

Preface

The CSU, Chico campus has started its reaffirmation of WASC accreditation process. In order to remain accredited, we must demonstrate that as an institution we fulfill the two Core Commitments of the Accrediting Commission, a Commitment to Institutional Capacity and a Commitment to Educational Effectiveness. Given these two core commitments, the WASC Review Process includes two parts: a Capacity and Preparatory Review (CPR) and an Educational Effectiveness Review (EER). The overall purpose of the former (CPR) review is to ensure that CSU, Chico "... functions with clear purposes, high levels of institutional integrity, fiscal stability, and organizational structures to fulfill its purposes." A report on the review is to be submitted to WASC in December 2006 and a Capacity and Preparatory Review campus visit is scheduled for spring 2007.

On January 20, 2005, the WASC Steering Committee invited more than one hundred members of the campus community to share their expert judgment on how the campus could / should demonstrate its capacity to define and sustain learning and educational effectiveness. In particular, the one hundred members were organized into seventeen teams and asked to identify what evidence and / or data currently existed that could / should be used to demonstrate that CSU, Chico met the broad statement of the new WASC Standard and its related Criteria for Review assigned to their respective team. Once having identified the evidence or data, teams were asked to evaluate the quality of evidence or data identified and recommend whether improvements in existing data were needed and / or whether other data, documentation or processes needed to be developed.

This report presents a summary of the work products of the seventeen teams. For each criterion for review, it highlights the links to evidence and related topics. The resulting product begins to demonstrate that at CSU, Chico there is a strong commitment to Institutional Capacity and that we are ready to engage in addressing the key issues and challenges that the review process has identified. We want to sincerely thank all of you who have participated in this task (see the following pages for a listing of participants). Your efforts allow us to be the "place where the passion of our commitments and clarity of our values find expression every day in the community of learning and serving we have fashioned." To slightly rephrase our motto, we are indeed a "place of special people."

The WASC Steering Committee

CSU, Chico Capacity and Preparatory Review

Evidence Teams by Group

Team 1: Institutional Purposes

Joe Crotts
Arno Rethans
Steve King
Randy Wonzong
Carol Berg
Joe Wills
Bob Alber
Leslie Deniz

Academic Senate
Academic Affairs
Council of Academic Deans
Faculty
President's Office
Public Affairs & Publications
University Advancement
Busieness and Finance

Team 2: Institutional Integrity

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Sam Edelman
Charles Crabb
Mary Oling-Ottoo
Natalie Fink

Human Resources
Academic Senate
Council for Academic Deans
Judicial Affairs
Students

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Chela Patterson
Bob Hannigan
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Gary McMahon
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Council of Academic Deans
Academic Senate
Associated Students
Enrollment Management
Institutional Research
Minority Business Program
Student Health Services

Team 4: Undergraduate Education

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Dave Daley
Norma Rodriguez
Ray Boykin
Tonya Emerson
Ron Roth
Margaret Owens

Humanities & Fine Arts
Agriculture
Behavioral & Social Science
Business
Eng, Comp Science & Technology
Eng, Comp Science & Technology
Natural Sciences

Team 5: General Education

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Gwen Sheldon
Deborah Summers
Russ Mills
Spence Bolich
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Natural Science
Administrative Analysts
Agriculture
Behavioral & Social Science
Communication & Education
Eng, Comp Science & Technology
Enrollment Management
Humanities & Fine Arts

Team 6: Graduate Programs

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Eddie Vela
Antoinette Martinez
Dan Toy
Emilyn Sheffield
Carolyn Dusenbury
Debra Barger

Graduate School
Agriculture
Behavioral & Social Science
Behavioral & Social Science
Business
Communication & Education
Information Resources
Regional & Continuing Education

Team 7: Faculty Development

Marilyn Winzenz
Steve Adams
Dick Flory
Carol Huston
Bev Ford
Jerry Ringel
Katie Milo

CELT
Council of Academic Deans
Chairs
Faculty
Faculty & Staff Assistance
Information Resources
Sponsored Projects

Team 8: Student Academic Policies & Procedures

John Swiney
Sara Trechter
Bruce Rowen
Chris Malone
Mary Oling-Otto
Thomas Witcher

Enrollment Management
Academic Senate
Enrollment Management
EOP/SSS
Judicial Affairs
Students

Team 9: Student Co-Curricular Programs

Kim Jensen	Athletics
Deanna Berg	CAVE
Lorraine Smith	Enrollment Management
Bill Lerch	Enrollment Management
Jen Roy	Housing & Food Services
Paul Villegas	Minority Programs
Rick Rees	Student Activities Office
Adam Dondro	Students
Sandy Miskella	UPE

Team 10: Student Support Services

Pamella Healy	Career Planning & Placement
Amy Lance	Academic Advising
Chela Patterson	Associated Students
Chris Prator	DSS
Eileen Ross	Financial Aid
Larry Bassow	Housing & Food Service
Carolyn Dusenbury	Library Services
Jerry Ringel	Information Resources
Gary McMahon	Minority Business Program
Lisa Quinn	Psychological Counseling & Wellness
Kathy Hiatt	Registration
Michael Tokuno	Student Support Services

Team 11a: Faculty Resources

Jennifer Meadows	Academic Senate
Jennifer Robison	Academic Affairs
Karla Zimmerlee	Council of Academic Deans
Michael Kotar	Chairs
Eddie Vela	Faculty
Susan Green	Humanities & Fine Arts
Bill Allen	Institutional Research

Team 11b: Staff Resources & Development

Marvin Pratt	Environmental Health & Safety
Diane Wright	Academic Affairs
Lori Fuentes	Administrative Analysts
Teresa Arnold	Business & Finance
Becky DeVault	Faculty & Staff Assistance
Jakki Thomas	Human Resources
Mary Quiring	Student Affairs

Team 12: Fiscal Resources

Dennis Graham	Business & Finance
Arno Rethans	Academic Affairs
Sue Cottrell	Budget Analysis & Research
George Wellman	Financial Services
Bill Jones	Financial Services
Jeff Wright	Sponsored Projects
Bob Alber	University Advancement
Richard Jackson	University Foundation
Don Graham	Student Affairs

Team 13: Information Resources

Brooke Banks	Information Resources
Kathy Fernandes	Academic Technologies
Phyllis Weddington	CMS
Bev Thornton	Communication Services
Bill Post	Information Resources
Carolyn Dusenbury	Library Services
Debra Barger	Regional & Continuing Education

Team 14: Physical Resources

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Nancy Hermanson	DSS
Ken Sator	Environmental Health & Safety
Jim Jessee	Academic Affairs
Kaari Martin	Facilities Planning
Greg Francis	Facilities Planning
Cheryl Thomas	UPE

Team 15: University Planning & Evaluation

Don Graham	Student Affairs
Arno Rethans	Academic Affairs
Carol Berg	President's Office
Bob Alber	University Advancement
Dan DeWayne	UPE
Dennis Graham	Business & Finance

Team 16: Academic Planning & Evaluation

Chuck Worth	Institutional Research
Arno Rethans	Academic Affairs
Marc Siegall	Academic Senate
Byron Jackson	Council of Academic Deans
Joel Zimbleman	Chairs
Don Alger	GEAC
Bill Loker	Graduate School

California State University Chico
CPR EVIDENCE TEAM REPORTS SUMMARY

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Standard 1: Defining Institutional Purposes and Ensuring Educational Objectives

The institution defines its purposes and establishes educational objectives aligned with its purposes and character. It has a clear and conscious sense of its essential values and character, its distinctive elements, its place in the higher education community, and its relationship to society at large. Through its purposes and educational objectives, the institution dedicates itself to higher learning, the search for truth, and the dissemination of knowledge. The institution functions with integrity and autonomy.

Institutional Purposes

1.1. The institution's formally approved statements of purpose and operational practices are appropriate for an institution of higher education and clearly define its essential values and character.

The Donahoe Higher Education Act, defining the purposes of the three segments of higher education in California, leads to the mission statement of the California State University System, and in turn, to the mission statement of California State University, Chico. Since its beginnings in 1889, California State University, Chico has provided generations of students with unique educational experiences built upon an inclusive learning community of faculty, staff and students who live, work, and study within a rural Northern California setting. Today, CSU, Chico is a comprehensive university serving not only the local region, but also the state, the nation, and the world, through instruction, research, and public service. Its character is captured in its vision, mission, values and strategic priorities and is further elaborated in division, college, department and program statements.

Links to Evidence and Related Topics

California State University

- Donahoe Higher Education Act
- The Mission of the California State University:

California State University, Chico

- The Mission of the California State University, Chico:
- Welcome to the California State University, Chico

Academic Affairs

- The Mission of the Division of Academic Affairs and its major units
 - Academic Affairs <http://www.csuchico.edu/vpaa/>
 - College of Agriculture <http://www.csuchicoag.org/>
 - College of Behavioral and Social Sciences <http://www.csuchico.edu/bss/about/index.shtml>

Standard 1: Defining Institutional Purposes and Ensuring Educational Objectives

- College of Business <http://www.cob.csuchico.edu/accreditation/mission.html>
 - College of Communication and Education
 - College of Engineering, Computer Science and Construction Management
 - College of Humanities and Fine Arts <http://www.csuchico.edu/hfa/>
 - College of Natural Sciences <http://www.csuchico.edu/nsci/>
 - Enrollment Management <http://em.csuchico.edu/>
 - School of Graduate, International and Interdisciplinary Studies
 - Human Resources <http://www.csuchico.edu/hr/>
 - Information Resources <http://www.csuchico.edu/inf/>
 - Office of Institutional Research <http://cypress.csuchico.edu/ir/missionvisiongoals.htm>
 - Planning, Resource Allocation and Evaluation <http://www.csuchico.edu/vpaa/vppra/index.html>
 - Center for Continuing and Regional Education <http://rce.csuchico.edu/>
 - Undergraduate Education <http://www.csuchico.edu/vpaa/ued/>
 - Chico Performances <http://www.chicoperformances.com/>
 - Center for Excellence in Learning and Teaching <http://www.csuchico.edu/celt/mission.shtml>
- Sample Departmental Mission Statements:
 - Child Development Program
 - Department of Communication Arts and Sciences
 - School of Social Work
 - Department of Sociology
 - Department of Education
 - Department of Kinesiology
 - Department of Civil of Engineering http://www.ecst.csuchico.edu/__depts/ce/index.html
 - Department of Construction Management <http://cm.csuchico.edu/>

Business and Finance

- The Mission of the Division of Business and Finance and its units
 - Division of Business and Finance: http://www.csuchico.edu/ba/mission_statement.htm
 - Business and Finance Technologies <http://www.csuchico.edu/ba/bftechnologies/index.html>
 - Department of Environmental Health and Safety <http://www.csuchico.edu/ehs/>
 - Facilities Planning http://www.csuchico.edu/fcp/Mission_Statement/Mission_Statement.shtml
 - Faculty and Staff Assistance and Work Life Program <http://www.csuchico.edu/eap/>
 - Financial Services <http://www.csuchico.edu/fin/>
 - Financial Reporting and Property <http://www.csuchico.edu/fin/era/>
 - Research Foundation <http://www.csuchico.edu/rfdn/>
 - Risk Management <http://www.csuchico.edu/risk/>

Standard 1: Defining Institutional Purposes and Ensuring Educational Objectives

- Staff Council <http://www.csuchico.edu/stac/>
- University Police <http://www.csuchico.edu/up/>

Student Affairs

- The Mission of the Division of Student Affairs and its units
 - Division of Student Affairs: <http://www.csuchico.edu/sa/>
 - Educational Opportunity Program <http://www.csuchico.edu/eop/>
 - Psychological Counseling <http://www.csuchico.edu/cnts/>
 - Student Judicial Affairs <http://www.csuchico.edu/sjd/>
 - Career Planning and Placement:

University Advancement

- The Mission of the Division of University Advancement and its units
 - Division of University Advancement: <http://www.csuchico.edu/url/>
 - Public Affairs <http://www.csuchico.edu/pa/About%20Us.htm>
 - Alumni <http://www.csuchico.edu/alm/>

1.2 Educational objectives are clearly recognized throughout the institution and are consistent with stated purposes. The institution has developed indicators and evidence to ascertain the level of achievement of its purposes and educational objectives.

The mission statement broadly outlines the educational objectives of our undergraduate and graduate programs. Chico's Values Statement further highlights that 'we promote active learning and balance between the abstract and the applied, between the learning that occurs in our classrooms, studios, and laboratories, and that which occurs beyond through clubs, service engagements, social interactions and other expressions of a full and healthy student life environment. The University is on a trajectory to further develop its performance indicators and systems of program review and evaluation to ascertain achievement levels of its educational objectives.

Links to Evidence and Related Topics

- Sample Program Educational Objectives
 - Management Information Systems http://www.cob.csuchico.edu/undergrad/bis_mgmtinfosys.html
 - Manufacturing Technology http://www.ecst.csuchico.edu/mem/mfgt_program_goals.htm
- General Education Policy (EM 99-05): http://www.csuchico.edu/prs/EMs/EM99/em99_05.htm
- Graduation Writing Assessment (EM 99-03): http://www.csuchico.edu/prs/EMs/EM99/em99_03.htm
- Academic Program Review EER Project: <http://www.csuchico.edu/vpaa/vppra/wasc/instProposal.html>
- Academic Program Review <http://www.csuchico.edu/vpaa/manual/>

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- Undergraduate Program Review Evaluation (EM 72-30): *(to be put on web)*
- Assessment at CSU, Chico <http://www.csuchico.edu/vpaa/assessment/>

1.3 The institution's leadership creates and sustains a leadership system at all levels that is marked by high performance, appropriate responsibility, and accountability.

The Board of Trustees of the California State University appoints the President who is the chief executive officer of the campus. President Zingg in his inaugural year has inspired and motivated the faculty and staff to reaffirm Chico's student-focused, learning-oriented community, connected in its conversations, confident in its strengths, and intentional in its aspirations. He is now translating his vision into a series of leadership initiatives. He is supported in these initiatives by his Cabinet, his Senior Management Leadership Group, the Academic Senate, Staff Council, the Alumni Association and the University Advisory Board. In addition, auxiliary organizations exist to serve the mission and strategic priorities of the University.

Links to Evidence and Related Topics

California State University

- CSU Accountability Process <http://www.calstate.edu/AcadAff/accountability/index.shtml>
- CSU Quality Improvement Initiative <http://www.calstate.edu/QI/>
- CSU Criteria for Presidential Assessment <http://www.calstate.edu/datastore/PresCriteria.shtml>
- CSU MPP Policies and Programs <http://www.calstate.edu/HRAAdm/Policies/mpp.shtml>

California State University, Chico

- Presidential Inaugural Address http://www.csuchico.edu/prs/Inaug_address.htm
- President's Convocation Address 2004 <http://www.csuchico.edu/prs/welcome/Convocation%202004.html>
- Presidential Initiatives *(Separate Tour in Institutional Portfolio)*
- University Organization Chart *(under construction)*
- Executive Management Selection and Development http://www.csuchico.edu/prs/EMs/EM04/em04_43.htm
- Management Personnel Plan (MPP) Performance Appraisal http://www.csuchico.edu/sa/eval/MPP_Per_App_PC.doc
- Academic Senate <http://www.csuchico.edu/fs/index.html>
- Staff Council <http://safari.csuchico.edu/STAC/>
- The Alumni Association <http://www.csuchico.edu/alm/>
- University Advisory Board <http://www.csuchico.edu/sa/advisoryboard/>
- Auxiliary Organizations http://www.csuchico.edu/prs/EMs/EM98/em98_26.htm
- CSU, Chico Accountability Goals 2004 *(to be put on web)*
- CSU, Chico Accountability Report 2004 *(to be put on web)*

Standard 1: Defining Institutional Purposes and Ensuring Educational Objectives

- CSU, Chico Accountability Report 2002 <http://www.csuchico.edu/vpaa/vppra/evaluation.html>
- CSU, Chico Accountability Goals 2001 <http://www.csuchico.edu/vpaa/vppra/evaluation.html>
- CSU, Chico Accountability Report 2000 <http://www.csuchico.edu/vpaa/vppra/evaluation.html>

Institutional Integrity

- 1.4 The institution publicly states its commitment to academic freedom for faculty, staff, and students, and acts accordingly. This commitment affirms that those in the academy are free to share their convictions and responsible conclusions with their colleagues and students in their teaching and in their writing.**

“We stand for academic freedom and a strong sense of intellectual community characterized by reason, respect, civility and openness of expression.” These essential academic values are imbued in our campus culture. In his first convocation speech, Zingg reaffirmed his commitment to these values: “No values of the academy are higher for me. And I look constantly for ways, both concrete and symbolic, to celebrate and to live them.”

Links to Evidence and Related Topics

- Academic Freedom FPPP 2.2: <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- Policy on Academic Integrity http://www.csuchico.edu/prs/EMs/EM04/em04_36.htm
- Faculty Code of Professional Ethics FPPP 2.1: <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- The Constitution of the Faculty, Section 2: <http://www.csuchico.edu/fs/FacultyConstitutionMay04.html>
- Code of Student Rights and Responsibilities (EM 96-38): http://www.csuchico.edu/prs/EMs/EM96/EM96_38.HTM
- Guidelines for Speech and Advocacy (EM 86-12): *(Put on web in pdf)*

- 1.5 Consistent with its purposes and character, the institution demonstrates an appropriate response to the increasing diversity in society through its policies, its educational and co-curricular programs, and its administrative and organizational practices.**

Since the last WASC visit in 1996, CSU, Chico has seen a multitude of diversity-related efforts. While progress has been made, much work remains to be done in the area of diversity. President Zingg has set ambitious goals to add diversity to the campus community by increasing awareness of, and respect for, diversity. His ‘diversity agenda’ is an agenda for the entire university and targeted as one of its measures of quality and distinction.

