1. Approve Minutes 12-01-09- Approved

2. Old Business
   
   a. Need for campus wide audit - tabled for discussion at a future meeting.
      
      i. Pay for Campus wide Audit - $12,000 or so would be needed to hire a consultant
      
      ii. AS Recycling Audit by individual building – would most likely be able to tackle one building per semester
   
   b. Annual Report to Cabinet – Review 3rd draft with the intent to finalize report for submission.
   
   c. Recommendations to Campus Administration – based on Informal Waste Analysis Ranking including high/medium/low cost and high/medium/low impact.
      
      Subcommittee: Halli Bovia, Melissa Taylor & Robyn DiFalco to provide progress report.
   
   d. Educational Program to promote campus waste reduction activities – Dale will gather information about programs on campus and needs input from CCC.

3. Report by Department: Progress in waste diversion and implementing sustainable practices – members that have not yet reported:
   
   o Carol Blessum – Shipping & Receiving & Mail Room
   o Duane McCune – Purchasing & Procurement
   o Erin Van Peer – FARM
   o Halli Bovia – Institute for Sustainable Development
   o Jason Smock – Property
   o Mark Stemen – Faculty
   o Melissa Taylor – Acctg Operations
   o Robyn DiFalco – AS
   o Richard Perrelli – EHS
   o Rob Thacker – Facilities

4. Set monthly meetings for Spring 2010 semester – Feb/Mar/April/May