

Staff Development Survey Spring 2006

**Web survey link sent to 1,111 active staff members
473 responded for a 43% response rate**

	Q1 Number of workshops attended in the past 12 months?	
	Count	%
None	222	47.5%
1-2	184	39.4%
3-4	49	10.5%
5 or more	12	2.6%
Total	467	100.0%

	Q2 How useful were the workshops?	
	Count	%
Not very useful	30	11.4%
Somewhat useful	111	42.2%
Very useful	122	46.4%
Total	263	100.0%

If you have not attended Staff Development workshop(s), why not? (Check all that apply)

	Q3a Not attended because: Wrong time of the year		Q3b Not attended because: Lack of office coverage		Q3c Not attended because: Supervisor did not approve		Q3d Not attended because: Workload too high/too busy	
	Count	%	Count	%	Count	%	Count	%
Checked	35	7.4%	64	13.5%	11	2.3%	152	32.1%
Not checked	438	92.6%	409	86.5%	462	97.7%	321	67.9%
Total	473	100.0%	473	100.0%	473	100.0%	473	100.0%

	Q3e Not attended because: Do not need training		Q3f Not attended because: Workshop(s) not applicable		Q3g Not attended because: Other	
	Count	%	Count	%	Count	%
Checked	28	5.9%	100	21.1%	93	19.7%
Not checked	445	94.1%	373	78.9%	380	80.3%
Total	473	100.0%	473	100.0%	473	100.0%

Please indicate which Staff Development workshops you would attend - Computer Related

	Q4a Computer Related Workshop: Outlook Calendaring		Q4b Computer Related Workshop: Dreamweaver		Q4c Computer Related Workshop: Power Point		Q4d Computer Related Workshop: Excel	
	Count	%	Count	%	Count	%	Count	%
Would not attend	155	45.5%	151	44.0%	116	33.5%	106	28.6%
Might attend	119	34.9%	98	28.6%	129	37.3%	121	32.6%
Would attend	67	19.6%	94	27.4%	101	29.2%	144	38.8%
Total	341	100.0%	343	100.0%	346	100.0%	371	100.0%

	Q4e Computer Related Workshop: Brio		Q4f Computer Related Workshop: FileMakerPro		Q4g Computer Related Workshop: Visio (diagramming software)		Q4h Computer Related Workshop: Computing Security Basics	
	Count	%	Count	%	Count	%	Count	%
Would not attend	182	56.7%	178	56.7%	197	63.3%	190	61.7%
Might attend	71	22.1%	75	23.9%	64	20.6%	77	25.0%
Would attend	68	21.2%	61	19.4%	50	16.1%	41	13.3%
Total	321	100.0%	314	100.0%	311	100.0%	308	100.0%

	Q4i Computer Related Workshop: Microsoft Publisher		Q4j Computer Related Workshop: Macintosh OSX		Q4k Computer Related Workshop: Entourage for Macintosh		Q4l Computer Related Workshop: Podcasting and BLOG Basics	
	Count	%	Count	%	Count	%	Count	%
Would not attend	162	49.1%	245	82.8%	253	83.5%	186	59.0%
Might attend	100	30.3%	32	10.8%	27	8.9%	76	24.1%
Would attend	68	20.6%	19	6.4%	23	7.6%	53	16.8%
Total	330	100.0%	296	100.0%	303	100.0%	315	100.0%

	Q4m Computer Related Workshop: Using the Univ Web Template	
	Count	%
Would not attend	145	44.3%
Might attend	100	30.6%
Would attend	82	25.1%
Total	327	100.0%

Please indicate which Staff Development workshops you would attend - CMS Modules

	Q5a CMS Module Workshop: Human Resources		Q5b CMS Module Workshop: Purchase Order		Q5c CMS Module Workshop: Scheduling		Q5d CMS Module Workshop: Student	
	Count	%	Count	%	Count	%	Count	%
Would not attend	201	60.9%	223	68.4%	211	66.8%	198	60.4%
Might attend	71	21.5%	53	16.3%	51	16.1%	63	19.2%
Would attend	58	17.6%	50	15.3%	54	17.1%	67	20.4%
Total	330	100.0%	326	100.0%	316	100.0%	328	100.0%