Links to Evidence and Related Documents

- CSU, Chico Diversity Initiative: <http://www.csuchico.edu/vpaa/diversity/statement.htm>
- CSU, Chico Tour in Institutional Portfolio

Standard 1: Defining Institutional Purposes and Ensuring Educational Objectives

Policies Related to Diversity

- Annual Affirmative Action Plan is available to anyone who wants to see them in the Reserve Section of the library (MLIB 130)
- Non-faculty Recruitment Process: <http://www.csuchico.edu/hr/nonfacultyrecruitment.shtml>
- Faculty Recruitment Process: <http://www.csuchico.edu/hr/facultyrecruitment.shtml>
- Staff Handbook: <http://www.csuchico.edu/hr/staffhandbook.shtml>
- Faculty Policies and Procedures: <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- CSU Faculty Recruitment Process: <http://www.calstate.edu/HR/FacRecSurvRep03.pdf>
- CSU Faculty Data Collection and Analysis: <http://www.calstate.edu/hr/facdata.shtml>
- CSEA Staff Employee Status (Article 9 of CSEA CBA): http://www.calstate.edu/laborrel/contracts_html/csea_contract/article9.shtml
- APC Staff Appointment Process (Article 13 of Unit 4 CBA): http://www.calstate.edu/laborrel/contracts_html/apc_contract/article13.shtml
- SETC Staff Appointment Process (Article 10 of Unit 6 CBA): http://www.calstate.edu/laborrel/contracts_html/setc/article10.shtml
- UAPD Staff Appointment (Article 11 of Unit 1 CBA): http://www.calstate.edu/laborrel/contracts_html/uapd_contract/article11.shtml
- SUPA Staff Appointment/Promotion Process (Article 12 of Unit 8 DBA): http://www.calstate.edu/laborrel/contracts_html/supa_contract/supaart12.shtml
- ADA Policies for the CSU System: <http://www.calstate.edu/EO/EO-926.html>
- Interim Policy on Nondiscrimination and Affirmative Action (EM 98-54): http://www.csuchico.edu/prs/EMs/EM98/em98_54.htm
- General Education Policy (EM 99-05): http://www.csuchico.edu/prs/EMs/EM99/em99_05.htm
- Policy on Sexual Harassment (EM 99-20): http://www.csuchico.edu/prs/EMs/EM99/em99_20.htm
- Policy and Procedures for Accommodating Individuals with Disabilities (EM 99-21): http://www.csuchico.edu/prs/EMs/EM99/em99_21.htm
- Policy for Nondiscrimination and Affirmative Action (EM 99-24): http://www.csuchico.edu/prs/EMs/EM99/em99_24.htm
- Revisions to 90-83 Affirmative Action Procedures (EM 01-13): http://www.csuchico.edu/prs/EMs/EM01/em01_13.htm
- Zero Tolerance Policy on Campus Violence and Campus Violence Prevention Program (EM 02-116): http://www.csuchico.edu/prs/EMs/EM02/em02_16.htm
- Undergraduate and Graduate Admissions Policy - 2005-2007 University Catalog, pages 90-97 (Undergraduate) <http://www.csuchico.edu/catalog/cat05/4Admission/01uadm.html> and pages 150-151 (Graduate): <http://www.csuchico.edu/catalog/cat05/6GradSchool/02GradAdmissions.html>
- The CSU Executive Orders – Admissions: http://www.calstate.edu/EO/Subject_Index.shtml
- Academic Department Manual: <http://www.csuchico.edu/vpaa/manual/>

Diversity through Educational and Co-Curricular Programs

- There are 31 student organizations dealing with diversity and a wide number of activities are listed at www.csuchico.edu/sac/orgindex.html with links to the home pages of many of the organizations
- AS Annual Report, 2003-04 mentions the activities and accomplishments of many of the organizations: <http://www.aschico.com/?page=115>
- Activity Fee Program Budget Questionnaire Information (student attendance, learning goals and objectives, activities) is available for any program funded through the AS Activity Fee (6 per year)

Standard 1: Defining Institutional Purposes and Ensuring Educational Objectives

- Building Bridges provides a wide variety of activities, lectures, and materials dealing with diversity: <http://www.csuchico.edu/bridges/>
- Kaleidoscope, the University's listing of all performing arts events and lectures, published each year, and distributed throughout the community has much information about diversity events and activities: <http://www.csuchico.edu/hfa/chicoarts/Kaleidoscope.html>
- Listing of all CSU, Chico events and activities: <http://www.csuchico.edu/eventsandcalendars.shtml>
- Conversations on Diversity – regular noon-time program offered by the Multicultural and Gender Studies Program

Administrative and Organizational Practices on Diversity

- CSU, Chico Diversity website provides links to programs, student groups, a news and notes section, and community resources dealing with diversity: <http://www.csuchico.edu/vpaa/diversity/index.htm>
- CSU, Chico Human Resources website relating to diversity: <http://www.csuchico.edu/hr/Documents/VPHR-SocialEquity.pdf>
- The Report of the Faculty Senate Subcommittee on Faculty/Staff Minority Recruitment and Retention: http://www.csuchico.edu/vpaa/diversity/9-27_Minority_Recruit_Retention.pdf
- Many Academic Senate committees deal with matters of diversity within their duties. The Affirmative Action Committee, The ADA Committee, and the Faculty and Student Policies Committee deal directly with matter of diversity while others like the EPPC take on issues of diversity in the classroom as matters are brought before the campus through the usual review process: <http://www.csuchico.edu/fs/committeelisting.html>
- As a part of its regular practices and responsibilities, the Office of Admissions works every year to recruit a diverse student body. Admissions estimates it spends a third of its budget on a variety of activities to attract a diverse pool of student applicants. In addition, this year the University formed the Strategic Enrollment Committee to further strategies to increase the number of students of color at CSU, Chico.
- Student Services directly benefiting diversity:
 - MESA: <http://www.csuchico.edu/mesa/>
 - EOP: <http://www.csuchico.edu/eop>
 - Disability Support Services: <http://www.csuchico.edu/eop/dss>
 - International Student Services: http://www.csuchico.edu/gisp/gis/international_student_services/
 - Business Resource Center: <http://brc.csuchico.edu>
 - Student Health Center: <http://www.csuchico.edu/shs/>
 - Psychological Counseling: <http://www.csuchico.edu/cnts/es.html>
 - Student Judicial Affairs: <http://www.csuchico.edu/sjd/>
 - Student Learning Center: <http://www.csuchico.edu/slc/>
 - Financial Aid Office: <http://www.csuchico.edu/fa/home/>
 - Campus Wellness Center: <http://www.csuchico.edu/cnts/cwc/>
 - Student Housing: <http://www.csuchico.edu/catalog/cat05/2StudentServices/13housing.html>
- The Annual Affirmative Action Plan is available on reserve in the library (MLIB 130). Section entitled "Job Group Analysis and Placement of Incumbents in Job Groups" reports the racial/ethnic makeup of each of the Job Groups working on campus.

Standard 1: Defining Institutional Purposes and Ensuring Educational Objectives

- 1.6 Even when supported by or affiliated with political, corporate, or religious organizations, the institution has education as its primary purpose and operates as an academic institution with appropriate autonomy.**

Each campus has significant autonomy in developing its own mission, identity, and programs, with institutional flexibility in meeting clearly defined system policy goals. The California State University, Chico, founded in 1889, is the second oldest campus of the California State University. The Donohue Higher Education Act, in 1960, brought together the individual California State Colleges into one system. In 1972, the system became the California State University and Colleges, and in 1982 the system became the California State University. Responsibility for the California State University is vested in the Board of Trustees, whose members are appointed by the Governor. The trustees appoint the Chancellor, who is the chief executive officer of the system, and the Presidents, who are the chief executive officers of the respective campuses.

Links to Evidence and Related Documents

- About the California State University <http://www.calstate.edu/PA/info/system.shtml>
- The Mission of the California State University <http://www.calstate.edu/PA/info/mission.shtml>
- The Milestones of the California State University <http://www.calstate.edu/PA/info/milestones.shtml>
- Organization Chart of the California State University: http://www.calstate.edu/executive/org_chart.shtml
- The Cornerstones Initiative <http://www.calstate.edu/cornerstones/>
- The Cornerstones Report: Choosing Our Future. http://www.calstate.edu/cornerstones/reports/cornerstones_report/
- Cornerstones Principle 10; *(word file; transform into pdf)*
- The CSU Accountability Process <http://www.calstate.edu/AcadAff/accountability/index.shtml>
- The California State University and Accreditation <http://www.calstate.edu/AcadAff/Portfolio/index.shtml>
- The California State University Historical Archives <http://www.csudh.edu/archives/csu/>

- 1.7 The institution truthfully represents its academic goals, programs, and services to students and to the larger public; demonstrates that its academic programs can be completed in a timely fashion; and treats students fairly and equitably through established policies and procedures addressing student conduct, grievances, human subjects in research, and refunds.**

As one of the oldest institutions in the California State University, CSU, Chico for almost one hundred and twenty five years documented its programs to students and the larger public. The University Catalog is a primary means of communicating programs, services, policies and procedures with all constituents. The Office of Judicial Affairs handles all student grievances, student discipline and sexual harassment cases against students.

Links to Evidence and Related Documents

University Catalog 2005-2007: <http://www.csuchico.edu/catalog/>
Four Years or Less: <http://www.csuchico.edu/catalog/cat03/req/uged.html#4orLess>
Student Judicial Affairs: <http://www.csuchico.edu/sjd/>
Student Handbook: <http://www.csuchico.edu/pub/studenthandbook/>

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Student Grievance Procedures (EM 94-22): http://www.csuchico.edu/prs/EMs/EM94/em94_22.htm

Student Privacy Rights and Student Records Administration Policies and Procedures (EM 01-01): http://www.csuchico.edu/prs/EMs/EM01/em01_01.htm

Student Judicial Affairs Brochure: <http://www.csuchico.edu/sjd/Brochure.html>

Living In Handbook: http://www.csuchico.edu/hfs/Living_In_Guide.pdf

Campus Policies and Procedures for Student Organizations: <http://www.csuchico.edu/sac/OrgInfo.html>

Student Disciplinary Procedures for California State University: <http://www.calstate.edu/EO/EO-628.pdf>

Policy for Protection of Human Subjects: <http://www.csuchico.edu/sp/policy/hsrc/human.html>

Requirements for Research Using Human Subjects: <http://www.csuchico.edu/sp/policy/hsrc/hsrcreq.htm>

Policy for the Protection of Human Subjects: http://www.csuchico.edu/prs/EMs/EM93/em93_04.htm

Financial Credit Policy: <http://www.csuchico.edu/cmgt/Refunds/refunds.html>

KPMG-GAAP Audit: http://www.calstate.edu/sfo/CodedMemos/coded_memos_2005/AN05-15.html

1.8 The institution exhibits integrity in its operations as demonstrated by the implementation of appropriate policies, sound business practices, timely and fair responses to complaints and grievances, and regular evaluation of its performance in these areas.

Chico State has been a place and a campus community for more than a century. It is a university that focuses on the future while carrying forward the best of its past. Its future orientation, its mission orientation and its continuous improvement orientation have shaped its policies and best practices over the years. It expects this reaccreditation effort to add a 'culture of evidence' orientation to its operating philosophy.

Links to Evidence and Related Documents

University Policies: <http://www.csuchico.edu/catalog/policies/universitypolicies.html>

Faculty Grievance Procedures: Contract Interpretation

CFA Collective Bargaining Agreement Articles 10.1 to 10.7: http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article10.shtml

Faculty Personnel Policies and Procedures, Sec. 27.0: <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>

Faculty Grievance Procedures: Status Disputes

CFA CBA Articles 10.7 to 10.12: http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article10.shtml

Faculty Disciplinary Actions

CFA CBA Article 19: http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article19.shtml

FPPP 25.0: <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>

Faculty Reprimands

CFA CBA Article 18: http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article18.shtml

FPPP 24.0: <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>

Faculty Suspension

CFA CBA Article 17: http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article17.shtml

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FPPP 23.0: <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
Staff Grievance Procedures
CSEA CBA Article 7: http://www.calstate.edu/LaborRel/Contracts_HTML/CSEA_Contract/Article7.shtml
Staff Complaint Procedures
CSEA CBA Article 8: http://www.calstate.edu/LaborRel/Contracts_HTML/CSEA_Contract/Article8.shtml
Staff Corrective Action
CSEA CBA Article 12: http://www.calstate.edu/LaborRel/Contracts_HTML/CSEA_Contract/Article12.shtml
Trade Union Employee Grievance Procedures
SETC CBA Article 9: http://www.calstate.edu/LaborRel/Contracts_HTML/SETC/Article9.shtml
Trade Union Employee Corrective Action
SETC CBA Article 14: http://www.calstate.edu/LaborRel/Contracts_HTML/SETC/Article14.shtml
University Police Grievance Procedure
SUPA CBA Article 7: http://www.calstate.edu/LaborRel/Contracts_HTML/SUPA_Contract/SUPAart7.shtml
University Academic Professional Employees Grievance Procedures
APC CBA Article 10: http://www.calstate.edu/LaborRel/Contracts_HTML/APC_Contract/Article10.shtml
UPA Employees Corrective Action
APC CBA Article 12: http://www.calstate.edu/LaborRel/Contracts_HTML/APC_Contract/Article12.shtml
University Physicians Grievance Procedures
UAPD CBA, Article 8: http://www.calstate.edu/LaborRel/Contracts_HTML/UAPD_Contract/article8.shtml
University Physicians Pre-Discipline
UAPD CBA Article 10: http://www.calstate.edu/LaborRel/Contracts_HTML/UAPD_Contract/article10.shtml
Employees not covered by a collective bargaining agreement
EO 675: <http://www.calstate.edu/HR/EO-675.pdf>
Faculty Discrimination Complaints
CFA CBA Articles 10 and 16: http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article10.shtml
http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article16.shtml
FPPP 3.0: <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
University Physician Discrimination Complaints
UAPD Article 26.21: http://www.calstate.edu/LaborRel/Contracts_HTML/UAPD_Contract/article26.shtml
EO 419: <http://www.calstate.edu/eo/EO-419.pdf>
Staff Discrimination Complaints
CSEA CBA Article 8: http://www.calstate.edu/LaborRel/Contracts_HTML/CSEA_Contract/Article8.shtml
Academic Professional Employee Discrimination Complaints
APC Articles 5 and 21: http://www.calstate.edu/LaborRel/Contracts_HTML/APC_Contract/Article5.shtml
http://www.calstate.edu/LaborRel/Contracts_HTML/APC_Contract/Article21.shtml
EO 419: <http://www.calstate.edu/eo/EO-419.pdf>
Skilled Crafts Discrimination Complaints
SETC CBA Article 8: http://www.calstate.edu/LaborRel/Contracts_HTML/SETC/Article8.shtml

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EO 419: <http://www.calstate.edu/eo/EO-419.pdf>
University Police Discrimination Complaints
EO 675: <http://www.calstate.edu/HR/EO-675.pdf>

- 1.9 The institution is committed to honest and open communication with the Accrediting Commission, to undertaking the accreditation review process with seriousness and candor, and to abiding by Commission Policies and procedures, including all substantive change policies.**

The California State University, Chico has been continuously accredited by the Western Association for Schools and Colleges, Commission for Senior Colleges and Universities, since 1949. From 1949 to the present, CSU, Chico has maintained a professional, productive relationship with the Commission and looks forward to meeting its expected outcomes for the current reaccreditation effort.

Links to Evidence and Related Documents

California State University, Chico Institutional Proposal Stipulation: <http://www.csuchico.edu/vpaa/vppra/wasc/instProposal.html>
California State University, Chico Accreditation Tour
California State University, Chico WASC reaccreditation website: <http://www.csuchico.edu/vpaa/vppra/wasc/>
California State University, Chico Office of Institutional Research: <http://www.csuchico.edu/ir/>

Standard 2: Achieving Educational Objectives Through Core Functions

The institution achieves its institutional purposes and attains its educational objectives through the core functions of teaching and learning, scholarship and creative activity, and support for student learning. It demonstrates that these core functions are performed effectively and that they support one another in the institution's efforts to attain educational effectiveness.

Teaching and Learning

- 2.1 **The institution's educational programs are appropriate in content, standards, and nomenclature for the degree level awarded, regardless of mode of delivery, and are staffed by sufficient numbers of faculty qualified for the type and level of curriculum offered.**

The CSU, Chico mission states: "Our first priority is the education of our students through creating and maintaining distinctive undergraduate and graduate programs and a rich co-curricular life tied to our residential character."

Links to Evidence and Related Topics

General Education

The General Education Program at CSU, Chico initiates students into a lifetime of learning, thinking, and acting as healthy, informed, ethically mature, and productive people in a diverse and technologically complex world. It is designed to provide the student an integrative experience common to Chico graduates. The General Education Advisory Committee conducts comprehensive reviews every five years of each component of the General Education program followed by a GE programmatic assessment and reports annually to the Academic Senate, summarizing its activities over the past year, including a tabulation of courses recommended for inclusion in or deletion from the general Education Program.

- The State General Education Requirements elaborated in Title 5: http://www.calregs.com/cgi-bin/om_isapi.dll?clientID=118918&infobase=ccr&softpage=Browse_Frame_Pg42
- The Chancellor's requirements elaborated in EO 595: <http://www.calstate.edu/eo/EO-595.pdf>
- CSU, Chico requirements in EM 99-05, which defines content and standards for GE for all majors: http://www.csuchico.edu/prs/EMs/EM99/em99_05.htm
- The CSU, Chico Administration of General Education Policy of 2001: <http://www.csuchico.edu/vpaa/manual/MOU.pdf>
- The CSU, Chico General Education Course and Program Review Schedule: <http://www.csuchico.edu/vpaa/manual/GEReviewSchedule.htm>
- The CSU, Chico General Education Proposal and Review Guides: <http://www.csuchico.edu/vpaa/manual/GECourseProposeReview.htm>
- General Education Program description http://www.csuchico.edu/catalog/cat03/req/ge_req.html
- General Education Upper Division Thematic: http://www.csuchico.edu/catalog/cat03/req/ge_theme.html
- General Education and Cultural Diversity Requirements: <http://www.csuchico.edu/vpaa/manual/#ge>
- General Education Planning Sheet: <http://www.csuchico.edu/catalog/pdf/geplanningthemes.pdf>

Standard 2: Achieving Educational Objectives Through Core Functions

Baccalaureate Programs

California State University, Chico offers over 400 undergraduate and graduate academic programs. These include 66 undergraduate majors in the liberal arts and in professional and technical areas. Many of our majors are divided into areas of specialization either as options or patterns. In addition students may choose from a wide variety of minors, teaching credentials, and/or certificates. All programs are subjected to periodic, five-year programmatic assessment. The focus of the review is systematic and intentional data gathering on performance and effectiveness and the use of the resulting information to improve what the program does.

The University Catalog: <http://www.csuchico.edu/catalog/>

Bachelor Degree requirements http://em.csuchico.edu/aap/Undergrad/planning/degree_req.asp
Academic program descriptions: http://www.csuchico.edu/degrees_majors.shtml
Index to Academic Program Plans: <http://em.csuchico.edu/aap/ProgramSearch/>
Academic policies and regulations http://www.csuchico.edu/catalog/cat03/req/polic_reg.html

The Academic Department Manual: <http://www.csuchico.edu/vpaa/manual/>

Academic Planning and Program Review <http://www.csuchico.edu/vpaa/manual/#planning>
Course Proposals and Changes, Curricular Policies <http://www.csuchico.edu/vpaa/manual/#planning>
Departmental and College course review and approval process: <http://www.csuchico.edu/vpaa/manual/IntentToChangeCourses.htm>
The CSU, Chico course review process: <http://www.csuchico.edu/vpaa/manual/IntentToChangeCourses.htm>
Program Proposals and Revisions: <http://www.csuchico.edu/vpaa/manual/#programs>
Writing Proficiency and Literacy Requirements: <http://www.csuchico.edu/vpaa/manual/#writing>

Graduate Programs

Graduate programs at Chico have earned a distinguished reputation since the first was organized over fifty years ago. Master's degrees were authorized in 1949, and the first degree was awarded in 1950. Currently, 2,000 students are enrolled at the post-baccalaureate level, and approximately 300 students complete a master's degree at Chico each year in any one of many degrees and options. These programs are diverse—ranging from those in the social sciences, humanities, and fine arts to those in the natural sciences, engineering, and computer science. Professional degrees are also awarded in business, education, nursing, psychology, public administration, and speech pathology and audiology. Many graduates have gone on to complete doctoral studies and other terminal degrees and have established themselves in academia, law, and medicine; others now enjoy successful careers in industry, education, business, and public service.

- The University Catalog: <http://www.csuchico.edu/catalog/>
- Graduate Education at CSU, Chico: http://www.csuchico.edu/catalog/cat03/grad_ed/index.html
- Master Degree Requirements: http://www.csuchico.edu/catalog/cat03/grad_ed/ma_req.html
- Graduate Programs at CSU, Chico: http://www.csuchico.edu/gisp/gs/grad_programs/
- Master's Interdisciplinary Studies: http://www.csuchico.edu/catalog/cat03/grad_ed/ma_idst.html

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- Regulations Governing Graduate Students: http://www.csuchico.edu/catalog/cat03/grad_ed/grad_policies.html
- CSU, Chico Research Competition: http://www.csuchico.edu/gisp/gs/csu_research_competition/index.html
- The Academic Department Manual: <http://www.csuchico.edu/vpaa/manual/>
- Five year program reviews of non-accredited master's programs indicate whether Graduate School standards are met: <http://www.csuchico.edu/vpaa/manual/Grad5YrRevCklist.htm>
- University catalog indicates the number of faculty and their highest degree held; faculty vitae (available in departmental offices) reveal academic and professional preparation and accomplishments.

University Overview of Academic Programs

- Academic Senate: <http://www.csuchico.edu/fs/committeelisting.html>
- All University Responsibility of Assessment (AURA): e-mail from Zingg
- All University Responsibility for Teacher Education Committee: - <http://www.csuchico.edu/fs/committees/AURTEC.shtml>
- General Education Advisory Committee (GEAC): - http://www.csuchico.edu/prs/EMs/EM99/em99_05.htm
- Graduate Coordinators Committee: <http://www.csuchico.edu/fs/committees/GraduateCoordinators.shtml>
- University Writing Committee: <http://www.csuchico.edu/fs/committees/UniversityWriting.shtml>
- Accreditation of Programs: <http://www.csuchico.edu/catalog/cat01/front/accreditation.html>

CSU Faculty Workload

- CSU Faculty Workload Report (February 2002): http://www.calstate.edu/acadres/docs/csu_facwrkldrpt.pdf
- CSU Comparable Faculty Workload Report (January 2003): <http://www.calstate.edu/acadres/docs/CFW-Report-Final.pdf>
- CSU Findings and Recommendations on Faculty Workload (January 2003): http://www.calstate.edu/acadres/docs/FINAL_Findings_Rec.pdf

2.2 All degrees – undergraduate and graduate – awarded by the institution are clearly defined in terms of entry-level requirements and in terms of levels of student achievement necessary for graduation that represent more than simply an accumulation of courses or credits.

