

## COMMUNITY SERVICE OFFICERS

Community Service Officers (CSOs) provide non hazardous law enforcement duties on campus. Tasks include parking enforcement, parking lot patrol, campus lock-up, Campus Connection shuttle service, dispatch assistance, and live scan fingerprinting. CSOs also work a number of special details with sworn Police Officers, including graduation ceremonies, Halloween, and the local Chico Outlaws baseball games.

### QUALIFICATIONS:

- Enrolled in CSU, Chico as a student.
- Possess a valid California Class C driver's license.
- Preference will be given to those applicants with prior law enforcement experience, or those interested in pursuing careers in law enforcement.

The CSU, Chico Police Department recognizes that Community Service Officers are students first; therefore, the Department is willing to work around student employees' class schedules.



## MAY I HELP YOU FIND SOMETHING?

### LOST AND FOUND:

Among the items we routinely take in as found property are the following: cell phones, wallets, purses, electronic equipment, Drivers' Licenses, and ATM and credit cards.

Police personnel make every attempt to notify owners of identifiable property.

Items with high dollar values can only be retrieved by appointment, as they are kept in a secure location.

Keys, glasses, clothing items, notebooks, binders, and other miscellaneous items may be picked up at the Police Department 24 hours a day.

State-issued keys, that allow access to campus property, are returned to the Key Shop at 898-6222.

Students who have lost their WILDCAT ID cards may contact Student ID Cards, Monday-Friday, 8:00-5:00, at 898-6119.

There is also a lost and found at the Campus Information Booth in the BMU; the phone number is 898-4636.



*“Providing a safe environment for our campus community through proactive, progressive, and professional law enforcement services”*

**CALIFORNIA STATE UNIVERSITY,  
CHICO POLICE DEPARTMENT  
CHICO, CA 95929-0133**

**PHONE: (530) 898-5555  
FAX: (530) 898-6313**

**WWW.CSUCHICO.EDU/UP**

# HOW MAY WE HELP YOU?

## LIVE-SCAN INFORMATION

### LIVE-SCAN:



“Live-Scan” refers to the use of a computer-based device which directly reads the fingerprint patterns of a subject. The prints are collected into an electronic medium from a person’s fingers, rather than being read from a rolled ink card. The fingerprint image, along with the demographic information of the subject, is immediately transmitted electronically into a central data-base for print comparison. Live-Scan results are usually returned within 72 hours.

### FEES:

\$20.00-CSU Service Fee

For more information, check with the agency (employer) requesting the fingerprints.

Live-Scan applications are not provided by the CSU, Chico Police Department.

## BICYCLE REGISTRATION

### BIKE REGISTRATION INFORMATION

*The California Department of Motor Vehicles requires all bicycles be licensed.*

### WHEN CAN YOU LICENSE YOUR BIKE?

Contact the CSU, Chico Police Department at 898-5555, and ask for available appointment times.

### WHAT TO BRING?

You must bring your bike so that pertinent information can be documented. The cost of registration is \$6.00 for initial licensing, and \$3.00 for renewals. Your bike license is valid for 3 years from the date of issue. You must also bring a photo ID to the appointment.

### WHY SHOULD YOU LICENSE YOUR BIKE?

When you license your bike, the information you provide is entered into the CSU, Chico Police Department database. If your bike is stolen, we can quickly retrieve and enter the bike’s information into a statewide law enforcement stolen property database. If your

bike is recovered anywhere in the state, it can be traced, through the database, back to you!



## CAMPUS CONNECTION

The CSU, Chico Police Department provides a campus safety shuttle to students, faculty, staff and visitors as a safer alternative to walking alone on campus during hours of darkness.

The Campus Connection Shuttle is staffed by Community Service Officers, and is available (Fall and Spring ) 7 days a week in the evenings, from 6:00 p.m. until midnight.

## OPERATION IDENTIFICATION

Through the Community Service Unit’s **Operation Identification** program, members of the campus community can borrow engravers, at no charge, from the Police Department, and use the engravers to place unique markings on personal property. This theft deterrent program has been successfully utilized at colleges nationwide.

**For more information, visit our website at:**

[www.csuchico.edu/up](http://www.csuchico.edu/up)