	Q5e CMS Module Workshop: Financials	
	Count	%
Would not attend	198	61.3%
Might attend	66	20.4%
Would attend	59	18.3%
Total	323	100.0%

Please indicate which Staff Development workshops you would attend - Sponsored Projects

	Q6a Sponsored Project Workshop: CDD.net		Q6b Sponsored Project Workshop: Contracts/grants		Q6c Sponsored Project Workshop: Purchasing		Q6d Sponsored Project Workshop: Travel	
	Count	%	Count	%	Count	%	Count	%
Would not attend	221	68.6%	209	66.6%	222	71.2%	210	67.1%
Might attend	46	14.3%	58	18.5%	52	16.7%	63	20.1%
Would attend	55	17.1%	47	15.0%	38	12.2%	40	12.8%
Total	322	100.0%	314	100.0%	312	100.0%	313	100.0%

Please indicate which Staff Development workshops you would attend - Other Workshops

	Q7a Other Workshop: Telephone and E-Mail Etiquette		Q7b Other Workshop: Time Management		Q7c Other Workshop: Dealing with Difficult People		Q7d Other Workshop: Diversity Training	
	Count	%	Count	%	Count	%	Count	%
Would not attend	238	76.0%	152	44.6%	106	29.0%	135	40.8%
Might attend	44	14.1%	126	37.0%	135	36.9%	118	35.6%
Would attend	31	9.9%	63	18.5%	125	34.2%	78	23.6%
Total	313	100.0%	341	100.0%	366	100.0%	331	100.0%

	Q7e Other Workshop: Creative Problem Solving		Q7f Other Workshop: Delegating Responsibility		Q7g Other Workshop: Giving Unwelcome News		Q7h Other Workshop: How to be an Indispensable Assistant	
	Count	%	Count	%	Count	%	Count	%
Would not attend	104	28.5%	138	38.9%	126	35.9%	188	55.6%
Might attend	131	35.9%	118	33.2%	128	36.5%	82	24.3%
Would attend	130	35.6%	99	27.9%	97	27.6%	68	20.1%
Total	365	100.0%	355	100.0%	351	100.0%	338	100.0%

	Q7i Other Workshop: Leadership Enhancement & Development		Q7j Other Workshop: Management Assessment & Performance		Q7k Other Workshop: Creating an Effective Climate of Service		Q7l Other Workshop: Team Building/Collaboration	
	Count	%	Count	%	Count	%	Count	%
Would not attend	98	25.9%	133	37.4%	132	38.0%	113	30.7%
Might attend	137	36.2%	123	34.6%	110	31.7%	130	35.3%
Would attend	143	37.8%	100	28.1%	105	30.3%	125	34.0%
Total	378	100.0%	356	100.0%	347	100.0%	368	100.0%

	Q7m Other Workshop: Stress Management		Q7n Other Workshop: CPR & First Aid		Q7o Other Workshop: Nutrition & Weight Control Issues		Q7p Other Workshop: Spanish or Other Language Classes	
	Count	%	Count	%	Count	%	Count	%
Would not attend	122	33.1%	97	26.5%	149	42.8%	139	39.3%
Might attend	119	32.2%	133	36.3%	130	37.4%	117	33.1%
Would attend	128	34.7%	136	37.2%	69	19.8%	98	27.7%
Total	369	100.0%	366	100.0%	348	100.0%	354	100.0%

	Q7q Other Workshop: Preparing for Upward Mobility & Promotion Across Campus		Q7r Other Workshop: Encourage & Permit Cross-Training	
	Count	%	Count	%
Would not attend	146	41.5%	154	45.8%
Might attend	96	27.3%	110	32.7%
Would attend	110	31.3%	72	21.4%
Total	352	100.0%	336	100.0%

	Q8 Number of off-campus workshops attended in past 12 months	
	Count	%
None	232	50.0%
1-2	172	37.1%
3-4	33	7.1%
5 or more	27	5.8%
Total	464	100.0%