- ❖ **Baccalaureate programs engage students in an intergraded course of study of sufficient breadth and depth to prepare them for work, citizenship, and a fulfilling life. These programs also ensure the development of core learning abilities and competencies including, but not limited to, college-level written and oral communication; college-level quantitative skills; information literacy; and the habit of critical analysis of data and argument.**

Standard 2: Achieving Educational Objectives Through Core Functions

Links to Evidence and Related Topics

- The chain of definitions of requirements contained in Title 5, EO 595, EM 99-05, the GE MOU as documented under Criterion 2.1 plus the components in degree and General Education program (including Cultural Diversity) are indicated in the University Catalog 2005-2007: <http://www.csuchico.edu/catalog/cat05/pdf/5Degree/05GE.pdf>
 - Major Academic Plans exist for all programs: <http://em.csuchico.edu/aap/ProgramSearch/>
 - The Entry-Level Mathematics (ELM) and English Placement Test (EPT) requirements: http://www.csuchico.edu/catalog/req/math_writ_req.html
<http://www.csuchico.edu/test/eptelm.html>
 - Mathematics is a separate required course in the GE program: http://www.csuchico.edu/catalog/cat03/req/ge_core.html
 - EO-665 for writing and math requirements: <http://www.calstate.edu/eo/EO-665.pdf>
 - Math pre-testing for calculus (calculus readiness test), University Catalog p. 473: <http://www.csuchico.edu/catalog/cat05/pdf/7AcademicPrograms/math.pdf>
 - Upper Division Theme prerequisite requirements - prior completion of GE Core and aggregate completion of 45 units prior to enrolling in the theme: http://www.csuchico.edu/catalog/cat03/req/ge_theme.html
 - Writing Proficiency courses in the major: <http://www.csuchico.edu/vpaa/manual/WPcourseApplic.htm>
- ❖ **In addition, baccalaureate programs actively foster an understanding of diversity; civic responsibility; the ability to work with others; and the capability to engage in lifelong learning.**

Links to Evidence and Related Topics

Executive Memorandums

New Option in Linguistically and Culturally Diverse Learners in the MA in Education http://www.csuchico.edu/prs/EMs/EM96/em96_24.htm

96-30 Minor Revisions to the Minor in Multicultural Studies http://www.csuchico.edu/prs/EMs/EM96/em96_30.html

96-31 Minor Revisions to the Minor in Women's Studies http://www.csuchico.edu/prs/EMs/EM96/em96_31.html

96-32 Approval for Name Change from a Minor in Black Studies to a Minor in African American Studies http://www.csuchico.edu/prs/EMs/EM96/em96_32.html

96-35 Minor Revisions to the Minor in American Indian Studies http://www.csuchico.edu/prs/EMs/EM96/em96_35.html

96-36 Minor Revisions to the Minor in Chicano Studies http://www.csuchico.edu/prs/EMs/EM96/em96_36.html

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96-39 Approval to Change the Name of the BA in Ethnic Studies to the BA in Multicultural and Gender Studies
http://www.csuchico.edu/prs/EMs/EM96/em96_39.html

96-45 New Minor in Asian American Studies http://www.csuchico.edu/prs/EMs/EM96/em96_45.html

96-54 New BA in Asian Studies http://www.csuchico.edu/prs/EMs/EM96/em96_54.html

96-55 Minor Revisions to the Minor in African American Studies http://www.csuchico.edu/prs/EMs/EM96/em96_55.html

96-58 Minor Revisions to the Certificate in Cultural Anthropology http://www.csuchico.edu/prs/EMs/EM96/em96_58.html

96-64 Approval for Name Change from the Center for Ethnic and Women's Studies to the Center for Multicultural and Gender Studies
http://www.csuchico.edu/prs/EMs/EM96/em96_64.html

96-78 Approval for Name Change from the Center for Ethnic and Women's Studies to the Center for Multicultural and Gender Studies
http://www.csuchico.edu/prs/EMs/EM96/em96_78.html

97-04 New Minor in Modern Jewish and Israel Studies http://www.csuchico.edu/prs/EMs/EM97/em97_04.htm

98-12 Minor Revisions to the MA in Anthropology http://www.csuchico.edu/prs/EMs/EM98/em98_12.htm

98-37 Minor Revisions to the BA in Anthropology Revised 9/29/98 http://www.csuchico.edu/prs/EMs/EM98/em98_37.htm

98-47 New Minor in Managing Diversity in Organizations http://www.csuchico.edu/prs/EMs/EM98/em98_47.htm

98-63 Minor Revisions to the Minor in Modern Jewish & Israel Studies http://www.csuchico.edu/prs/EMs/EM98/em98_63.htm

98-68 Deletion of Areas of Concentration in the BA in Liberal Studies: Community Global Change http://www.csuchico.edu/prs/EMs/EM98/em98_68.htm

98-75 Approval for Master of Arts in Teaching International Languages http://www.csuchico.edu/prs/EMs/EM98/em98_75.htm

98-84 Addition of area of Concentration in South East Asia American Cultures in the BA in Liberal Studies http://www.csuchico.edu/prs/EMs/EM98/em98_84.htm

99-04 Approval of General Education Theme A: American Identities and Cultures http://www.csuchico.edu/prs/EMs/EM99/em99_04.htm

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- 99-06 Approval of UNIV 001C Introduction to University Life - General Education Area E http://www.csuchico.edu/prs/EMs/EM99/em99_06.htm
- 99-16 New Minor in Leadership Studies http://www.csuchico.edu/prs/EMs/EM99/em99_16.htm
- 99-26 New General Option within the BA in Multicultural and Gender Studies http://www.csuchico.edu/prs/EMs/EM99/em99_26.htm
- 99-27 New Women's Studies Option within the BA in Multicultural and Gender Studies http://www.csuchico.edu/prs/EMs/EM99/em99_27.htm
- 99-31 Approval of General Education Course: SOCI/MCGS 152, Area D3 http://www.csuchico.edu/prs/EMs/EM99/em99_31.htm
- 99-32 Approval of General Education Themes E, K, L, N, P, T, and U http://www.csuchico.edu/prs/EMs/EM99/em99_32.htm
- 99-35 Approval of ASST 100/ANTH 171, Cultures of Asia-General Education Area D3 and Non-Western Status http://www.csuchico.edu/prs/EMs/EM99/em99_35.htm
- 00-04 Approval of RS 151 for Reinstatement in General Education Theme E http://www.csuchico.edu/prs/EMs/EM00/em00_04.htm
- 00-06 Approval of General Education and Cultural Diversity Courses - Area C http://www.csuchico.edu/prs/EMs/EM00/em00_06.htm
- 00-67 Minor Revisions to the Minor in Chicano Studies http://www.csuchico.edu/prs/EMs/EM00/em00_67.htm
- 00-72 Minor Revisions to the BA in American Studies http://www.csuchico.edu/prs/EMs/EM00/em00_72.htm
- 00-75 Minor Revisions to the BA in Latin American Studies http://www.csuchico.edu/prs/EMs/EM00/em00_75.htm
- 00-76 Minor Revisions to the Minor in European Studies http://www.csuchico.edu/prs/EMs/EM00/em00_76.htm
- 00-77 Minor Revisions to the BA in Asian Studies http://www.csuchico.edu/prs/EMs/EM00/em00_77.htm
- 00-78 Minor Revisions to the Minor in Asian Studies http://www.csuchico.edu/prs/EMs/EM00/em00_78.htm
- 00-83 Minor Revisions to the BA in Spanish http://www.csuchico.edu/prs/EMs/EM00/em00_83.htm
- 00-102 Approval of the General Education Theme V, Beijing Theme http://www.csuchico.edu/prs/EMs/EM00/em00_102.htm

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- 00-103 Approval of Ethnic Status - GEOG/MCGS 116H, Crossing Boundaries: Gender and Modernization http://www.csuchico.edu/prs/EMs/EM00/em00_103.htm
- 01-11 Approval of Removal of RS 151 from General Education Theme E, Supercedes EM 00-04 http://www.csuchico.edu/prs/EMs/EM01/em01_11.htm
- 01-12 Approval of General Education and Cultural Diversity Courses - Area D http://www.csuchico.edu/prs/EMs/EM01/em01_12.htm
- 02-01 Removal of Cultural Diversity Status http://www.csuchico.edu/prs/EMs/EM02/em02_01.htm
- 02-12 Approval of New BA in Linguistics http://www.csuchico.edu/prs/EMs/EM02/em02_12.htm
- 02-20 Minor Revisions to the Minor in Management of Human Resources http://www.csuchico.edu/prs/EMs/EM02/em02_20.htm
- 02-35 Approval of General Education and Cultural Diversity Courses - Area E http://www.csuchico.edu/prs/EMs/EM02/em02_35.htm
- 02-36 Approval of Removal of Non-Western Status http://www.csuchico.edu/prs/EMs/EM02/em02_36.htm
- 02-82 Minor Revisions to the Women's Studies Option and the General Option http://www.csuchico.edu/prs/EMs/EM02/em02_82.htm
- 02-83 Minor Revisions to the Women's Studies Minor http://www.csuchico.edu/prs/EMs/EM02/em02_83.htm
- 02-84 Minor Revisions to the Asian American Studies Minor http://www.csuchico.edu/prs/EMs/EM02/em02_84.htm
- 02-95 Approval of New BA in Modern Jewish Studies http://www.csuchico.edu/prs/EMs/EM02/em02_95.htm
- 03-14 Changes to the General Education Program http://www.csuchico.edu/prs/EMs/EM03/em03_14.htm
- 04-30 Approval for Significant Changes to the Certificate in Cultural Anthropology http://www.csuchico.edu/prs/EMs/EM04/em04_30.htm
- 04-44 Approval of General Education Upper-Division Themes http://www.csuchico.edu/prs/EMs/EM04/em04_44.htm
- 04-62 Executive Memorandum 04-62, Approval of Minor Changes to the Single Subject Teaching Credential in Spanish
http://www.csuchico.edu/prs/EMs/EM04/em04_62.htm
- 04-63 Executive Memorandum 04-63, Approval of Minor Changes to the BA in Latin American Studies http://www.csuchico.edu/prs/EMs/EM04/em04_63.htm

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04-64 Executive Memorandum 04-64, Approval of Minor Changes to the Minor in Latin American Studies http://www.csuchico.edu/prs/EMs/EM04/em04_64.htm

04-92 Executive Memorandum 04-92, Approval of Changes to the BA in History http://www.csuchico.edu/prs/EMs/EM04/em04_92.htm

04-99 Executive Memorandum 04-99, Approval of Significant Changes to the BA in Liberal Studies http://www.csuchico.edu/prs/EMs/EM04/em04_99.htm

NSSE data Questions 1e, 1u, 1v, 7e, 7f, 10c, 11l --Full Report on Findings Available from Institutional Research

GE Diversity Requirement--Catalog 136-137

- Disabilities
 - Physical Education-Movement Studies-Adapted Physical Activity Pattern http://www.csuchico.edu/catalog/programs/phed/ba_phed.html
 - Communication Sciences and Disorders (BA and MA): <http://www.csuchico.edu/cmas/cmsd.html>
 - Education – Special Education Option (MA): http://www.csuchico.edu/catalog/programs/educ/ma_educ.html
 - Recreation Administration - Therapeutic Recreation Option (BS): http://www.csuchico.edu/catalog/programs/recr/bs_recr.html
 - Psychology – School Psychology Option (MA): http://www.csuchico.edu/catalog/programs/psy/ma_psy.html
 - Education – Linguistically and Culturally Diverse Learners Option (MA): http://www.csuchico.edu/catalog/cat03/programs/educ/ma_educ.html
 - Specialists Credential: Adapted Physical Education: http://www.csuchico.edu/catalog/programs/phed/ba_phed.html#optional
 - Specialists Credential: Special Education Resource Specialist: http://www.csuchico.edu/catalog/cat03/programs/educ/cred_educ.html#service
 - Service Credentials: Clinical Rehabilitative Language, Speech, and Hearing
 - Service Credentials: School Psychologist (PPS): http://www.csuchico.edu/catalog/cat03/programs/educ/cred_educ.html#service
- Gender/Ethnic
 - Multi-cultural and Gender Studies (Catalog pg. 479-486)
 - Dept. of Foreign Languages and Literatures (Catalog pg 365-374)
 - International Studies /Area Studies (Catalog pg 425-438)
 - B.A. in Linguistics (Catalog pg 352)
 - Department of Anthropology (Catalog pg 183-192)
 - B.A. in American Studies (Catalog pg 170-182)
 - B.A. in Humanities (Catalog pg 415-420)
 - Department of Religious Studies (Catalog pg 577-582)
 - Liberal Studies Program (Catalog pg 457-462)
 - BCLAD Program (Catalog pg 319)
 - GE Diversity Requirement (Catalog pg. 136-137)
 - Themes w/Diversity Titles (Catalog pg. 130-134) A, C, E, F, G, I, O, Q, & R
 - English as a Second Language (Catalog pg. 363-364)
 - Information on enrollments in these programs semester by semester and yearly <http://www.csuchico.edu/vpaa/enrolldata/>

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- Information on number of majors in each of these programs <http://www.csuchico.edu/vpaa/enrolldata/>
- 4-year graduation plans for specific majors <http://em.csuchico.edu/aap/ProgramSearch/>
- ❖ **Baccalaureate programs also ensure breadth for all students in the areas of cultural and aesthetic, social and political, as well as scientific and technical knowledge expected of educated persons in this society. Finally, students are required to engage in an in-depth, focused, and sustained program of study as part of their baccalaureate programs.**

Links to Evidence and Related Topics

- **Admissions**
 - To find out about undergraduate requirements, students can start by logging on to the CSU, Chico web-site and go to: <http://em.csuchico.edu/admissions/>. This site also lists specific information related to new, transfer, international and returning students.
 - www.csuchico.edu/catalog/cat03/front/curriculum.html presents a clear description of what an undergraduate degree is comprised of and a description of each college.
- **University Catalog**
 - Lists accredited programs:
 - Lists Major and academic plans; www.csuchico.edu/catalog/cat03/front/curriculum.html presents a clear description of what an undergraduate degree is comprised of and a description of each college.
- **On CSU Chico Website**
 - 100 undergraduate majors and options, it takes you to <http://em.csuchico.edu/aap/ProgramSearch/>. This site lists all of the undergraduate degrees and allows you to select a degree and it takes you to the department web-page. At the department web-site, all of the entry requirements and specific degree requirements are listed. In addition, this site also lists MAP's (four year plans) and who the major advisors are for each degree.
 - Departmental web pages
 - Department Advising Programs
 - On-line Advising for all undergraduate students can be found at the following link: <http://em.csuchico.edu/aap>
 - Getting Connected <http://em.csuchico.edu/aap/GettingConnected/>
- ❖ **Graduate programs are consistent with the purpose and character of their institutions; are in keeping with the expectations of their respective disciplines and professions; and are described through nomenclature that is appropriate to the several levels of graduate and professional degrees offered. Graduate curricula are visibly structured to include active involvement with the literature of the field and ongoing student engagement in research and/or appropriate high-level professional practice and training experiences. Additionally, admission criteria to graduate programs normally include a baccalaureate degree in an appropriate undergraduate program.**

Links to Evidence and Related Topics

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- University catalog provides the details of entrance requirements (both hard copy and electronic, web-based version): <http://www.csuchico.edu/catalog/cat05/6GradSchool/02GradAdmissions.html>
- University catalog spells out the requirements for obtaining the master's degree (levels of achievement necessary): minimum 3.0 GPA in all program coursework, minimum grades required in specified courses (gateways), minimum of 60% of coursework must be in stand-alone graduate level courses, successful completion of a culminating activity required of all master's students. <http://www.csuchico.edu/catalog/cat05/6GradSchool/03MARrequirements.html>
- *A Guide to Graduate Studies: Policies, Procedures, and Format*, the "Grad Handbook" (produced by Graduate School) lays out requirements for culminating activities, emphasizing the thesis and project: http://www.csuchico.edu/gisp/gs/graduate_guide/graduate_guide_spring_05.pdf
- Departmental graduate program guides (handbooks) specify departmental requirements and expectations (produced by some departments): http://www.csuchico.edu/gisp/gs/grad_programs/
Thesis editor reviews all theses and projects and advises students who are writing theses or projects: <http://www.ecst.csuchico.edu/~amk/foo/grads/thesisproposal1.html>

2.3 The institution's expectations for learning and student attainment are clearly reflected in its academic programs and policies. These include the organization and content of the institution's curricula; admissions and graduate policies; the organization and delivery of advisement; the use of its library and information resources; and (where applicable) experience in the wider learning environment provided by the campus and/or co-curriculum.

Links to Evidence and Related Topics

General Education

- EM 99-05 defines expectations and learning objectives for each category of the General Education program. http://www.csuchico.edu/prs/EMs/EM99/em99_05.htm
- GEAC review process for GE courses evaluates whether objectives in EM 99-05 are being met. <http://www.csuchico.edu/vpaa/manual/AdminGepolicy%20050901.htm>
- GEAC review schedule is at <http://www.csuchico.edu/vpaa/manual/GEReviewSchedule.htm>
- University Catalog <http://www.csuchico.edu/catalog/>
- General Education advising is done by the Advising Office and faculty advisers. MAP documents facilitate the process. <http://em.csuchico.edu/aap/ProgramSearch/>
- Course reviews including syllabi for expectations of student learning, course content, and use of the library for assignments.

Baccalaureate Programs

- Curriculum

Approximately half or less of the departments share their mission statement or overall learning objectives on their website. The majority of departments list the courses students have to complete as the expected student attainment. The majority of departments has its required course matrices on line or link their program

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webpage to the course catalog. Some departments also have the course syllabus on line as well. Many majors provide curriculum mapping that outlines courses required for graduation and recommended course paths to complete the degree.

- EM 99-03 – Writing Assessment requires high expectations in writing requirements. Documentation would be grades received in the courses and course syllabi. http://www.csuchico.edu/prs/EMs/EM99/em99_03.htm
- EM 92-18- Faculty evaluation of student work http://www.csuchico.edu/prs/EMs/EM92/em92_18.htm
- EM 96-02 –policy on class absences http://www.csuchico.edu/prs/EMs/EM96/em96_02.html
- EM 99-05 GE (some GE courses are in the majors) http://www.csuchico.edu/prs/EMs/EM99/em99_05.htm
- EM 01-08- special majors http://www.csuchico.edu/prs/EMs/EM01/em01_08.htm
- 7 Principles of Good Practice in Undergraduate Education http://www.csuchico.edu/~Iseder/ceeoc/7_gtp.html

For six majors, CIVL, MECH, MECA, EECE, CMPE & CSCI, that are accredited by ABET, certain outcomes regarding student attainment and learning are measured and reflected in course syllabus. However, this data is relatively new and not easily accessible from all departments. Manufacturing Technology students are now required to take an external exam that provides a clear expectation of student learning and attainment. In addition, Computer Science students take a major field test administered by the Educational Testing Service. This is a new requirement so the validity and reliability of the data is good but the current value is only fair. All engineering students are encouraged to take the external Fundamentals of Engineering exam and students in the Mechanical Engineering department are required to attempt the exam (not pass) prior to graduation. This exam does cover core concepts in the major so it is a reliable and valid measure. We receive data on the number of students who attempt and pass these exams each year.

