog, cat, or other animal brought to the University must be removed immediately and properly disposed of by the animal's owner. Violation of this regulation is a misdemeanor pursuant to Education Code Section 89031 and California Penal Code Section 374.4.

**CSUCC 3.2.04** Dogs, cats, and other animals may not enter University buildings, including all residence halls, offices and classrooms. This paragraph does not apply to guide dogs or service dogs accompanying a disabled person, as defined by California Civil Code Sections 54.1 and 54.2, or an authorized guide dog, signal dog, or service dog trainer. This paragraph does not apply to police service dogs as defined by California Penal Code Section 600. Violation of this regulation is a misdemeanor pursuant to Education Code Section 89031.

**CSUCC 3.2.05** Dogs, cats, and other animals found tethered, unattended, or abandoned on University property will be humanely impounded in accordance with all applicable laws and regulations.

**CSUCC 3.2.06** Dogs, cats, and other animals may be permitted to be confined in vehicles parked in University parking lots for a reasonable period of time, as long as the animal is not endangered and does not endanger others or create a public nuisance, e.g., excessive barking. In the event of endangerment to the animal or others, or public nuisance, the animal's owner may be cited and the pet taken for safe keeping. Violation of this prohibition is a misdemeanor pursuant to Education Code Section 89031 and California Penal Code Section 597a.

**CSUCC 3.2.07** Under special circumstances, and with the approval of the University's Risk Manager, animals may be brought on campus for a singular event involving the display or demonstration of specialized skills or natural behaviors.

**CSUCC 3.2.08** The abandonment of animals on University grounds is strictly forbidden.

## **SECTION IV: CAMPING AND FIRES ON CAMPUS**

### **ARTICLE I: AUTHORITY**

**CSUCC 4.1.01** Education Code Section 89031 states: The trustees may establish rules and regulations for the government and maintenance of the buildings and grounds of the California State University. Every person who violates or attempts to violate the rules and regulations is guilty of a misdemeanor.

### **ARTICLE II: CAMPING, LODGING AND STORAGE OF PERSONAL PROPERTY ON CAMPUS**

**CSUCC 4.2.01** Unauthorized use of University buildings, property or grounds for camping purposes or the storage of personal property interferes with the rights of others to use those areas for the purposes for which they were intended. Additionally, such activities constitute a public health and safety hazard which adversely impacts the campus community and the learning environment.

**CSUCC 4.2.02** In order to protect University property and to preserve the health and safety of the campus community and the general public, camping is prohibited in University buildings and on University property or grounds. Overnight lodging is prohibited in University buildings that are not designed, constructed or designated for that purpose. Violation of this section is a misdemeanor pursuant to Education Code Section 89031 and California Penal Code Section 647(e).

**CSUCC 4.2.03** Storage of personal property in buildings, on University property or on University grounds is also prohibited. University officials may collect and dispose of personal property in accordance with existing procedures. Personal property may be stored on campus if such storage is required for participation in an athletic or academic program that is recognized by the University and the personal property is stored in a reasonable location (i.e. a department-approved locker) and for a reasonable amount of time (i.e. for the duration of a specific academic class or sports season). Violation of this section is a misdemeanor pursuant to Education Code Section 89031.

**CSUCC 4.2.04** Camping, for the purposes of this section, is defined as placing, pitching or occupying sleeping bags, tents, huts or temporary shelters, or temporarily living outdoors.

**CSUCC 4.2.05** Lodging, for the purposes of this section, is defined as temporarily living in a place.

### **ARTICLE III: FIRES ON CAMPUS**

**CSUCC 4.3.01** Unauthorized fires on University property pose a significant safety hazard to the campus community. In recognition of the risk posed by unauthorized fires, the California State University, Chico Fire Prevention Plan, published by the Department of Environmental Health and Safety, states that "No open flames are permitted unless in an instructional environment or [during] maintenance operations."

**CSUCC 4.3.02** Unauthorized fires include campfires and barbecues. An Application for Food Serving Permit may be completed by any University group or organization wishing to obtain a barbecue permit; the application shall be submitted to the Department of Environmental Health and Safety at least 10 business days prior to the event.

**CSUCC 4.3.03** Unauthorized fires are prohibited in University buildings and on University property and University grounds. Violation of this section is a misdemeanor pursuant to Education Code Section

89031. If an unauthorized fire causes damage to any property owned by anyone other than the person responsible for starting the fire, California Penal Code Section 452(d) may apply as well.