

# **WASC Institutional Review Process**

## **The Institutional Proposal**

The Institutional Proposal is to guide the entire accreditation review process. It provides both the institution and the Commission with a foundation for carrying out the accreditation process within a written and approved framework.

### **THE PROPOSAL INCLUDES:**

- ✓ Statement of the Institutional Context
- ✓ Description of expected outcomes
- ✓ Description of how constituents are involved
- ✓ Description of how the Preparatory and Educational Effectiveness Reviews will be staged
- ✓ For the Preparatory Review, a brief description of how evidence will be presented, including the proposed format of presentation and identification of key indicators in the Institutional Portfolio
- ✓ For the Educational Effectiveness Review, a description of the proposed model, special emphases, and ways the institution will address student learning
- ✓ An Institutional Stipulation Statement

Exclusive of data displays and stipulations, the Institutional Proposal should not exceed **10 pages** in length. (Further details may be found in Handbook 2001, pages 37-39).

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## **Notes on the Institutional Proposal**

- The Institutional Proposal is the first element of the Institutional Presentation and the first stage in the accreditation review cycle.
  
- The Institutional Proposal helps the institution:
  - ✓ Establish context for the review: describe features of institution and most important issues it wishes to address;
  - ✓ Define specific goals and outcomes for review;
  - ✓ Evaluate the effectiveness of its data gathering and analysis systems;
  - ✓ Identify how to present basic data and reflective Essays on Institutional Capacity for the Preparatory Review;
  - ✓ Explore educational effectiveness and support institutional improvement by identifying the institutional strategy to be used for the Educational Effectiveness Review; and
  - ✓ Propose the timing and relationship between the Preparatory and Educational Effectiveness Reviews (normally 12 to 18 months).