- Admission and graduation policies
 - Catalog lists these
 - Admission requirements are also provided at : <http://em.csuchico.edu/admissions/freshmen/AdmissionsRequirements.asp>
- Advising
 - The advising office's webpage provides numerous links for students regarding advising, <http://em.csuchico.edu/aap/>. However, available data regarding the organization and delivery of advising in each department is not easily available or does not exist.
 - EM 83-14-evaluation of advising http://www.csuchico.edu/prs/EMs/EM83/em83_14.htm

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- Library and information resources
 - The library's web page provides useful guides to its services but again there is no data regarding the university's expectation for the use of the library and its information resources. <http://www.csuchico.edu/inf/>
- Campus/co-curriculum
 - Student Activities: <http://www.csuchico.edu/sac/>
 - Instructionally Related Activities: <http://www.csuchico.edu/upe/ira.html>
 - Associated Students: <http://www.aschico.com/>
 - Athletics: <http://www.csuchico.edu/athletics/>
 - Recreational Sports: http://www.csuchico.edu/recsports/sports_clubs.html

Graduate Programs

- Graduate program goals and objectives (by department)
- Admissions and graduation policies are clearly spelled out in university catalog
- Department graduate studies guides detail requirements at the department or program level
- All master's programs have a Graduate Coordinator: some receive assigned time to support their advising duties, some departments have written descriptions of the duties of the Graduate Coordinator
- The Graduate School provides advisement regarding CSU and campus policies governing graduate education: new graduate student orientation offered every semester; evaluators and admission coordinators assist students in navigating the various requirements that must be fulfilled for a master's degree to be awarded; *Guide to Graduate Studies* is available both in hard copy and on the web.
- The library provides a number of services to researchers and collects some data that are of use in assessing its role in graduate education: book circulation by grad students (as a corpus), use of inter-library loan by grad students over a given time base, use of electronic resources by grad students can be monitored as an aggregate
- Practicums or field placements and internships are required, or arranged for those wishing them, by many departments; faculty supervisors may receive assigned time (in some departments)
- Study abroad opportunities are available; information and assistance is provided by a full time Study Abroad Advisor (housed in the School of Graduate, International, and Interdisciplinary Studies)
- Symposia, lectures, workshops, panel discussions, and other university-wide academic and cultural events take place frequently throughout the academic year
- Most departments have student clubs, some are graduate student organizations and others are open to both undergraduates and graduate students.
- Faculty grants and contracts provide collaborative research opportunities for graduate students
- Graduate Equity Fellowships offer students from underrepresented and disadvantaged groups the opportunity of working as a research assistant for a faculty mentor in their discipline

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- 2.4 The institution's expectations for learning and student attainment are developed and widely shared among its members (including faculty, students, staff, and where appropriate, external stakeholders). The institution's faculty takes collective responsibility for establishing, reviewing, fostering, and demonstrating the attainment of these expectations.

Links to Evidence and Related Topics

General Education

- University Catalog 2005-2007, pp. 127 - 139, General Education (<http://www.csuchico.edu/catalog/cat05/pdf/5Degree/05GE.pdf>)
- GE Web Pages <http://www.csuchico.edu/vpaa/manual/index.html>; including:
 - EM 99-05 General Education Program <http://www.csuchico.edu/vpaa/manual/EM99-05.pdf>
 - GE MOU Administration of General Education Policy <http://www.csuchico.edu/vpaa/manual/MOU.pdf>
 - Faculty Guidelines for GE Course Instruction <http://www.csuchico.edu/vpaa/manual/FacGuideGE.pdf>
 - GE Writing Brochure <http://www.csuchico.edu/vpaa/manual/GE%20writing%20brochure%204-23-03.pdf>
 - AAO 03-03 Teaching and Assessing Writing in GE Courses http://www.csuchico.edu/vpaa/manual/AAO_03-03.htm
 - General Education Course Proposal and Review Guides <http://www.csuchico.edu/vpaa/manual/GECourseProposeReview.htm>

Baccalaureate Programs

- Institutional expectations
 - AURA, EPPC
 - GEAC
 - Summer Orientation
 - Fall Preview Day
 - Chico Bound Wilderness Orientation
 - Presidential Scholars
 - Central Advising/Departmental Advising – written materials produced by each
 - Getting Connected
 - Student Judicial Affairs
 - Parent Program
- Students
 - Associated Students Academic Affairs Committee
- Staff
 - Staff Council

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- Faculty responsibility:
 - Course design and teaching; grading and feedback; New Faculty Orientation: CELT; RTP process, TLP, 5 year review, accreditation process;
- External Stakeholders:
 - Advisory Boards in: Criminal Justice Advisory Board; Geosciences, all engineering depts., Ag, Ag Business, Business, Nutrition
- Accreditation California State University, Chico is reviewed and accredited by:
 - Accreditation Association for Ambulatory Health Care, Inc.
 - Accreditation Board for Engineering and Technology
 - Accrediting Council on Education in Journalism and Mass Communication
 - American Assembly of Collegiate Schools of Business
 - American Chemical Society
 - American Council for Construction Education
 - American Dietetic Association
 - American Speech-Language-Hearing Association
 - California Commission on Teacher Credentialing
 - Computer Science Accreditation Board, Inc.
 - Council on Social Work Education
 - International Association of Counseling Services
 - National Academy of Early Childhood Programs
 - National Association of Industrial Technology
 - National Association of Schools of Art and Design
 - National Association of Schools of Music
 - National Association of School Psychologists
 - National Association of Schools of Public Affairs and Administration
 - National League for Nursing
 - National Recreation and Park Association Council on Accreditation
 - State of California Board of Registered Nursing
 - Western Association of Schools and Colleges (WASC)

Faculty, students, and others who are interested may review the above accreditation documents which are maintained in the Office of the Provost. The WASC accreditation report is available on the Chico Web. The Western Association of Schools and Colleges may be reached at 985 Atlantic Ave., Suite 100, Alameda, CA 90501 (510-748-9001).

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Graduate Programs

- Academic departments have developed goals and objectives for their master's programs
- Academic departments have developed assessment plans to measure progress in meeting their learning objectives
- Faculty are involved in evaluating students' culminating activities, e.g. portfolio reviews, attendance at thesis defenses, reading comprehensive exams
- Some departments have graduate studies committees that oversee the graduate program in the department (including curriculum evaluation and revision, monitoring student progress, developing learning goals and objectives and assessing outcomes)

Graduate Coordinators Committee (GCC), composed of the graduate coordinator from each graduate program, serves as a clearinghouse for information on departmental practices and a venue for discussion of best practices; GCC reviews graduate programs every five years and approves curriculum changes

- 2.5 The institution's academic programs actively involve students in learning, challenge them to achieve high expectations, and provide them with appropriate and ongoing feedback about their performance and how it can be improved.

Links to Evidence and Related Topics

General Education

- EM 99-05
- The GE MOU
- Information about GE, Courselinks, and Upper Division Themes in CSUC Catalog.
- GEAC Reviews and Course Reports
- EM about Upper Division WP Requirement
- NSSE data on engagement.
- CELT and GEAC workshops on delivery of GE courses

Baccalaureate Programs

- Catalog
 - Ag – list student research projects
 - BSS – list student awards
 - COB – LINK magazine has articles on student learning
 - COM and ED – student project info on some department web pages
 - ECST – student awards and Minds in Motion
 - HFA – intro page talks about student involvement in learning

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- NS – the annual college poster sessions
- Honors programs; honors in the major; 36 majors offer this
- Phi Eta Sigma; Golden Key; Phi Kappa Phi; Pinnacle National Honor Society
- Discipline specific honors societies
- Dean's List
- Honors at graduation; Summa magna; cum laude

- University Level
 - The NSSE provides fairly reliable data
 - The College of Agriculture completed their own student engagement study to determine what is happening in their own college.
 - The University promotes the 7 Principles of Good Practice in Undergraduate Education
 - GEAC reviews GE courses to see if early assessment is occurring. (some GE courses are in the major)
 - EM 99-03 – Writing Assessment requires high expectations in writing requirements.
 - SET's give a fair representation of the student's view of "students are challenged to achieve high expectations" and "students are provided with appropriate and ongoing feedback"
 - The College of Business conducted focus groups with students to measure faculty feedback
 - BSS and HFA sponsor Student Symposiums
 - Undergraduate Research Competition

Graduate Programs

Graduate coordinators monitor student progress in the graduate program and approve their classification at progressively higher stages from conditionally classified through advancement to candidacy

Graduate students work closely with faculty throughout their program, which ensures on-going feedback on student progress in meeting faculty expectations

Policies on culminating activities demonstrate high expectations of student performance; departments have processes for helping students to prepare for the culminating experience

Course syllabi demonstrate appropriate academic expectations for graduate students

Department/program goals and objectives articulate appropriate expectations of graduate students

Students must maintain a 3.0 GPA in their graduate program; GCC established a probation and disqualification policy that identifies students who fall below the minimum GPA and informs them that they will be disqualified unless they raise their GPA within a specified period of time

Students are required to pass the Graduate Writing Requirement (GWAR), as determined by individual programs

Thesis editor works with students to meet all requirements for the culminating experience, including Human Subjects Review

All theses and projects are run through *Turnitin.com* unless specifically instructed not to do so by a department

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- 2.6 The institution demonstrates that its graduates consistently achieve its stated levels of attainment and ensures that its expectations for student learning are embedded in the standards faculty use to evaluate student work.

General Education

- GE review process (see Criteria 2.2)
- Assessment plans for courses available from Bitsy Wagner in office of VPAA for the last cycle of reviews of GE areas, Upper Division Thematic and Upper Division Themes.

Baccalaureate Programs

Standards: catalog page 146

Syllabi: each department has a file of syllabi for courses; some syllabi have grading standards and expectations

Some departmental web sites have syllabi

GRE results

Subject matter tests in some majors

- All University Responsibility for Assessment (AURA)
- CA Department of Consumer Affairs Licensing Exams
 - Certified Public Accountant
 - Licensed Clinical Social Worker
 - Marriage Family Therapist
 - Physical Therapist
 - Professional Geologist
 - Registered Nurse: BS Nursing
 - Registered Professional Engineer: BS CE, CMPE, EE, ME, MECA
 - Registered Psychologist
 - Speech Pathology & Audiology
- Other Licensing Exams
 - American Chemical Society: Certificate as Professional Chemist
 - CA State Child Development Site Supervisor Permit
- Attainment of subject matter competency for single and multiple subject teaching credential
- Job placement rates
 - Placement center (<http://www.csuchico.edu/plc/anrep989.html>)

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Graduate Programs

- Students must maintain a 3.0 GPA; certain courses may require a minimum grade (e.g. a B)
- Probation and disqualification policy ensures that students perform at or above a “B” grade level
- Expectations are clearly articulated in the university catalog

- 2.7 In order to improve program currency and effectiveness, all programs offered by the institution are subject to review, including analyses of the achievement of the program’s learning objectives and outcomes. Where appropriate, evidence from external constituencies such as employers and professional societies is included in such reviews.

All academic programs offered at CSU, Chico are subject to periodic review. This review is organized around commitments to capacity and educational effectiveness. It provides for program mission and goals, describes the processes established to achieve program mission and goals, gathers evidence of progress toward accomplishment of mission and goals and the outcomes of the process and is intended to demonstrate that collected information is used to improve program effectiveness.

Links to Evidence and Related Topics

General Education

- General Education Programmatic Review: <http://www.csuchico.edu/vpaa/manual/MOU.pdf>

Baccalaureate Programs

- Academic Planning and Program Review <http://www.csuchico.edu/vpaa/manual/#planning>
- Program accreditation reviews
 - Accreditation Association for Ambulatory Health Care, Inc.
 - Accreditation Board for Engineering and Technology: <http://www.ecst.csuchico.edu/ece/abet/>
 - BS in Civil Engineering
 - BS in Computer Engineering
 - Electrical and Electronic Engineering
 - BS in Mechanical Engineering
 - BS in Mechatronic Engineering
 - BS in Computer Science
 - Accrediting Council for Education in Journalism and Mass Communication
 - Association to Advance Collegiate Schools of Business: <http://www.cob.csuchico.edu/#null>

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- BS in Business Administration
- BS in Business Information Systems
- American Chemical Society
- American Council for Construction Education
 - BS in Construction Management
- American Dietetic Association
- American Speech-Language-Hearing Association
- Commission for Teacher Credentialing
- Council on Social Work Education
- Nation Academy of Early Childhood Programs
- National Association of Industrial Technology
 - BS in Manufacturing Technology
- National Association of School Psychologist
- National Association of Schools of Art and Design
- National Association of Schools of Music
- National Association of Schools of Public Affairs and Administration
- National League for Nursing
- National Recreation and Park Association Council on Accreditation
- State of California Board of Registered Nursing
- Program advisory boards
 - CE
 - CM
 - EE/CMPE
 - ME/MECA
 - MFGT
 - Physics
 - College of Business: http://www.cob.csuchico.edu/COB_Information/Advisory_Board.html
 - Criminal Justice Advisory Board:
- Employer surveys
 - ME program
 - MECA program
 - MFGT program
 - College of Business
 - Placement Office
 - Student Employment Office

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Graduate Programs

- Five year program reviews are required: the Graduate School has performance goals/guidelines for non-accredited programs; accredited programs are reviewed by their accrediting bodies; external reviewers are required by these program review guidelines
- Advisory boards or councils provide external feedback on the quality of some academic programs
- Employer surveys are available for some majors
- Pass rates for licensure exams
- Job placement rate
- Production of publishable papers
- Acceptance of master's students into Ph.D. programs
- Feedback from internship and practicum supervisors

Scholarship and Creative Activity

- 2.8 The institution actively values and promotes scholarship, curricular and instructional innovation, and creative activity, as well as their dissemination at levels and of the kinds appropriate to the institution's purposes and character.**

The CSU, Chico mission states: "We affirm the importance of scholarship and its application. We support the exploration of the frontiers of knowledge, the integration of ideas, the connection of thought to action, and the aspiration of our students. We make the results of these efforts available for public scrutiny by all our constituents."

Links to Evidence and Related Topics

Departmental Retention, Tenure, and Promotion (RTP) Guidelines demonstrate a valuing of scholarship, teaching, and creative activity:

- Sections of University Faculty Personnel Policies and Procedures (FPPP) relating to scholarship and creative activities: www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf
- Sections of University FPPP relating to professional development 2004/2005-Section 22. Faculty Leaves: www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf
- Sample RTP document showing balance between teaching, scholarship, and service: <http://spider.csuchico.edu/ladmin/Guidelines%20Rev.8-02.pdf>
- Sample RTP document showing balance between teaching, scholarship, and service: http://www.csuchico.edu/~lseder/ceeoc/RTP_Socio.pdf
- Faculty Leaves Profile
- The Center for Excellence in Learning and Teaching (CELT) demonstrates a valuing of faculty work which results in the creation of high-quality learning environments both in and outside of the classroom. Also indicates how accomplishments are disseminated- www.csuchico.edu/celt

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- Mission statement- Recognizes teaching effectiveness as the first, minimum, and indispensable requirement for faculty on this campus: <http://www.csuchico.edu/celt/mission.shtml>
- CELT awards- Fund faculty projects to advance innovations in teaching and the creation of high-quality learning environments: <http://www.csuchico.edu/celt/awards/index.shtml>
- Annual CELT conference to disseminate teaching innovations, successes, strategies: <http://www.csuchico.edu/celt/call2005.shtml>
- New faculty oriented to integrated Teacher Scholar approach and to National Survey of Student Engagement data: <http://www.csuchico.edu/celt/call2004.shtml>
- Rubric for high quality online courses developed: <http://www.csuchico.edu/celt/roi/index.html>

Office of Sponsored Programs demonstrates a valuing and promotion of scholarship and creative activity. It also disseminates faculty accomplishments: <http://www.csuchico.edu/sp/osp/aboutsp.htm>

- CSU Research - Full Assigned time for one semester and/or Mini-Grants up to \$5,000: <http://www.csuchico.edu/sp/irg/>
- Faculty Development - Modest support for .2 assigned time and/or operating expenses: <http://www.csuchico.edu/sp/irg/>
- Research Foundation Summer Scholars - Awards of \$4,000 each: <http://www.csuchico.edu/sp/irg/>
- Incentive Program – Encourages and rewards project directors and their administrative units for involvement in securing and conducting externally funded projects: <http://www.csuchico.edu/sp/policy/index.htm>

2.9 The institution recognizes and promotes appropriate linkages among scholarship, teaching, student learning and service.

In its Values statement, CSU, Chico affirms “We promote active learning, curiosity, and a balance between the abstract and the applied, between the learning that occurs in our classrooms, studios, and laboratories, and that which occurs beyond, through clubs, service engagements, social interactions and other expressions of a full and healthy student environment. The statement continues: “We acknowledge not only the obligation of service, but also the value of service to others in defining institutional character and measuring institutional performance.”

Links to Evidence and Related Topics

- Official statements, newsletters, open letters to the campus community, highlighting that CSU, Chico actively recognizes and promotes appropriate linkages among scholarship, teaching, student learning and service.
 - CSU, Chico University Strategic Plan. Strategic Priority # 2: www.csuchico.edu/catalog/front/plan.html
 - Policy on Faculty Recognition and Support Committee: http://www.csuchico.edu/prs/EMs/EM99/em99_13.htm
 - Provost Scott McNall (Archive 1998). *The Scholarly Teacher*: http://www.csuchico.edu/pub/inside/archive/98_11_05/provost.html
 - Provost Scott McNall (1999). *Cornerstones and Mosaics*: http://www.csuchico.edu/pub/inside/archive/99_02_18/provost.html
 - Provost Scott McNall. *Too Many Things to Do: Aligning Goals, Rewards, and Standards*: http://www.csuchico.edu/pub/inside/archive/00_02_10/provostscorner.html

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- Academic Technologies Newsletter (Spring 2002): *Chico's Technology and Learning Program's* (TLP): <http://www.csuchico.edu/atec/resources/newsletter/atecNewsSpring02.pdf>
- Departmental Retention, Tenure, and Promotion (RTP) Guidelines demonstrate a valuing of scholarship, teaching, and creative activity
 - University Faculty Personnel Policies and Procedures (FPPP): www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf
 - Sections of University FPPP relating to professional development 2004/2005- Section 22. Faculty Leaves: www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf
- Executive Memorandums (E.M.)
 - Policy and Procedures for Faculty Merit Increases (FMIs). August 10, 2000: http://www.csuchico.edu/prs/EMs/EM00/em00_99.htm
 - Revisions to Policy on Faculty Recognition and Support Committee - Superseded by EM 99-13: http://www.csuchico.edu/prs/EMs/EM95/em95_06.htm
 - EM 95-23. Policy on Performance Salary Step Increases: http://www.csuchico.edu/prs/EMs/EM95/em95_23.htm
 - Policy on Faculty Recognition and Support: EM 99-13: http://www.csuchico.edu/prs/EMs/EM99/em99_13.htm
- Service Learning Activities
 - Welcome to Service-Learning Online – CSUC: www.csuchico.edu/psed/servicelearning/
 - Service Learning Bulletin Board – CSUC: <http://www.csuchico.edu/psed/servicelearning/toolbox/bulletin/>
 - Community Service and Service Learning, 2003-2005 University Catalog: <http://www.csuchico.edu/catalog/cat03/community/service-education.html>
 - Service Learning, School of Nursing, CSUC: http://www.csuchico.edu/nurs/academic_programs/service_learning/service_learning.shtml
 - Service Learning in Teacher Education, CSUC: www.csuchico.edu/psed/servmac/
- Student Internships
 - CSU Chico: The 2003-2005 University Catalog: www.csuchico.edu/catalog/cat03/student/intrn.html
 - CSU Chico Internship Exploration: <http://ids.csuchico.edu/>
 - Department of Journalism: www.csuchico.edu/jour/resources/internships.html
 - Center for Multicultural and Gender Studies: www.csuchico.edu/mcgs/internships.html
 - Department of Geography: http://wizard.csuchico.edu/grad/grad_internships.aspx
 - Sociology Department: www.csuchico.edu/soci/internships.html
 - College of Business: www.cob.csuchico.edu/students/internships.html
 - Department of Political Science: www.csuchico.edu/pols/01Pols%20Main/internships.html
 - Social Sciences Program: www.csuchico.edu/sosc/internships.html
 - Department of Biology: www.csuchico.edu/biol/Internship.html
 - Department of Psychology: http://www.csuchico.edu/catalog/cat03/programs/psy/ma_psy.html
 - Wellness Center: <http://www.csuchico.edu/cnts/cwc/gi.html>

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- 2.10 Regardless of mode of program delivery, the institution regularly identifies the characteristics of its students and assesses their needs, experiences, and levels of satisfaction. This information is used to help shape a learning-centered environment and to actively promote student success.

Report not submitted

- 2.11 Consistent with its purposes, the institution develops and implements co-curricular programs that are integrated with its academic goals and programs, and supports student professional and personal development.

CSU, Chico sees its distinctive residential context as an opportunity to create active, diverse, high quality, green learning and working environments. Accordingly, it offers a wide array of co-curricular programs that are designed to support academic goals outside of the classroom, while at the same time offering personal and professional development activities. The programs are offered from the first moment a student arrives to CSU, Chico, to the time she/he they graduates. Programs are aimed at almost every student interest. In particular, four (4) major areas of university programming are highlighted in this document. They are Residential Life/University Housing and Food Service, University Recognized Student Organizations/Student Activities, Athletics and Recreational Sports, Instructionally Related Activities, and the Associated Students.