	Q9 How useful were the off-campus workshops?	
	Count	%
Not very useful	10	4.7%
Somewhat useful	69	32.1%
Very useful	136	63.3%
Total	215	100.0%

How was the off-campus workshop paid for? (Check all that apply)

	Q10a Off-campus workshop paid by: Self		Q10b Off-campus workshop paid by: College		Q10c Off-campus workshop paid by: Department		Q10d Off-campus workshop paid by: Foundation	
	Count	%	Count	%	Count	%	Count	%
Checked	38	8.0%	39	8.2%	112	23.7%	37	7.8%
Not checked	435	92.0%	434	91.8%	361	76.3%	436	92.2%
Total	473	100.0%	473	100.0%	473	100.0%	473	100.0%

	Q10e Off-campus workshop paid by: Staff Development		Q10f Off-campus workshop paid by: Other	
	Count	%	Count	%
Checked	16	3.4%	33	7.0%
Not checked	457	96.6%	440	93.0%
Total	473	100.0%	473	100.0%

	Q11a How often have you used MELL?	
	Count	%
Have never used Mell	421	92.1%
Once	16	3.5%
Twice	10	2.2%
More than 3 times	10	2.2%
Total	457	100.0%

	Q11b How useful did you find MELL?	
	Count	%
Not very useful	5	16.7%
Somewhat useful	15	50.0%
Very useful	10	33.3%
Total	30	100.0%

	Q12 How supportive has your supervisor been for you to attend training?	
	Count	%
Not supportive	27	6.7%
Somewhat supportive	82	20.4%
Very supportive	292	72.8%
Total	401	100.0%

	Q13 How well has the University met your individual training needs?	
	Count	%
Not very well	66	16.4%
Somewhat	220	54.6%
Very well	117	29.0%
Total	403	100.0%

What are the best times for you to attend training workshops? (Check all that apply)

	Q14a Best times to attend workshops: Intersession		Q14b Best times to attend workshops: Beginning of semester		Q14c Best times to attend workshops: Middle of semester		Q14d Best times to attend workshops: End of semester	
	Count	%	Count	%	Count	%	Count	%
Checked	247	52.2%	89	18.8%	223	47.1%	82	17.3%
Not checked	226	47.8%	384	81.2%	250	52.9%	391	82.7%
Total	473	100.0%	473	100.0%	473	100.0%	473	100.0%

	Q14e Best times to attend workshops: Summer	
	Count	%
Checked	306	64.7%
Not checked	167	35.3%
Total	473	100.0%

	Q15 Preference for workshop length	
	Count	%
2 hour segment	261	61.4%
Half day segment	122	28.7%
Whole day segment	42	9.9%
Total	425	100.0%

In a previous survey, University staff identified the areas below as their top training needs. Please the importance of each area as it applies to you today.

	Q16a Importance of these areas today: Internet training		Q16b Importance of these areas today: Computer software skills		Q16c Importance of these areas today: Dealing with difficult people	
	Count	%	Count	%	Count	%
Not important	144	32.9%	72	16.2%	94	21.6%
Somewhat important	193	44.1%	160	36.0%	186	42.7%
Very important	101	23.1%	213	47.9%	156	35.8%
Total	438	100.0%	445	100.0%	436	100.0%

	Q16d Importance of these areas today: Leadership training		Q16e Importance of these areas today: Stress management		Q16f Importance of these areas today: Supervisor training	
	Count	%	Count	%	Count	%
Not important	80	18.3%	113	25.8%	112	26.0%
Somewhat important	158	36.1%	161	36.8%	139	32.3%
Very important	200	45.7%	164	37.4%	180	41.8%
Total	438	100.0%	438	100.0%	431	100.0%

	Q16g Importance of these areas today: Conflict resolution		Q16h Importance of these areas today: Team building		Q16i Importance of these areas today: Time management	
	Count	%	Count	%	Count	%
Not important	89	20.6%	101	23.2%	113	26.5%
Somewhat important	169	39.1%	153	35.1%	164	38.4%
Very important	174	40.3%	182	41.7%	150	35.1%
Total	432	100.0%	436	100.0%	427	100.0%