Links to Evidence and Related Topics

Residential Life/University Housing and Food Service

The University Housing and Food Service Department provides a co-curricular living experience for over 1750 resident students, approximately 85% of these being first-year students. These students live in our on-campus residence halls or off-campus at University Village and are provided with an intentional residence life co-curricular experience founded in the ideals of our mission: "Living, Learning, Leading" www.csuchico.edu/hfs

- The residence life staff, including over fifty (50) student resident advisors (RAs), are responsible for providing a co-curricular living experience for their residents. This is done through training and supervision of their use of a programming model and community building standards. Many of these programs, models, and documents have been developed since 1999.
 - RA Programming Webpage: www.csuchico.edu/hfs/raprog
 - CSU SUCCESS and Living, Learning, Leading Programming and Leadership Model Documents
 - RA Manual, Job Responsibilities Section, Community Development Section, Role of "Helper" and "Resource Person" section, and Programming and Leadership Section
 - Monthly Programming Sheets
 - Monthly Programming Reports from each living area community
 - UHFS Measures of Performance & Quality Document-1999-2002, Programming and Leadership Development Area
 - RA Staff Semester Evaluations (done by residents, supervisors, and self)
 - Annual Quality of Life Surveys done by residents

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- O-Team (Orientation Team) over thirty student volunteers to assist with move-in and opening activities
- Survivor Workshop Series for first-year students-a collaboration between UHFS, CADEC, Student Health Center and the Psychological Counseling and Wellness Center
- Semester Recognition of student staff and leaders (leadership scholarships, academic excellence, banquets, awards)
- The Residence Life Recreation Center (Rec. Center) provides programming and resources for the entire resident population.

Rec. Center Webpage: www.csuchico.edu/rec-center

Monthly Rec. Center Programs Calendar

Daily tracking of attendance numbers

Semester Report

Fall Staff Evaluations (done by supervisors and self)

- The Faculty in Residence (FIR) Program has been in existence since 1998 and provides valuable opportunities for a faculty member to interact with and live amongst resident students. The Faculty in Residence shares meals with resident students, creates programming, organizes study groups, holds office hours, and provides other resources in the residence communities.
 - Faculty in Residence Annual Contract
 - Faculty in Residence Semester Reports
 - CELT 2004 Presentation: <http://cypress.csuchico.edu/celt/sessionListing.asp>
 - Academic Senate Presentation, Department Chair Presentation
 - Inside Chico Cover Article-December 7, 2000: www.csuchico.edu/pub/inside/archive/00_12_07/index.shtml
- The University Housing thematic living communities consist of Konkow theme houses and Whitney theme floors. In Konkow, four Honors houses, a Math House, and a Business Resource Center (BRC) House consist of residents living together who share the same majors and each house is sponsored by the corresponding academic department and academic focused programming is provided in these houses. The Whitney theme floor program began in Fall 2002 and consists of four floors, each of which are sponsored by a student life office on campus. There is a community service (CAVE) floor, a recreational sports (Rec. Sports) floor, a outdoors (AO) floor, and a leadership (LEAD) floor.
 - Konkow: www.csuchico.edu/hfs/housing/northcampus/konkow
 - Whitney: www.csuchico.edu/hfs/housing/whitney/theme
 - Whitney theme floor semester reports
 - Whitney theme floor surveys-Spring 2003
 - NASPA Conference Presentation-Whitney Theme Floor Power point-Spring 2004
 - Whitney theme floor focus groups-Spring 2005

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- The Residence Hall Association (RHA) is one of the largest student organizations on campus (all 1750 resident students are members) and its body of officers are made up almost entirely of first-year students. The RHA focuses on developing student leaders, providing funding and programming for the resident students, and representing resident student needs to University Housing, Associated Students, and other campus and community entities. Over seventy (70) resident students hold officer positions in RHA and Hall Councils. www.chicorha.org or www.csuchico.edu/hfs/rha
 - State of the Place Documents-2001 and 2004
 - Past Student Leader Survey-Spring 2004
 - Leadership Recognition, Scholarships, and Annual Awards
 - Leadership Annual Training Workshops, Retreats, and Conferences (Leadership, LEAD, PACURH, No Frills, NACURH)
 - Annual Community Service Participation (Scour and Devour, Up til Dawn, Adopt-A-Block, Big Brothers/Big Sisters, Giving Tree)
 - Spirit Week (Inter-Hall Competitions) and Parent's Weekend Activities in the Fall
 - Annual Haunted House-collaboration of all the Hall Councils and RHA
- Campus Wellness Center provides educational programming to classrooms, student organizations, and students at large on a variety of wellness topics. Coordinates a series of speakers (faculty and community professionals) on various wellness related topics. Provides a library of tapes and website links to many wellness sites.

University Recognized Student Organizations/Student Activities Office

Among other co-curricular offerings, the university recognizes and supports 210 student organizations with over 6000 student participants (<http://www.csuchico.edu/sac/org/orgindex.html>) including cultural, professional, religious, special interest, political, recreational, social, honorary, and service groups under the Student Organization Policy (<http://www.csuchico.edu/sac/OrgPolicy.html>) and commitments to such offerings are made in several statements in the University Strategic Plan (<http://www.csuchico.edu/catalog/cat01/front/plan.html>). A review of the web sites of many of these organizations, particularly the Professional/departmental/ career related category (<http://www.csuchico.edu/sac/org/catpro.html>) shows very active and often award winning programmatic offerings. General support for these varied co-curricular programs is the responsibility of the Student Activities Office (<http://www.csuchico.edu/sac/staff.html>, <http://www.csuchico.edu/sac>, <http://www.csuchico.edu/sac/OrgInfo.html> and in specific leadership support programs (<http://www.csuchico.edu/sac/Lead.html>). Critical core support is also often provided by required faculty/staff advisors (<http://www.csuchico.edu/sac/OrgAdvisor.html>). The Associated Students offers support to university recognized student organizations through offering program space (<http://www.aschico.org/?page=412>), through funding opportunities (<http://www.aschico.org/?page=116>) for programs and with a variety of banking (<http://www.aschico.org/?page=7>) and other services.

Other documents addressing and supporting university recognized student organizations include:

- <http://www.csuchico.edu/sjd/discipline/studentRights.html>
- <http://www.csuchico.edu/sa/outstanding/index.shtml>
- <http://www.chicogreeks.edu> (doesn't work)

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The Colleges often reference student organizations at their web sites and frequently academic resources (faculty/staff time as well as financial) are provided to them.

- http://www.csuchicoag.org/Student_Resources/Student_Organizations/Student_Organizations.asp
- <http://www.csuchico.edu/bss/studentOrgs/index.shtml>
- <http://www.cob.csuchico.edu/students/clubs.html>
- <http://www.csuchico.edu/jour/resources/orgs.html>
- <http://132.241.182.52/recr/recorgs.htm>
- http://www.ecst.csuchico.edu/3Student_Resources.html
- <http://www.csuchico.edu/hfa/students.html>
- <http://www.csuchico.edu/nsci/students.html>

Intercollegiate Athletics and Recreational Sports

<http://www.csuchico.edu/recsports>

http://www.csuchico.edu/recsports/sports_clubs.html

<http://www.csuchico.edu/athletics/>

NCAA compliance report 2003/2004

Sports Club Task Force Report, Fall 03

Brailsford & Dunlavey Report on CSU, Chico Recreation Center, December 1, 2000 & December 12, 2004

A 1993 Deans Strategic Planning Task Force (<http://www.csuchico.edu/inf/T2000/ptf/residentiality.shtml>) identified the following as co-curricular priorities:

- Intensive co-curricular programming
- Associated Students structures and goals which are immersed in student life and student programming
- Regular events, from athletics to arts to public ceremonies, which ritualize the presence and power of sub-communities and of the whole community

Instructionally Related Activities (IRA) and Chico Performances

- IRA Minutes and Agendas kept in Sierra Hall
- Each college/unit reviewed every 3 years on a rotating basis. Reports in Sierra Hall
- Websites for all colleges may have information about their programs
- Education code, Sections 89230, 89721, and 89733
- Title 5, Sectional 41800.2
- Executive Order 429
- Memoranda EP&R 83-58 and BA 82-38
- SUAM 372.1

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- IRA Brochure available in Sierra Hall

Other Co-Curricular Programs provided by Chico Performances, the College of Humanities and Fine Arts (HFA), and AS Presents:

Website for Chico Performances is www.chicoperformances.com

Upcoming Campus Events, <http://www.csuchico.edu/eventsandcalendars.shtml>

CSU, Chico Arts Events Calendar, www.csuchico.edu/artscalendar

University Box Office, <http://www.csuchico.edu/upe/boxoffice.html>

University Public Events, www.csuchico.edu/upe

CSU, Chico's School of the Arts, www.csuchico.edu/hfa/schoolofthearts.html

College of Humanities and Fine Arts, <http://www.csuchico.edu/hfa/>

Humanities Center, <http://www.csuchico.edu/hfa/hc/links.html>

University Art Gallery, www.csuchico.edu/art/galleries/univgallery.html

Janet Turner Print Museum, www.csuchico.edu/art/galleries/turnergallery.html

AS Presents, www.csuchico.edu/as/presents

Printed magazine, Kaleidoscope, lists all programming of Chico Performances and HFA and is mailed out and inserted in various newspapers annually to over 70,000 recipients.

Each of these programs has programming of many different disciplines of the Arts; dance, music, theatre, lectures, comedy, and many more. Students get discounted ticket prices to attend these programs. Many CSU, Chico students take course work that requires them to attend a certain number of performances each year as part of their class or for extra credit in their class.

The programming provides a broad spectrum of talent from all over this world this fulfills the Mission of the University and gives our CSU, Chico students and the Chico community and surrounding area the ability to enjoy the talents of many different cultures.

Chico Performances brings a series call Field Trip Series to campus with about 30 opportunities for K-12 school children to enjoy a wide range of culturally diverse performers to captivate children with the magic of live performance. The series is for schools, clubs, and families, any group of kids. All Field Trip presentations are 50 minutes in length as an abbreviated performance of the shows that are performed in the evenings in Laxson Auditorium. This series brings between 20,000 to 30,000 school aged children to the CSU, Chico Campus annually which often serves as the first time they are exposed to a college campus environment. This is also a great tool as the first step towards bringing them to the CSU, Chico campus when they are ready to go to college.

Associated Students

The Associated Students (AS) is the representative body of all registered students at CSU, Chico. The Associated Students is a not-for-profit corporation that provides various services to the students of CSU, Chico meeting their personal, academic, and co-curricular needs. "The Associated Students enriches the campus life at California State University, Chico. The Associated Students complements the educational mission of the university through the actualization of the university experience. Associated Students offers student government, Bell Memorial Union Facilities, a broad spectrum of programs, services and integral campus enterprises." The bulk of AS documentation and evidence can be found at <http://aschico.com/>. This includes information about the many AS programs:

- AS Internships provide students with real world experience to complement the academic side of their education: <http://www.aschico.org/?Page=324>

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- AS also provides jobs to, on average, over 600 students and up to 800 at times. (www.aschico.org)
- AS Programs run by, for, and with students. Links found for each program on the top menu bar of <http://www.aschico.org/?Page=411>
 - Adventure Outings
 - Art Gallery
 - Community Action Volunteers in Education (CAVE)
 - Children's Center
 - Community Legal Information Center (CLIC)
 - Environmental Action Resource Center (E-ARC)
 - Information Center
 - KCSC Student Radio
 - AS Presents
 - Union Graphics
 - AS Women's Center
 - AS Recycling
 - Meeting Services <http://www.aschico.org/?Page=412>
- Other evidence
 - AS Bylaws, Policies and Codes: <http://www.aschico.org/?Page=128>
 - Agenda's and Minutes of student government meetings: <http://www.aschico.org/?Page=135>
 - Student Government: <http://www.aschico.org/?Page=42>
 - Associated Students Annual Report (Attached)
 - CAS Review of Union Programs (power point attached)
 - CAS Review of Activity Fee programs will be completed Summer '05
 - CAVE efficacy study to be completed in Summer '05

2.12 The institution ensures that all students understand the requirements of their academic programs and receive timely, useful and regular information and advising about relevant academic requirements.

Links to Evidence and Related Topics

Report not submitted

2.13 Student support services – including financial aid, registration, advising, career counseling, computer labs, and library and information services – are designed to meet the

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needs of the specific types of students the institution serves and the curricula it offers.

Links to Evidence and Related Topics

Academic Advising

- Summer Orientation
 - Website: <http://em.csuchico.edu/aap/SummerOrientation>
 - Student Evaluations: Doc: Student Evaluation Stats (Available upon request)
 - Parent Evaluations: Doc: Student Evaluation Stats (Available upon request)
 - Summer Orientation Final Reports Doc: Summer O Reconciliation Report (Available upon request)
 - Summer Orientation Spring Semester Training Class: Doc: Student Evaluation of Instructor and Class & Exit Interviews (Available upon request)
 - Historical Review of Summer Orientation Attendance Doc: AAP Statistical Data (Available upon request)
- Getting Connected
 - Website: <http://em.csuchico.edu/aap/GettingConnected/>
 - Brochure: Doc: GC Brochure (Available upon request)
 - Flash Email: Doc: GC Flash Email (Available upon request)
 - Stamats Survey: Doc: Stamats Survey Results (Available upon request)

Credentials

http://www.csuchico.edu/catalog/cat03/programs/educ/cred_educ.html
Bi-Yearly Orientation Presentations to all credential program completers
Individually-tailored review letters hand-delivered to program completers detailing credential requirements Doc: "Initial Review" report (Available upon request)
Viewable Database – Credentialing staff across campus can better advise students by viewing the database Credential Services maintain Doc: Viewable Database (Available upon request)
State credentialing changes Doc: State Credentialing Changes (Available upon request)
Credential Advising Doc: Credential Advising inquiries-tracking phone, email, & in person contact (Available upon request)
CPR Bulletin Doc: Tracks number printed verses number remaining (Available upon request)
Out-of-State Verification – Verify students have completed equivalent credential type for students moving out of state. Doc: Count # in "Current SMC/ETP/OSV" drawer (Available upon request)
Subject Matter Competency – Create document to verify students who attend other universities have completed State-approved program. Doc: Count # in "Current SMC/ETP/OSV" drawer (Available upon request)
Emergency Teaching Permits – Verify substitute teachers have completed requirements necessary to continue substitute teaching. Doc: Count # in "Current SMC/ETP/OSV" drawer (Available upon request)
Employment – Assist former students in gaining employment by working with county offices of education
Letters of Verification (C19) – Doc: "Credential Recommended" report (Available upon request)

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- Articulation
 - ASSIST - To serve the transfer student population, Chico State has all lower division major/option requirements (131) for current catalog and articulated comparable courses displayed for all 109 California Community Colleges. www.assist.org
 - California Articulation Number System (CAN) : www.can.csus.edu
 - Lower Division Transfer Pattern (LDTP) Patterns will be displayed in ASSIST (www.assist.org); Chancellor's Office web site for LDTP: www.calstate.edu/acadaff/ldtp.shtml
 - Exploring Majors the CSU Chancellor's Office has contracted with ASSIST to develop an interactive data base to allow students (first-time freshmen and transfers) to "explore" areas of study leading to majors at specific CSU campuses. The information on majors is linked to the campus catalog, to the ASSIST articulation displays, and to the CSU Mentor admissions web site. Available April 1, 2005 www.assist.org
- Evaluations
 - Student Perception Survey Doc: Evaluation Assessment Survey (Available upon request)

Admissions

- <http://em.csuchico.edu/admissions/>

Associated Students

- <http://www.aschico.com/>
- Child care via AS Children's Center Doc: AS Annual Report, p.13 (Available upon request) <http://www.aschico.com/?Page=9>
- Free transportation via AS Shuttle Program Doc: AS Annual Report, p. 14: Catalogue, p. 81
- Information Center Doc: AS Annual Report; p. 18: <http://www.aschico.com/?Page=21>
- Computer Lab in Bell Memorial Union Doc: AS Annual Report, p. 20: <http://www.aschico.com/?Page=13>
- Internet/Email Stations in Bell Memorial Union Doc: AS Annual Report, p. 20: <http://www.aschico.com/?Page=15>
- Legal Information (CLIC) Doc: AS Annual Report, p. 12: <http://www.aschico.com/?Page=10>
- Associated Students Scholarships: <http://www.aschico.com/?Page=416>
- Student Employment (500-700 annually) & Internships Doc: Annual Report, p. 6 [http://www.aschico.com/?Page=324 &325](http://www.aschico.com/?Page=324&325)
- Textbooks Online <http://www.asbookstore.com/?CatalogueID=19>

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Career Planning and Placement

- Career Planning & Placement Services <http://www.csuchico.edu/plc/>
 - Interns trained and available to assist students with utilizing career related resources (3-7)
 - 1189 students used the career exploration center to explore career choice and graduate school opportunities <http://www.csuchico.edu/plc/majors-chico.html>
 - 537 students took Career Assessment Tests <http://www.csuchico.edu/plc/mbti.html>
 - 1712 students attended presentations, workshops and outreach
 - 1414 students made individual appointments with Career Professionals
 - 1434 graduating students registered on E-Recruiting <http://csuchico.erecruiting.com/er/security/login.jsp>
 - 1159 resumes were reviewed
 - 1350 students attended Career Fairs <http://www.csuchico.edu/plc/fair.html>
 - Number of Scheduled Recruiters Over Fifteen Year Period
 - Recruiter Evaluation of Office Services
 - (Doc: Career Planning & Placement Tally 03-04 - Available upon request)

- Online Resources
 - Number of times Home Page was viewed <http://www.csuchico.edu/plc>
 - 240 students used Discover computerized career guidance program. Doc: Career Planning & Placement Tally 03-04 – (Available upon request)

- Workshops & Presentations 2003-2004
 - 58 Orientations to On-campus recruiting
 - 21 Workshops
 - 98 Class Presentations
 - 32 Career Assessment Interpretations
 - Doc: Career Planning & Placement Tally 03-04 – (Available upon request)

Disability Support Services

- <http://www.csuchico.edu/dss/>

- DSS annual report:
 - Number of students served/ semester by disability and year.
 - Numbers and types of accommodations requested (Doc: Available upon request)

- DSS annual student survey:
 - Doc: Available upon request

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- Chancellor's office support documents:
 - www.calstate.edu/ar/SSWD.shtml
 - Enrollment Data by Campus and DSS disability code
 - Chancellor's office 6 year persistence report
 - 2003-04 faculty/staff evaluation of sswd and student evaluation of sswd
- Other Miscellaneous data:
 - ACCESS records of visits and purpose. (Doc not compiled)
 - Educational Asst. work logs: number and nature of requests beyond basic test taking and Notes
 - Exam requests (Doc: Available upon request)
 - Alternative text requests
 - Cart requests (Doc: Available upon request)
 - Equipment check out (Doc: Available upon request)
- DSS website. www.csuchico.edu/dss Info on DSS, law, procedures and resources. Also includes:
 - Faculty handbook. Explains rights and DSS procedures. (Doc: Available upon request)
 - Student handbook. As above. (Doc: Available upon request)
- Other Information sources:
 - Print and Web Catalogues policy for sswd and support. (pp 69 catalogue, http://www.csuchico.edu/catalog/cat05/leftside/2StudentServices/10eop_dss_slc.html)
 - Exam guide. List of accommodations and test procedures. Direct from student to faculty.
- Communication within campus is scheduled regularly and at need with:
 - Student Learning Center, Advising, Provost, Student Health, Career Planning, Financial Aide etc. (Doc: Available upon request)
 - ADA committee. Input on campus wide ADA issues and concerns. (Notes: Available upon request)
 - Faculty of selected departments. 3-5 per year. (Video: Available on request)
 - Focused in-service trainings on request.
 - Annual department goal setting meetings and individual goal setting.

Financial Aid

The Financial Aid Website <http://fa.csuchico.edu/fa/0506home.aspx> maintains an extensive amount of information for students regarding all aspects of financial aid, loans and scholarships.

- Financial Aid and Scholarship Information: <http://fa.csuchico.edu/fa/0506home.aspx>
- Basic Information: <http://fa.csuchico.edu/fa/basics/index.aspx>
- Award Information: <http://fa.csuchico.edu/fa/awardinfo/index.aspx>

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- Policies and Conditions: <http://fa.csuchico.edu/fa/policies/index.aspx>
- Forms and Applications: <http://fa.csuchico.edu/fa/forms/index.aspx>
- Financial Aid Resources: <http://fa.csuchico.edu/fa/resources/index.aspx>

Library

- Library Programs, collections and services
 - Described on the ReSEARCH Station, the Library's information gateway <http://www.csuchico.edu/library/>
- Library Strategic Plan
 - <http://www.csuchico.edu/library/libadmin/mission.html>
 - CSU Library Strategic Plan http://www.calstate.edu/ls/2000-Lib_Strategic_Plan.pdf
- Use of Library Resources
 - CSU ITS Library Affairs annual compilation of CSU library statistics http://www.calstate.edu/ls/planning_docs.shtml
 - ReSEARCH Station Use Statistics <http://www.csuchico.edu/library/stats/>
- Library Hours
 - Doc: 2003/04 Survey of Library Hours (Available upon request)
- Reference Department Program Reviews
 - Doc: Ref. desk satisfaction, use of reference collection [available on request]
- Quality of Collections
 - Doc: Presentations on materials budget [available on request]

Goals and Accomplishments

- Doc: 2003/04 and 04/05 Goals (Available upon request)
- Doc: Information Resources Performance Objectives [available from Information Resources]
- Information Literacy
 - Univ 001 Web page : <http://www.csuchico.edu/vpaa/ued/exto/index.html>
 - Information Literacy Outcomes: http://www.csuchico.edu/lins/IC_grant/Learning_outcomes/
 - Library Program description <http://www.csuchico.edu/lins/>
 - Doc: No. of Presentations [available on request]
 - CSU Lib Statistics (http://www.calstate.edu/ls/planning_docs.shtml)

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Psychological Counseling and Wellness

- <http://www.csuchico.edu/cnts/gi.html>
- Student evaluations of counseling experience each semester; data for 11 yrs, in internal report
- Statistics regarding no. of students using each of our services; data for 11 yrs, internal report
- Statistics from Zachai's 2002 survey of seniors identifying services most important to their retention

Student Computing

- Computer Support / Help Desk
 - Phone support available 7 days/week (24 hrs/day 5 days/week): <http://www.csuchico.edu/stcp/about/gethelp.shtml>
 - Over 12,000 calls were answered by the Student Computing helpdesk in 2003-04 Doc: Yearly stcp phone stats (Available upon request)
- Computer Labs
 - Total of 1450 computers in 85 labs
 - Lab counts by college: Doc: CSU Chico Labs by College and Type of Lab - Fall '03 (Available upon request)
 - Main library lab open 24 hrs/day 5 days/week and 12 hrs/day 2 days/week: <http://www.csuchico.edu/stcp/labs/hours.shtml>
 - In AY 2003-04 88% of all students used the central lab computers at least once Doc: STCP labs AY 03-04 Unique users (Available upon request)
 - Usage stats: Doc: STCP lab usage by semester (Available upon request)
 - Student Computing maintains reservable "NetStudy" rooms for small groups needing a shared computer and large monitor: <http://www.csuchico.edu/stcp/labs/netstudy.shtml>
- E-mail / Portal / Web Accounts
 - All students get email, portal, and web accounts
 - Email: <http://www.csuchico.edu/stcp/email/>
 - Email usage EM: http://www.csuchico.edu/prs/EMs/EM05/em05_02.htm
 - Portal: <http://www.csuchico.edu/stcp/portal/>
 - Personal web pages: <http://web.csuchico.edu/>
 - Club/Organization web pages: <http://www.csuchico.edu/stcp/ia/orgwebpages.shtml>
- Dial-up and Wireless Internet Access
 - Services: <http://www.csuchico.edu/cns/internet.html>
 - Wireless availability map: <http://www.csuchico.edu/cns/wirelessmap.pdf>
- ResNet
 - High-speed network access available in all residence halls <http://www.csuchico.edu/resnet/>

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- Workshops/Training
 - Instructor-based training: <http://www.csuchico.edu/stcp/workshops/>
 - Stats: Doc: STCP yearly workshop attendance (Available upon request)
 - Stats: Doc: STCP Workshops satisfaction (Available upon request)
 - Self-paced online training (MELL): <http://www.csuchico.edu/stcp/workshops/>
- Assistive Technology
 - Assistive Technology Center: <http://www.csuchico.edu/stcp/labs/atc.shtml>
 - Assistive software in labs: <http://www.csuchico.edu/stcp/labs/atcaccess.shtml>
- Acceptable Use Policy
 - AUP overview: <http://www.csuchico.edu/stcp/about/aup.shtml>
 - AUP EM: http://www.csuchico.edu/prs/EMs/EM97/em97_18.htm

Student Health Services

- Student Health Center website: <http://www.csuchico.edu/shs/>
- Student Health Services website: <http://www.csuchico.edu/catalog/cat03/student/hlth.html>

Student Records and Registration

- Student Records and Registrion Website: <http://em.csuchico.edu/sro/>
- Information not available by time of submission of this report
- Office of Veterans Affairs: <http://em.csuchico.edu/veterans/>
- Athletics compliance

Student Support Services

- Educational Opportunity Program (EOP)
 - Education Opportunity Program website: <http://www.csuchico.edu/eop/>
 - Works with approx. 1200 historically low income, first generation college students each year providing admissions support, academic advising, peer counseling, and other support services
 - DOC: Measures of performance and Quality Annual Report for Vice President of Student Affairs (Doc. located in V.P. office)
 - DATABASE: Student Access, an in-house database system that houses student information, advisor/student contact information and student participation information.

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- Summer Bridge
 - Provides orientation and registration assistance for 200 low income first generation college first time freshman
<http://www.csuchico.edu/eop/summerbridge.shtml>
 - DOC: Measures of performance and Quality Annual (Available upon request)
 - Report for Vice President of Student Affairs
 - DOC: End of Program Student and staff evaluations (Available upon request)
- Freshman Year Experience
 - First Year Experience: <http://www.csuchico.edu/eop/fye.shtml>
 - The Student Support Services Program is a federally funded program serving 480 low income and first generation college students.
 - DOC: Annual Report to Department of Education (Available upon request)
 - DOC: Measures of performance and Quality Annual Report for Vice President of Student Affairs(Doc. Located in V.P. office)
 - DATABASE: Student Access, an in-house database system that houses student information, advisor/student contact information and student participation information.
- Student Learning Center offering tutorial support and workshops for students:
 - <http://www.csuchico.edu/slc>
 - Supplemental Instruction offers academic support for high risk classes: <http://www.csuchico.edu/slc/si.html>
 - DOC: Chancellor's Office annual report (Available upon request)
 - DOC: Measures of performance and Quality Annual Report for Vice President of Student Affairs(Doc. Located in V.P. office)

Underrepresented Students

- Upward Bound Alumni Services
 - Alumni Computer Lab:
 - <http://csucub.csuchico.edu> Doc: Annual Upward Bound Report (Available upon request)
Doc: Inside Chico State Volume 30 Number 18 (Available upon request)
- MESA – The Mathematics-Engineering-Science Achievement Program
 - <http://www.ecst.csuchico.edu/5MESA.html>
 - Computer Labs
 - Mentoring Programs
 - Advising
 - Parent Education
 - Career Planning

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Business Resource Center (College of Business)

- <http://brc.csuchico.edu/>
 - Computer Labs
 - Mentoring/Leadership Programs
 - Advising
 - Career Planning
- Advising Office (College of Business)
 - business curriculum advising <http://www.cob.csuchico.edu/undergrad/advising.html>
 - OP - Retention Services for low income students
 - <http://www.csuchico.edu/esp/eop>
 - Annual Report is available in the office of the Vice President for Student Affairs

University Housing and Food Services

- <http://www.csuchico.edu/hfs/housing/fees.htm>
- Priority on-campus housing for first-time freshmen. University Housing and Food Service works closely with Admissions to support the University's Enrollment mission. Doc: UHFS Opening Demographic Survey (Available upon request)
- Student Satisfaction with University Housing and Food Service Docs: UHFS Quality of Life and Exit Surveys (Available upon request)
- Annual Report – Measures of Performance and Quality

2.14 Institutions that serve transfer students assume an obligation to provide clear and accurate information about transfer requirements, ensure equitable treatment for such students with respect to academic policies, and ensure that such students are not unduly disadvantaged by transfer requirements.

CSU, Chico strives to make the transfer process as seamless as possible. Whether transferring from a community college, a UC, another CSU, or from out of state or country, CSU, Chico provides a welcoming environment for students of all ages and backgrounds.

Links to Evidence and Related Topics

- <http://em.csuchico.edu/admissions/transfer/>
- <http://em.csuchico.edu/admissions/transfer/acadprograms.asp>
- <http://em.csuchico.edu/admissions/transfer/outreach.asp>
- <http://em.csuchico.edu/admissions/transfer/moneymatters.asp>

Standard 3: Developing and Applying Resources and Organizational Structures to Ensure Sustainability

The institution sustains its operations and supports the achievement of its educational objectives through its investment in human, physical, fiscal, and information resources and through an appropriate and effective set of organizational and decision-making structures. These key resources and organizational structures promote the achievement of institutional purposes and educational objectives and create a high quality environment for learning.

Faculty and Staff

- 3.1. The institution employs personnel sufficient in number and professional qualifications to maintain its operations and to support its academic programs, consistent with its institutional and educational objectives.

Links to Evidence and Related Topics

Campus

Data

- Employee Statistics-Campus Totals: <http://www.csuchico.edu/hr/Documents/SYSS-A87.pdf>

Faculty

Data

- Faculty statistics- Campus Totals: <http://www.csuchico.edu/hr/employeestats.shtml>
- Faculty Statistics – Demographics: <http://www.csuchico.edu/hr/Documents/SYSS-A86.pdf>
- Faculty Directory: <http://www.csuchico.edu/cwis/centrex/>

Written Material

- Appointment policies for probationary Faculty FPPP 12.0 to 12.19
- Appointment policies for temporary faculty FPPP 13.0 to 13.3
- CBA Article 12 Appointment

Staff

- Staff Statistics- Campus Totals: <http://www.csuchico.edu/hr/employeestats.shtml>
- Staff Statistics – Demographics: <http://www.csuchico.edu/hr/Documents/SYSS-A86.pdf>
- Staff Directory: <http://www.csuchico.edu/cwis/centrex/>

Standard 3: Developing and Applying Resources and Organizational Structures to Ensure Sustainability

Written Material

- Policy on Nondiscrimination and Affirmative Action in Employment and Education http://www.csuchico.edu/prs/EMs/EM99/em99_24.htm
- Nondiscrimination Policy Regarding Individuals with Disabilities http://www.csuchico.edu/prs/EMs/EM99/em99_21.htm
- Nepotism Policy http://www.csuchico.edu/prs/EMs/EM02/em02_09.htm
- Non-Faculty Recruitment Information <http://www.csuchico.edu/hr/nonfacultyrecruitmentinfo.shtml>
- CSU, Chico Facilities Management & Services Budget Reduction planning for 03/04 <http://www.csuchico.edu/fms/Services/FMS03-04BudgetSummaryFinal.htm>
- CSU Classification and Qualification Standards <http://www.calstate.edu/HRAAdm/Classification/index.shtml>
- CSU, Chico Human Resources Employment Information and Job Opportunities <http://www.csuchico.edu/hr/employment.shtml>
- Student Affairs Personnel Plan – Contact Mary Quiring. Plan will be posted on the web in the near future.

- 3.2. The institution demonstrates that it employs a faculty with substantial and continuing commitment to the institution sufficient in number, professional qualifications, and diversity to achieve its educational objectives, to establish and oversee academic policies, and to ensure the integrity and continuity of its academic programs wherever and however delivered.

Links to Evidence and Related Topics

[Faculty](#)

Data

- Tenure track and full time lecturer numbers and degrees: <http://www.csuchico.edu/hr/Documents/SYSS-A86.pdf>
- Breakdown of tenure track faculty by full/associate/assistant: <http://www.csuchico.edu/hr/Documents/SYSS-A86.pdf>
- Breakdown of faculty by gender and ethnicity: <http://www.csuchico.edu/hr/Documents/SYSS-A86.pdf>

Written Material

- FPPP Appointment Policies for Probationary Faculty 12.0-12.19 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP Appointment Policies for Temporary Faculty 13.0 to 13.3 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP Periodic Evaluation 17.0 to 17.4 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP General provisions for retention, tenure and promotion 18.0 to 18.8 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP General provisions for periodic evaluation and performance review 19.0 to 19.16 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP Specific performance review procedures 20.0 to 20.17 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP Policies relating specifically to retention, tenure, or promotion 21.0 to 21.3 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- Initial recruitment authorization guidelines, Packet 1 <http://www.csuchico.edu/hr/Forms/VPHR-Guidelines2004Packet1.doc>
- Guidelines for effective hiring, Packet 2 <http://www.csuchico.edu/hr/Forms/VPHR-Guidelines2005Packet2.doc>

Standard 3: Developing and Applying Resources and Organizational Structures to Ensure Sustainability

- EM 99-24 Policy on nondiscrimination and affirmative action in employment and education http://www.csuchico.edu/prs/EMs/EM99/em99_24.htm
- EM 99-21 Nondiscrimination policy regarding individuals with disabilities http://www.csuchico.edu/prs/EMs/EM99/em99_21.htm
- CBA Article 12 Appointment http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article12.shtml
- CBA Article 13 Probation and tenure http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article13.shtml
- CBA Article 14 Promotion http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article14.shtml
- Academic Department Manual <http://www.csuchico.edu/vpaa/manual/#planning>
- CSU Faculty Flow committee Report <http://www.calstate.edu/AcadSen/Records/Resolutions/2002-2003/2608.shtml>
- Minority recruitment and retention task force report
- CSU RTP process study

3.3. Faculty and staff recruitment, workload, incentive, and evaluation practices are aligned with institutional purposes and educational objectives. Evaluation processes are systematic, include appropriate peer review, and, for instructional faculty and other teaching staff, involve consideration of evidence of teaching effectiveness, including student evaluations of instruction.

Links to Evidence and Related Topics

Faculty

Written Material

- FPPP Appointment Policies for Probationary Faculty 12.0-12.19 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP Appointment Policies for Temporary Faculty 13.0 to 13.3 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP Periodic Evaluation 17.0 to 17.4 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP General provisions for retention, tenure and promotion 18.0 to 18.8 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP General provisions for periodic evaluation and performance review 19.0 to 19.16 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP Specific performance review procedures 20.0 to 20.17 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP Policies relating specifically to retention, tenure, or promotion 21.0 to 21.3 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- FPPP Student Evaluation of Faculty 16.0 to 16.1 <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- CBA Article 12 Appointment http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article12.shtml
- CBA Article 13 Probation and tenure http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article13.shtml
- CBA Article 14 Promotion http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article14.shtml
- CBA Article 15 Evaluation http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article15.shtml
- CBA Article 20 Workload http://www.calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article20.shtml
- CSU faculty Workload report and final recommendations http://www.calstate.edu/acadres/docs/csu_facwrkldrpt.pdf
- CPEC salary Report <http://www.cpec.ca.gov/PressRelease/Press041901.pdf>

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Data

- CSUC faculty workload report
- Department RTP Guidelines
- Recruitment plans
- College workload reports (WTU, AW TU)
- Class enrollment numbers
- Recruitment rates
- Retention rates
- Face contact hours
- Salary data

Staff

- CSU, Chico Human Resources <http://www.csuchico.edu/hr/employment.shtml>
- CSU, Chico Human Resources – Job Description Form <http://www.csuchico.edu/hr/Forms/PERS-JobDescription.pdf>
- Policy on Performance Salary Step Increases In-Range Progression http://www.csuchico.edu/prs/EMs/EM95/em95_23.htm
http://www.csuchico.edu/csea/forms/in_range_progression_procedures.pdf
- Fee Waiver Benefit Program <http://www.csuchico.edu/hr/feewaiveroverview.shtml>
- Performance Evaluation Form <http://www.csuchico.edu/hr/Forms/PERS-EvalForm.pdf>
- Executive Management Evaluation and Development Student Affairs - Personnel Evaluation http://www.csuchico.edu/prs/EMs/EM03/em03_10.htm
<http://www.csuchico.edu/sa/eval/>

3.4. The institution maintains appropriate and sufficiently supported faculty development activities designed to improve teaching and learning consistent with its educational objectives and institutional purposes.

CSU, Chico recognizes that scholarship, research, and creative activity are essential components of its mission. The University invests in the currency and the continuing professional development of its faculty and staff as a vital means of strengthening the capacity and quality of its programs and the services that flow from them.

Links to Evidence and Related Topics

Faculty

Standard 3: Developing and Applying Resources and Organizational Structures to Ensure Sustainability

- **Faculty Technology Training** – the university supports faculty learning to use technology through an extensive training and support system:
<http://www.csuchico.edu/tlp/training/index.shtml>

Technology and Learning Program, CSU Chico: <http://www.csuchico.edu/tlp/>

- Group workshops are available through the IT training program: <http://training.csuchico.edu/> Stats Doc: yearly IT training stats
- One on one training and help is available via appointment with the Technology and Learning Program:
<http://www.csuchico.edu/tlp/onlineLearning/consultation.shtml> Stats Doc: TLP Stats AY 03-04
- Self-paced online training is available to faculty on many software applications: <http://etraining.csuchico.edu/mell/eng/virewer/asp/collections.asp>
<http://www.csuchico.edu/tlp/tutorials/index.shtml>

The Center for Excellence in Learning and Teaching (CELT)

- Demonstrates a valuing of faculty work which results in the creation of high-quality learning environments both in and outside of the classroom. Also indicates how accomplishments are disseminated- www.csuchico.edu/celt
 - Homepage: <http://www.csuchico.edu/celt/index.shtml>
 - Annual CELT conference since 1994 to disseminate teaching innovations, successes, strategies. Call for papers for 11th annual CELT conference:
<http://www.csuchico.edu/celt/call2005.shtml>
 - New faculty orientation: <http://www.csuchico.edu/celt/call2004.shtml>
 - CSUC Rubric for online education: <http://www.csuchico.edu/celt/roi/index.html>

Information Resources provides a number of sources for faculty support and training

- **Beyond 2000:** Building the Electronic Learning Community Doc: <http://www.csuchico.edu/inf/B2000/b2000Planning%20100404.pdf>
 - Train faculty in use of new technology (p. 6)
 - Provide access to electronic resources (p. 13)
 - Assure faculty have access to secure, networked personal computing devices (p. 17)
 - Assure access to appropriate classroom technology (p. 19)
 - Develop learning management system (p. 21)
 - Assure faculty have efficient administrative tools to support students (p. 25)
- **Faculty Computing Project** – provide refresh cycle for faculty desktop computers
 - <http://www.csuchico.edu/usrv/projects/fcpcsp/index.htm> Stats Doc: “FCP Allocation by Year”
- **Target 2000 Appendices-** Inventory of Faculty Development Resources. <http://www.csuchico.edu/inf/T2000/tlappendix.shtml#inventory>
- **Official statements, newsletters, open letters to the campus community**, etc. repeat the assertion that the institution maintains appropriate and sufficiently supported faculty development activities designed to improve teaching and learning consistent with its educational objectives and institutional purposes.
 - Provost Scott McNall (Archive 1998). The Scholarly Teacher: http://www.csuchico.edu/pub/inside/archive/98_11_05/provost.html
 - Chico Statements. Quality and Productivity Projects- Innovations in Teaching and Learning.
http://www.csuchico.edu/pub/cs/spring_98/pages/departments/cc/cc1.html
 - Inside Chico State. Provost's Corner. Teaching and Learning with Technology. http://www.csuchico.edu/pub/inside/archive/02_05_02/provost.html
 - The Center for Ecological and Environmental Sciences
 - The Center for Science and Math Education- A non-profit organization serving as a region-wide liaison between the university community colleges, K-12

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schools and the business community in the areas. www.csuchico.edu/cmse/

Staff

- University Policy on Health and Safety Training Sessions: http://www.csuchico.edu/prs/EMs/EM95/em95_03.htm
- Technology and Learning Program: <http://www.csuchico.edu/tlp/training/index.shtml>
- Office of Faculty and Staff Assistance: <http://www.csuchico.edu/eap/index.shtml>
- Staff Development Program: <http://staffdev.csuchico.edu/staffdevhome.html>
- Fee Waiver: <http://www.csuchico.edu/hr/educationalprograms.shtml>
- Environmental Health and Safety Training Site: <http://www.csuchico.edu/ehs/Training/>
- Information Technology Training: <http://training.csuchico.edu/>
- Human Resources - New Employee Handbook: <http://www.csuchico.edu/hr/staffhandbook.shtml>

- 3.5. Fiscal and physical resources are effectively aligned with institutional purposes and educational objectives, and are sufficiently developed to support and maintain the level and kind of educational programs offered both now and for the foreseeable future.

CSU, Chico builds its resource base on a four-pillar platform of state support, fair student fees, private support, and effective and wise stewardship of all our resources.

Links to Evidence and Related Topics

Fiscal

Processes to Assure Quality Financial Management and Resource Utilization

- CMS Financials Commitment -- <http://www.csuchico.edu/fin/FSpages/cmsspage/cms.shtml>
- CMS Commitment to Quality Training Materials -- <http://www.csuchico.edu/fin/FSpages/cmsspage/quickguides.shtml>
- CMS Training Program -- <http://www.csuchico.edu/fin/FSpages/cmsspage/CMS%20Train/Training.shtml>

Policies Related to Management and Protection of Campus Resources

- Hospitality Expenses -- Executive Memorandum EM 01-16 http://www.csuchico.edu/prs/EMs/EM01/em01_16.htm
- Motor Vehicle Purchases & Donations - Executive Memorandum EM 99-33 http://www.csuchico.edu/prs/EMs/EM99/em99_33.htm
- Campus Assets/Property Management -- <http://www.csuchico.edu/fin/era/Property%20Survey%20Board/Prperty%20Servey%20Board.html>
- CSU, Chico Insurance -- http://www.csuchico.edu/risk/csuchico_insurance.shtml

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- Fiscal Schedule -- http://www.csuchico.edu/bud/public_html/fiscal_schedule/deadline_detail.htm
- Miscellaneous Course Fees -- http://www.csuchico.edu/fin/FSpages/P&Ppgs/Misc%20Course%20fees/Course_Fees_Procedures.doc
- Separation Clearance Procedure -- <http://www.csuchico.edu/fin/FSpages/P&Ppgs/SCP/Separate.shtml>
- Retiree Parking Policy -- http://www.csuchico.edu/fin/FSpages/P&Ppgs/Perm_Parking_Retirees_11-25.pdf
- Pre-Tax Parking Fee Deduction -- <http://www.csuchico.edu/fin/FSpages/P&Ppgs/Pretaxpark.shtml>
- Travel Procedures & Policies -- http://www.csuchico.edu/us/travel/Travel_Manual_05%20.doc
- Private Vehicle Policy Guidelines -- <http://www.csuchico.edu/us/travel/Au.htm> and supplement @ <http://www.csuchico.edu/us/travel/CSUCSupplement.htm>
- Insurance Requirements/Executive Order 849 -- <http://www.csuchico.edu/risk/insurancerequirements.shtml>
- Academic Field Trips/Off-Campus Activities -- <http://www.csuchico.edu/risk/academicfieldtrips.shtml>
- Special Events & Campus Activities -- http://www.csuchico.edu/risk/specialevents_campusactivities.shtml

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Independently Audited Financial Statements and Compliance Audits

- Annual Audited Financials (KPMG) -- http://www.csuchico.edu/fin/era/CSU__Chico_Audited_Financial_S/csu__chico_audited_financial_s.html
- Financial Integrity and Management Accountability (FISMA) Audit/2004 -- <http://www.csuchico.edu/fin/era/FISMA/fisma.html>
- Auxiliary Organizations/2003 -- http://www.calstate.edu/audit/Audit_Reports/auxorg/2003/0352AUXChico.pdf
- Risk Management & Insurance/2002 -- http://www.calstate.edu/audit/Audit_Reports/risk_mgmt/2003/0325RMChico.pdf
- Financial Aid/2002 -- http://www.calstate.edu/audit/Audit_Reports/doa/2001/0117DoAChico.pdf
- Construction Audit-BMU/2002 -- http://www.calstate.edu/audit/Audit_Reports/construction/2002-2003/ChicoConstruction.pdf
- Development/2002 -- http://www.calstate.edu/audit/Audit_Reports/development/2002/0216DevChico.pdf
- Delegation of Authority/2001 -- http://www.calstate.edu/audit/Audit_Reports/doa/2001/0117DoAChico.pdf
- Continuing Education/1999 -- http://www.calstate.edu/audit/Audit_Reports/continuing_ed/1998/ce9824chico.pdf

Campus Financial Planning Documentation

- University Budget Committee Presentation 2004/05 -- [http://www.csuchico.edu/vpaa/vppra/pdf/UBC_Presentation_\(9-8-04\).pdf](http://www.csuchico.edu/vpaa/vppra/pdf/UBC_Presentation_(9-8-04).pdf)
- University Budget Committee Presentation 2003/04 -- http://www.csuchico.edu/ba/UBC%20Presentation%2010_15_03.pdf
- Campus Annual Budget Plan Summary 2005/06 – (pending) <http://www.csuchico.edu/bud/2005-06%20Budget%20Plans.htm>
- Campus Annual Budget Plan Summary 2004/05 – <http://www.csuchico.edu/bud/2004-05%20Budget%20Plans.htm>
- Campus Annual Budget Plan Summary 2003/04 – <http://www.csuchico.edu/bud/2003-04%20Budget%20Plans.htm>
- Campus Annual Budget Plan Summary 2002/03 -- <http://www.csuchico.edu/bud/2002-03%20Budget%20Plans.htm>
- Campus Master Plan -- <http://www.csuchico.edu/fcp/masterplan/mpindex.shtml>

Parents and Students Key Financial Services Information

- Registration Fee -- http://www.csuchico.edu/cmgt/Payment_Methods/payment_methods.html#
- Hope Scholarship & Lifetime Learning Credit -- http://www.csuchico.edu/cmgt/Payment_Methods/payment_methods.html#
- Fee Payments Methods -- http://www.csuchico.edu/cmgt/Payment_Methods/payment_methods.html#
- Taxation Compliance-Nonresident Alien Taxation Support -- <http://www.csuchico.edu/fin/FSpages/NRAT/NRAT.shtml>

Performance Indicators & Key Financial Ratios

- Key Financial Indicators (selected ratios with expanded time series) [2003-04 – Excel workbook \(path...\)](#)
- Key Financial Indicators 1997-98 – [Powerpoint presentation \(path...\)](#)

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- Key Financial Indicators 1996-97 – [Powerpoint presentation \(path...\)](#)
- Key Financial Indicators 1995-96 – [Powerpoint presentation \(path...\)](#)

Other

- IPEDS Full Peer Group Comparison of Fees, Appropriations, Expenditures and other indicators per FTE – \\Bay\Departments\Business&Finance\FSTeam\IPEDS_Stats_Full Peer.xls
- IPEDS CSU Fee Cohort Group Comparison of Fees, Appropriations, Expenditures and other indicators per FTE -- \\Bay\Departments\Business&Finance\FSTeam\IPEDS-Stats_CSU_Fee_Cohort.xls
- Research Foundation Performance Indicators – (path...94-04 WASC stats.doc)

Required WASC Financial Data and Ratios ([path... WASC Required Data_Financials.xls](#))

Physical

The 2005 CSU, Chico Master Plan provides principles and guidelines for the physical development of the 119 acre main campus and the 800 acre University farm so that Chico State can both build upon and sustain its distinctive strengths into the 21st Century. The Master Plan also communicates the campus values of commitment to environmental sensitivity and respect and to sustainable building and living practices.

Links to Evidence and Related Topics

- CSU, Chico Master Plan: <http://www.csuchico.edu/fcp/masterplan/CSU%20Chico%20Master%20Plan%202004.pdf>
- Environmental Impact Report – CSU, Chico Master Plan: <http://www.csuchico.edu/fcp/masterplan/Final%20EIR%20-%20Complete.pdf>
- From the President 's Desk – Updating Our Master Plan: http://www.csuchico.edu/pub/inside/2_05_05/president.html

Written Material

- The official CSU, Chico *Space and Facilities Data Base, SFDB*, as well as other views of the campus inventory of space and facilities <http://www.csuchico.edu/vpaa/facmgmt/>
- *A 1-, 3-, 5- and 20-Year Enrollment and Facilities Master Plan* (titled CPDC Forms) [[provide URL to be developed here](#)]
- It is a set of CSU charts and tables, and includes current and year by year projections of enrollment versus physical capacity, academic year, and calendar year FTES capacity, on a college and department basis. It provides a project by project timeline for major capital projects, their program, and effect upon space entitlement for each category of space, per State, CSU Trustees, and SUAM standards.
- The CSU System *Averaged Scheduled Utilization by Campus* for lecture and laboratory facilities. This is an annual published report available in the Office of Facilities Planning, and may be made available on-line through the CSU Chancellor's Office System It compares all CSU campuses.

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An annual analysis, *Section Size Plan*, of actual enrollment on a section size frequency basis, compared to lecture room actual physical capacity is provided in the Campus Data Store at [\[provide URL to be developed here\]](#).

An annual analysis, *Facilities Utilization by College and Room*, of how well each college uses the lecture and laboratory rooms assigned to them, both by day & time and SOH, is provided in the Campus Data Store at [\[provide URL here\]](#).

The CSU Accountability Process and Reports, http://www.calstate.edu/BOT/Agendas/Nov02/Acct-Performance_Indicators.pdf indicates how well CSU, Chico,

The CSU provides a specific report, A Strategic Plan for the CSU Libraries, June 2000, available from the Office of the Vice Provost for Information Resources and online at: http://www.calstate.edu/LS/2000-Lib_Strategic_Plan.pdf

Library and Instructional Technology space are evaluated annually in terms of entitlement versus actual space capacity by category and provided in the Data Store as one of the elements the report, a 1-, 3-, 5- and 20-Year Enrollment and Facilities Master plan, referenced above.;

A new report of hours of *Non-instructional Use of Campus Facilities* will be developed and placed in the Campus Data Store. [Jim and Cheryl and FOG to do]. It will report by appropriate categories the average hours per week and hours per semester our campus facilities are scheduled for such use.

Data

- Deferred Maintenance : Pacific Partners Report
- Public Image: Customer Satisfaction Surveys
- Accessibility: ADA Transition Plan
- Classroom Technology: Smart Classrooms spreadsheet
- Building Usage: Class sizes versus capacities
- Campus Growth: Master Plan
- Building Expansion: Campus Major Capital Spreadsheet
- Campus Utility Costs: Monthly invoice report
- Parking: Campus Parking Report (KAKU)
- Alternate Forms of Transportation: Bicycles surveys, Bus Ridership

- 3.6. **The institution holds, or provides access to, information resources sufficient in scope, quality, currency, and kind to support its academic offerings and the scholarship of its members. For on-campus students and students enrolled at a distance, physical and information resources, services, and information technology facilities are sufficient in scope and kind to support and maintain the level and kind of education offered. These resources, services and facilities are consistent with the institution's purposes, and are appropriate, sufficient, and sustainable.**

Information technology provides opportunities to revolutionize and improve the way we teach, learn, and conduct university business. CSU, Chico has enjoyed a history of leadership in the effective use of academic technology. We will continue to distinguish ourselves by building an electronic learning community that links knowledge, curricula, students, faculty and staff.

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Links to Evidence and Related Topics

Technology Use and Satisfaction

- Faculty IT Survey (biennial): [Available upon request, stored in excel and PBViews]
- Staff IT Survey (biennial): [Available upon request, stored in excel and PBViews]
- CSU Measures Of Success (MOS) Survey: http://its.calstate.edu/documents/Data_Collection/I_Reports_MOS/Measure_of_Success.shtml ; CSU, Chico specific data available upon request, stored in excel and PBViews]
- Educause Core Data Service : <http://www.educause.edu/apps/coredata/index.asp>; [CSU, Chico specific data available upon request, stored in excel and PBViews]
- Campus Computing Survey (Green Survey) : <http://www.campuscomputing.net/> [CSU, Chico specific data available upon request, stored in excel and PBViews]

Network Operations

- Wildcat email
 - # of users, frequency of use, storage space used [Available upon request]
 - Availability
 - Nagios website (requires ID & password from CNS)
- Exchange email
 - # of users, storage space used [System Management reports available on request]
 - Availability
 - Nagios website (requires ID & password from CNS)
- LDAP (main campus directory)
 - Availability
 - Nagios website (requires ID & password from CNS)
- Active Directory (Windows)
 - Availability

Classroom Technology

- Smart Classroom Survey : <http://www.csuchico.edu/classrms/survey.html> [Report available upon request]
- Number of smart classrooms : <http://www.csuchico.edu/classrms/>
- # upgrades to existing smart classrooms B2000 Annual Report – available on request
- Reliability – Available in ATEC service request records.

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Online learning support

WebCT – Level of use, increase in use

- Faculty Satisfaction – data available from faculty IT survey.
- Student Satisfaction – only usage and anecdotal information available
- Reliability

Rubric for Online Instruction : <http://www.csuchico.edu/tlp/onlineLearning/rubric/index.shtml>

- Enterprise Systems : <http://www.csuchico.edu/cms/>
 - Portal reliability
 - Central Web Services reliability
 - CMS – HR reliability
 - CMS – Financials reliability
 - CMS -- Student Administration reliability
 - Available on request from Computing Services

Desktop Computing Support

Desktop Computing Support

Metrics on # and type of service requests Doc: USRV yearly service request stats [Available upon request], Doc: USRV stats by semester [Available upon request]

Faculty/staff technology satisfaction survey [Available from Information Resources]

Student Computing Support

Addressed in Student Computing in 2.13

Library Building Use

Door Count available on request

Library Collection Use

Addresses in Meriam Library in 2.13

Web Self Service

Portal

Standard 3: Developing and Applying Resources and Organizational Structures to Ensure Sustainability

Distance and Online Education (CDOE)

Chico Distance and Online Education (CDOE) student survey [CD Available upon request]

Consistency with Institutional purpose

Campus Strategic Plan <http://www.csuchico.edu/catalog/cat03/front/plan.html>

B2000 campus technology plan <http://www.csuchico.edu/inf/B2000/index.shtml>

Annual INF performance assessment [available upon request]

3.7. The institution's information technology resources are sufficiently coordinated and supported to fulfill its educational purposes and to provide key academic and administrative functions.

Links to Evidence and Related Topics

Coordination

- Information Resources Web Page : <http://www.csuchico.edu/inf/>
- B2000 campus technology plan : Integrates IT initiatives into the campus strategic plan <http://www.csuchico.edu/inf/B2000/index.shtml>
- B2000 Committee: Minutes available at <http://www.csuchico.edu/inf/B2000/index.shtml>
- Information Systems Committee: Minutes available at <http://www.csuchico.edu/cms/CISC.shtml>
- Information Security Committee: Minutes available at <http://www.csuchico.edu/cms/ISC.shtml>

Support

- Surveys (listed in 3.6)
 - Computing Support Coordination
 - Lab Management Coordination - Student Computing sponsors a lab managers meetings each semester for sharing of information among campus-wide technology staff [Agendas available on request]
 - Faculty/Staff Support Coordination - User Services holds regular meetings with college administrative support staff to share information on faculty/staff support projects.
 - User Services sends out a monthly newsletter on current desktop computing projects and issues. [Available upon request]
 - Software Standardization - Staff representing each technology support department within INF meet each semester to determine campus software standards. <http://www.csuchico.edu/usrv/supported/software.html>
 - Desktop Computing Hardware Standardization – Staff from several INF units determine supported desktop computing hardware and coordinate bulk purchases <http://www.csuchico.edu/usrv/supported/purchasing.html>

Standard 3: Developing and Applying Resources and Organizational Structures to Ensure Sustainability

3.8. The institution's organizational structures and decision-making processes are clear, consistent with its purposes, and sufficient to support effective decision making.

Links to Evidence and Related Topics

- CSU, Chico Organization Chart: http://cypress.csuchico.edu/APO/WebDocs/Org_Chart.asp
- Division of Academic Affairs Organization Chart: <http://www.csuchico.edu/vpaa/units.html>
- Division of Business and Finance: <http://www.csuchico.edu/ba/vp%20org%20chart.htm>
- Division of Student Affairs: <http://www.csuchico.edu/sa/>
- Division of University Advancement: <http://www.csuchico.edu/url/>
- Academic Senate: <http://www.csuchico.edu/fs/senorganizationchart.html>
- Staff Council: <http://www.csuchico.edu/stac/>

3.9. The institution has an independent governing board or similar authority that, consistent with its legal and fiduciary authority, exercises appropriate oversight over institutional integrity, policies, and ongoing operations, including hiring and evaluating the chief executive officer.

The Board of Trustees is responsible for the oversight of the California State University (see Organization Organizational Structure). The Board adopts rules, regulations, and policies governing the California State University. The Board has authority over curricular development, use of property, development of facilities, and fiscal and human resources management.

Links to Evidence and Related Topics

- The California Education Code: <http://www.leginfo.ca.gov/cgi-bin/calawquery?codesection=edc&codebody>
- The California State University – Mission: http://www.calstate.edu/executive_orientation/about-csu.asp
- The California State University - Board of Trustees: <http://www.calstate.edu/BOT/>
- The California State University - Organization of BOT: http://www.calstate.edu/executive_orientation/organizational-structure.asp#bot
- The California State University - Role of Trustees: <http://www.calstate.edu/PA/info/BOT.shtml>
- The California State University – Executive Management Plan: http://www.calstate.edu/executive_orientation/presidents.asp
- http://www.calstate.edu/executive_orientation/documents/policies_pres.doc

3.10. The institution has a chief executive whose full-time responsibility is to the institution, together with a cadre of administrators qualified and able to provide effective educational leadership and management at all levels.

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The president of the California State University, Chico has numerous responsibilities as the chief executive officer of the institution, as the primary liaison between the university and the greater community, and as the public 'face' of the university. The president maintains a close working relationship with the CSU's systemwide office, reporting to the chancellor and representing the campus on the systemwide Executive Council.

Links to Evidence and Related Topics

- President Orientation: http://www.calstate.edu/executive_orientation/presidents.asp
- Policy for Selection of President: http://www.calstate.edu/executive_orientation/presidents-selection-policy.asp
- Criteria for Presidential Assessment: http://www.calstate.edu/executive_orientation/documents/presidential_criteria.doc
- Policy for Review of President: http://www.calstate.edu/executive_orientation/documents/policies_pres.doc
- Presidential Authority over MPP Employees: http://www.calstate.edu/HRAAdm/SalaryProgram/MPP/mpp_comp_authority.shtml
- MPP Policies and Procedures: <http://www.calstate.edu/HRAAdm/Policies/mppsummary.shtml>
- CSU, Chico Review of Officers: http://www.csuchico.edu/prs/EMs/EM03/em03_10.htm
- CSU, Chico Management Evaluation Form: http://www.csuchico.edu/sa/eval/MPP_Per_App_PC.doc

3.11. The institution's faculty exercises effective academic leadership and acts consistently to ensure both academic quality and the appropriate maintenance of the institution's educational purposes and character.

CSU, Chico strengthens its institutional effectiveness by affirming a shared-governance structure that encourages participation of members of the University community in key decisions of the institution.

Links to Evidence and Related Topics

- Academic Senate – Organization Chart: <http://www.csuchico.edu/fs/senorganizationchart.html>
- Constitution of the Academic Senate: <http://www.csuchico.edu/fs/Constitution.html>
- Constitution of the Faculty of CSU, Chico: <http://www.csuchico.edu/fs/FacultyConstitutionMay04.html>
- Current Activities of the Academic Senate: <http://www.csuchico.edu/fs/03-currentactivities.html>
- Academic Senate - List of Committees: <http://www.csuchico.edu/fs/committeelisting.html>
- Comments from the Chair of the Academic Senate: http://www.csuchico.edu/pub/inside/inside/09_09_04/academic_senate.html
- CSU, Chico Staff Council: <http://www.csuchico.edu/stac/>
- Constitution of the Staff Council: <http://www.csuchico.edu/stac/constitution.html>
- Role of the Staff Council: <http://www.csuchico.edu/stac/roledoc.html>
- Staff Council News: <http://www.csuchico.edu/stac/Newsletter%20Feb%2005.doc>

Standard 4: Creating an Organization Committed to Learning and Improvement

The institution conducts sustained, evidence-based, and participatory discussions about how effectively it is accomplishing its purposes and achieving its educational objectives. These activities inform both institutional planning and systematic evaluations of educational effectiveness. The results of institutional inquiry, research, and data collection are used to establish priorities at different levels of the institution, and to revise institutional purposes, structures, and approaches to teaching, learning, and scholarly work.

Strategic Thinking and Planning

- 4.1. **The institution periodically engages its multiple constituencies in institutional reflection and planning processes which assess its strategic position; articulate priorities; examine the alignment of its purposes, core functions and resources; and define the future direction of the institution. The institution monitors the effectiveness of the implementation of its plans and revises them as appropriate.**

One of the action bullets of Chico's Updated Strategic Plan for the Future states that we will ensure that academic priorities guide our plans and actions, especially the interrelationships among strategic planning, enrollment planning, the Master Plan, advancement operations, budget design and decision making.

Strategic Plan Update 2005
Strategic Plan Update 1999
Strategic Plan 1995
University Advisory Board
President's Cabinet
President's Senior Management Group
President's speeches and writing
Executive Memoranda

Links to Evidence and Related Topics

- Strategic Plan Update 2005
- Strategic Plan Update 1999: <http://www.csuchico.edu/catalog/cat03/front/plan.html>
- President's Inaugural Address: http://www.csuchico.edu/prs/Inaug_address.htm
- President's Convocation Address: <http://www.csuchico.edu/prs/welcome/convocation05.htm>
- CSU, Chico Executive Memoranda: <http://www.csuchico.edu/prs/EMs/emsorter.html>
- University Advisory Board: <http://www.csuchico.edu/sa/advisoryboard/>

Standard 4: Creating an Organization Committed to Learning and Improvement

4.2. Planning processes at the institution define and, to the extent possible, align academic, personnel, fiscal, physical, and technological needs with the strategic objectives and priorities of the institution.

CSU, Chico conducts its planning and alignment processes in a number of ways. Chico's vision and mission statements provide direction for decision making at all levels. The statement of values informs judgments in the allocation processes. Planning processes vary by unit but generally involve retreats, annual plans, management team meetings and end-of-year performance review meetings.

Links to Evidence and Related Topics

- Academic Affairs Action Plan for 2003-2004
- Academic Affairs Action Plan for 2002-2003
- Academic Affairs Action Plan for 2001-2002
- Academic Affairs Action Plan for 2000-2001
- Academic Affairs Action Plan for 1999-2000
- Accountability Report 2002
- Accreditation of Programs and University
- Assessment Programs
- Data Store: Institutional Information
- Institutional Research
- CSU, Chico Academic Senate
- University Committee List
- http://www.csuchico.edu/ba/strategic_themes.htm
- <http://www.csuchico.edu/fcp/masterplan/mpindex.shtml>
- http://www.csuchico.edu/ba/mission_statement.htm
- Beyond 2000: Building the Electronic Learning Community

4.3. Planning processes are informed by appropriately defined and analyzed quantitative and qualitative data, and include consideration of evidence of educational effectiveness, including student learning.

CSU, Chico stipulated as one of its expected outcomes for the review process was the further institutionalizing of a 'culture of evidence' in which performance indicators inform and drive institutional improvement and decision making.

Standard 4: Creating an Organization Committed to Learning and Improvement

Links to Evidence and Related Topics

CSU, Chico Common Data Set: <http://cypress.csuchico.edu/IR/CDS/CDSIndex.htm>

CSU, Chico Performance Measurement System: pbViews site

CSU, Chico Surveys Conducted: <http://cypress.csuchico.edu/IR/Survey%20List/SurveyList.htm>

CSU, Chico Persistence and Graduation Rates: <http://cypress.csuchico.edu/ir/ERSdb/Persistence&Graduation%20Page.asp>

CSU, Chico Enrolled Students: <http://cypress.csuchico.edu/ir/ERSdb/Enrolled%20Students%20Page.asp>

CSU, Chico Integrating Quality Improvement with Strategic Planning and Accountability: http://www.csuchico.edu/vpaa/vppra/pdf/QI_2001_AA_Joint_I.pdf

CSU, Chico Accountability Report: http://www.csuchico.edu/prs/AccountabilityReport_2002.doc

CSU, Chico Student Affairs Measures of Performance and Quality

4.4. The institution employs a deliberate set of quality assurance processes at each level of institutional functioning, including new curriculum and program approval processes, periodic program review, ongoing evaluation, and data collection. These processes involve assessments of effectiveness, track results over time, and use the results of these assessments to revise and improve structures and processes, curricula, and pedagogy.

- Curriculum review procedures are in place in every department and for every academic program. The levels of review include department/program committee review; college curriculum committee review; review at the level of the Provost's Office, together with reviews by academics from off-campus. The present template used to structure the content of these reviews is available for review.
- 95% of Departments have reported that they have mission statements, Learning Goals and Student Learning Outcomes in place and use these for assessment purposes. These materials are now being collected by AURA collected and are available for review.
- First Year Experience has initiated a process of evaluating campus-wide evidence. Their reports will be available shortly.
- The campus has undertaken broad-based assessment of curriculum, course assessment, and learning initiatives through college-based groups (college curriculum committees. The Writing Center in HFA, a Spring 2003 Need Assessment Study sponsored by BSS) and CELT initiatives and workshops. At least one college (BSS) reported on the Student-centered research that it sponsored and had this information disseminated to all BSS Chairs and discussed in EC. Ongoing assessment of both CELT initiatives and college-based initiatives is being evaluated.
- GE revision process: In recent years a faculty task force worked in conjunction with the Academic Senate to produce a new EM (EM 99-05) which was released in February of 1999. Subsequently an MOU was produced for the "Administration of GE policy" in May of 2001 and revised once in November 2002. This memo lays out the structure and substantive concerns of GE review, and is now in the process of being used for the most recent program and course reviews. Provost and Academic Senate are currently working together to re-examine this process.
- Student Affairs Annual Goals and Outcomes

Links to Evidence and Related Topics

Standard 4: Creating an Organization Committed to Learning and Improvement

Guidelines for Proposals for Significant Changes in Curriculum: <http://www.csuchico.edu/vpaa/manual/SignifChg.htm>
Guidelines for Proposals for Minor Changes in Curriculum: <http://www.csuchico.edu/vpaa/manual/MinorChg.htm>
Guidelines for Proposals New or Changes to Existing Credential Programs: <http://www.csuchico.edu/vpaa/manual/Credential.htm>
Guidelines for Proposals New Degree Programs: <http://www.csuchico.edu/vpaa/manual/NewDegree.htm>
Guidelines for Proposals New Options and Advising Patterns: <http://www.csuchico.edu/vpaa/manual/NewOption.htm>
Guidelines for Proposals New Minors: <http://www.csuchico.edu/vpaa/manual/NewMinor.htm>
Guidelines for Proposals New Certificates: <http://www.csuchico.edu/vpaa/manual/NewCertif.htm>
Guidelines for Proposals For Addition, Deletions and Changes in Courses <http://www.csuchico.edu/vpaa/manual/AddDeleteChangeCourses.htm>
Guidelines for Undergraduate Five Year Program Review: Under construction
Guidelines for Graduate Five Year Program Review: Under construction
The Associated Students Annual Report (it is on the website at www.aschico.com/?Page=1).
Housing "Quality of Life Survey"
Career Planning and Placement Survey
Student Health Center Survey
Financial Aid Survey
Counseling Center Survey

- 4.5. **Institutional research addresses strategic data needs, is disseminated in a timely manner, and is incorporated in institutional review and decision-making processes. Included among the priorities of the institutional research function is the identification of indicators and the collection of appropriate data to support the assessment of student learning consistent with the institution's purposes and educational objectives. Periodic reviews of institutional research and data collection are conducted to develop more effective indicators of performance and to assure the suitability and usefulness of data.**

Links to Evidence and Related Topics

CSU Distributed Information:

- Analytical Studies; information on student data for the 23 campuses (<http://www.calstate.edu/AS/index.shtml>)
- Campus Accountability; information on broader performance of student achievement (<http://www.asd.calstate.edu/accountability/index.shtml>)
- Graduation Rates by Campus and Ethnicity; information of retention and graduation rates for various cohorts of students organized by the Student Retention Data Exchange (CSRDE) (<http://www.asd.calstate.edu/csrde/index.shtml>)
- Early Assessment Program; (<http://www.calstate.edu/eap/index.shtml>)
- CSU Statistical Abstracts; (<http://www.calstate.edu/as/abstract.shtml>)
- System level Technology Surveys (Greene)
- Proficiency/Remediation system data-- <http://www.asd.calstate.edu/performance/proficiency.shtml>
- Systemwide Info Technologies -- <http://its.calstate.edu/>

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CSU Chico Generated Data

- Student Evaluations of Teaching, FPPP, and also old Prog Rev Guidelines (source: Test Office & Academic Senate).
- Old Strategic Indicators—labeled “CSU Academic Affairs Factbook”, look at even older indicators “Menu Information Report”, then see President’s Task Force on Future, then King’s Ad Hoc Data Management Group, then Rethan’s Council on Institutional Effectiveness and Accountability, finally the results of 2005 CPR teams. (Source: Institutional Research)
- Periodic Surveys and data acquisitions (e.g. annual—Survey Of Recent Graduates, Voice Response Registration Surveys, Housing Surveys, etc.; biennial—Technology Surveys, NSSE, etc.; longer—SNAPS.) Deans & Executives periodic evaluation surveys. See IR list of surveys for, say, the last ten years (Source: Institutional Research)
- Ad hoc surveys on management issues. See IR list of surveys for, say, the last ten years. (Source: Institutional Research)
- Parallel (non-IR) work that speaks to “addressing strategic needs”: CSU Accountability Process (Cornerstones), Discipline based accreditations, assessment (AURA), CSU Benchmarking/Quality Improvement, Stu Evaluations of Teaching (see various units)
- 95% of Departments have reported that they have Mission Statements, Learning Goals and Student Learning Outcomes in place and use these for assessment purposes. (AURA work). Also demonstrated in Accountability Goal 1 (see Accountatbility Report).
- Hundreds of ASP data pages (server delivered tables) (See; “Facts and Statistics” section at <http://safari.csuchico.edu>)
- The Library—a tremendous source of data relevant to running a university
- Enrollment Data disseminated via the Data Store (<http://www.csuchico.edu/vpaa/enrolldata/>) and used in decision making at all levels: Census FTES by Course, by College and Department and by Mode and Level.
- Chico Financial Data Mart; BRIO On-Demand server for access to business and financial information for authorized users (<http://www.csuchico.edu/fin/brio>)
- Enrollment Management: Access to student information and reports for authorized users (<http://em.csuchico.edu/>)
- APO Academic Data Base Services: Classroom and Office Management information, includes:
 - Office and space assignment information and Space Management Database (<http://www.csuchico.edu/vpaa/facmgmt/>) and
 - Course Inventory, Schedule and Workload Information (<http://cypress.csuchico.edu/APO/Webdocs/Reporting.html>)
- Office of Institutional Research maintains a large data base of historical and current facts about the university, including applications, enrollments, degrees granted, demographics, test scores, grades, courses and outcomes. (<http://safari.csuchico.edu/>)
- Common Data Set for California State University, Chico (<http://safari.csuchico.edu/CDS/CDSIndex.htm>)
- IPEDS : Integrated Postsecondary Education Data System (<http://nces.ed.gov/ipeds/>)

Academic Affairs

- Provost Webpage : <http://www.csuchico.edu/vpaa/>
- Provost Budget Webpage: <http://www.csuchico.edu/vpaa/budgetupdate.html>

Business and Finance

- Vice President Webpage: <http://www.csuchico.edu/ba/>

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- General Information on CSU budget developments; <http://www.calstate.edu/BudgetCentral/index.shtml>
- Specific Information on CSU budget allocation; <http://www.calstate.edu/Budget/>

Student Affairs Division

- Vice President Webpage: <http://www.csuchico.edu/sa/>

University Advancement

- Vice President webpage: <http://www.csuchico.edu/url/>
- Annual Report on External Support - information on voluntary and special support : <http://www.calstate.edu/UA/programs.shtml>

- 4.6. **Leadership at all levels is committed to improvement based on the results of the processes of inquiry, evaluation and assessment used throughout the institution. The faculty take responsibility for evaluating the effectiveness of the teaching and learning process and use the results for improvement. Assessments of the campus environment in support of academic and co-curricular objectives are also undertaken and used, and are incorporated into institutional planning.**

One of the action bullets of Chico's Updated Strategic Plan for the Future state that we will achieve clarity about learning outcomes, coordinate teaching and assessment, and align structures and resources to serve student learning and other institutional intentions.

Links to Evidence and Related Topics

- CELT; CELT conference programs: <http://cypress.csuchico.edu/celt/registrationDisabled.asp>
- All University Responsibility for Assessment: <http://www.csuchico.edu/vpaa/assessment/aura.htm>
- WASC accrediting process: <http://www.csuchico.edu/vpaa/vppra/wasc/>
- Campus Assessment: Guidelines for **Assessment**
- Campus Environment - Conversations on Diversity: <http://www.csuchico.edu/vpaa/diversity/>
- Comparisons with other CSU Libraries: http://www.calstate.edu/lr/planning_docs.shtml
- Teaching portion of the RTP process : <http://www.csuchico.edu/hr/Documents/VPHR-FPPP.pdf>
- Student Evaluation of Teaching: <http://www.csuchico.edu/fs/committees/StudentEvaluation.shtml>
- University Police Crime Stations: http://www.csuchico.edu/up/html/campus_crime_statistics.html
- Student Judicial Affairs Discipline Cases: <http://www.csuchico.edu/sjd/>

University Housing and Food Service (UHFS)

- Monthly Programming Reports from each living area community

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- UHFS Measures of Performance & Quality Document-1999-2002, Programming and Leadership Development Area
- Staff Semester Evaluations (done by residents, supervisors, and self)
- Annual Quality of Life Surveys done by residents
- Semester reports, surveys, and focus groups
- Tracking of attendance numbers

Residence Hall Association (RHA)

- State of the Place Documents-2001 and 2004
- Past Student Leader Survey-Spring 2004
- Leadership Recognition, Scholarships, and Annual Awards

Student Activities/Student Organizations

- Annual Measures of Performance reports are prepared by each staff member in Student Activities, Greek Life and Campus Alcohol and Drug Education Center (CADEC)
- Leadership educational program offerings conduct participant evaluations of each program
- 2002 and 2003 surveys of student organizations have been conducted

Instructionally Related Activities (IRA)

- IRA agendas and Minutes
- Exemplary Performance Proposals and Post Event Evaluation Forms
- IRA Work Study Requests
- Annual Review of Programs
- Requests for Certification of a new program

Chico Performances

- Chico Performances web site lists performances for each year. Audiences are routinely canvassed as to the quality of the performance.
- Teachers give feedback about the Field Trip Series.
- Campus instructors and students give feedback from the Master Classes, Workshops, and Lecture Demonstrations that are provided by Chico Performances.

Associated Students

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- All Activity Fee and Student Union programs are undergoing or recently completed their first round of CAS evaluations. These evaluations will become regular practice for these programs and provide assessment of their services. (Student Union report attached.)
- Associated Students Annual Report addresses the success of each area the previous year (03-04 report Attached)
- Agenda's and Minutes from the Board of Directors and standing committee's show program reports and annual Budget discussions as to program focus and where support is provided for co-curricular programs. (<http://www.aschico.org/?Page=135>)
- NSSE Data
- CAVE efficacy study (to be completed summer of 2005)

4.7 The institution with significant faculty involvement, engages in ongoing inquiry into the processes of teaching and learning, as well as into the conditions and practices that promote the kinds and levels of learning intended by the institution. The outcomes of such inquiries are applied to the design of curricula, the design and practice of pedagogy, and to the improvement of evaluation means and methodology.

Links to Evidence and Related Topics

Goals to Achieve the Mission

Support the existing strong commitment of our faculty and staff to meet the academic needs of our students. Serve as the catalyst for strengthening and creating a variety of learning communities. Explore, publicize, and assist in the development of campuswide programs to enhance student, faculty, and staff learning.
<http://www.csuchico.edu/celt/>

Teaching portfolios

- <http://www.csuchico.edu/celt/selectedReadings/books/seldin.shtml>

"Seven Principles for Good Practice in Undergraduate Education"

- <http://www.csuchico.edu/pub/inside/freshmanexperience.html>
- <http://www.csuchico.edu/vpaa/report.html>
- http://www.csuchico.edu/celt/pdf/seven_principles.pdf
- <http://www.csuchico.edu/uwc/faculty/>

Outstanding Faculty recognition

- <http://www.csuchico.edu/vpaa/faculty/>

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Faculty Merit Increases (FMI) linked to teaching excellence
http://www.csuchico.edu/prs/EMs/EM00/em00_99.htm

Academic Rigor
<http://em.csuchico.edu/aap/Undergrad/help/ARigor.asp>
<http://orion.csuchico.edu/Pages/vol39issue03/n.deans.html>

Academic Honesty
http://www.csuchico.edu/prs/EMs/EM04/em04_36.htm
<http://www.csuchico.edu/sjd/discipline/honesty.html>
<http://www.csuchico.edu/fs/committees/AcademicIntegrity.shtml>
<http://www.csuchico.edu/catalog/cat05/leftside/2StudentServices/01sjd.html>

FPPP

FPPP guidelines on teaching effectiveness, e.g. 18.2 and 17.2 in FPPP and numerous other statements to that effect in FPPP
Offering new faculty reduced teaching loads to allow them to get experience teaching in a less pressured situation

- Teaching Excellence and Technology
 - <http://www.csuchico.edu/atec/>
 - <http://www.csuchico.edu/imc/>
 - <http://www.csuchico.edu/tlp/>
 - <http://www.csuchico.edu/tlp/webct/>
 - <http://www.csuchico.edu/tlp/onlineLearning/horizonLive/>
 - <http://www.csuchico.edu/inf/T2000/1996/programs.shtml>
- Exemplary On-line Instruction
<http://www.csuchico.edu/celt/roi/>
<http://www.csuchico.edu/~jknolle/research/thesis/article.htm>
- Smart Classrooms
<http://www.csuchico.edu/classrms/map.html>
<http://www.csuchico.edu/classrms/>
<http://www.csuchico.edu/classrms/tutorials/tutorials.html>
- University Support
www.csuchico.edu/prs/AccountabilityReport_2002.doc
http://www.csuchico.edu/pub/inside/archive/01_08_30/01.presidentsdesk.html

Standard 4: Creating an Organization Committed to Learning and Improvement

Environmental Health and Safety help to provide essential **conditions** that promote safe learning environments for several laboratory based academic programs on campus. Their activities include:

Encouraging and developing self inspection programs
Training of both staff and faculty related to health and safety for themselves as well as students
Providing Hazard communication information
Providing preventative evaluation and criteria for fume hoods, eye washes and safety showers
Disposal of hazardous wastes of various types such as bio-waste, medical waste and chemical waste

Evidence source:

The Environmental Health and Safety website provides a list of responsibilities and programs. <http://www.csuchico.edu/ehs/>

- 4.8. Appropriate stakeholders, including alumni, employers, practitioners, and others defined by the institution, are involved in the assessment of the effectiveness of educational programs.**

Links to Evidence and Related Topics

Advisory Groups

- Engineering, Computer Science and Construction Management:
 - Accreditation Board for Engineering and Technology (ABET)
 - Computer Science Accreditation Commission (CSAB)
 - National Association of Industrial Technology (NAIT)
 - American Council for Construction Education (ACCE)

The College of Engineering, Computer Science, and Construction Management has an Industrial Advisory Board. Each department in the college also has an advisory board (6).

- College of Business:
 - Association to Advance Collegiate Schools of Business International (AACSB-I)
 - The COB has an active Business Advisory Board, a Business Information Systems Advisory Board, and an Entrepreneurship Advisory Board.

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- College of Humanities and Fine Arts:
 - National Association of Schools of Music
 - National Association of Schools of Art and Design

The two advisory groups are North State Symphony and Janet Turner Print Museum.

- College of Agriculture:
 - College of Agriculture Advisory Council
 - Superior Ag (fundraising)
- College of Behavioral and Social Sciences:
 - Council on Social Work Education
 - National Academy of Early Childhood Programs
 - National Association of School Psychologists
 - National Association of Schools of Public Affairs and Administration
 - Accreditation Association for Ambulatory Health Care
 - Anthropology Department Advisory Board
 - Health and Community Services Advisory Board
 - Child Development Advisory Board
 - Public Administration Advisory board
 - College of BSS Advisory Council
 - Criminal Justice Advisory Board
 - School of Social Work Advisory Council
- College of Communications and Education
 - Accrediting Council for Education in Journalism and Mass Communication
 - American Speech-Language-Hearing Association
 - California Commission for Teacher Credentialing
 - National Recreation and Park Association Council on Accreditation

College of Natural Sciences:
College Advisory Board
Department of Geological Science Advisory Board
American Chemical Society
American Dietetic Association
National League for Nursing
State of California Board of Registered Nursing

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University-wide

University Advisory Board: <http://www.csuchico.edu/sa/advisoryboard/>

University Foundation Board:

Other involvements of stakeholders

Annual IR Alumni Study

Placement Center Surveys of recruiters

Discipline specific surveys of either alumni and/or advisory-industry

Accreditation review of Counseling Center programs and Internships by the International Association of Counseling Services