1. PRESENT: Melissa Taylor, (Accounting Operations); Robyn DiFalco, (Associated Students); Eli Goodsell, (Associated Students); Duane McCune, (Procurement); Richard Perrelli (Environmental Health & Safety); Dale Wymore, (Business Services); Rob Thacker, (Facilities); Luann Manss (CCC Assistant); Dave Meichtry (Housing); Alan Rhoades, (AS Commissioner of Environmental Affairs); Jason Smock, (Property); Halli Bovia, (TISD); Durbin Sayers, (Facilities)
   NOT PRESENT: Mark Stemen, (Faculty)
2. Approve Minutes 10-8-10 – Approved with no changes.
3. New Business
   a. Jason Smock reported on local nonprofits’ utilization of surplus goods. Recently a viewing day was held for local nonprofits to view surplus items. Two nonprofits attended: Habitat for Humanity and the Rocky Mountain Elk foundation. The next viewing for nonprofits will be in February 2011. The committee discussed the lack of attendance by nonprofits at the viewing day.
      i. Eli Goodsell will look into larger nonlocal nonprofits that may be interested in the surplus items.
      ii. Jason Smock will send out a list of non profits for everyone to provide feedback and add nonprofits that are currently not on the list.
      iii. Luann Manss volunteered to contact the nonprofits to inquire about why they were not able to attend the viewing day.
   b. Durbin Sayer and Eli Goodsell reported on the compactor consultation. A 40 yard compactor would cost around $30,000, not including the infrastructure installation. It took Eli 2 ½ hours to complete a trial run on picking up the nightly trash and transporting it to a central location. The estimated labor cost would be $15,000 annually. Using the compactor would decrease the dump trips to 1 load a week. Payback time would be approximately 4 years.
i. Eli Goodsell, Durbin Sayers, Rob Thacker, and Richard Perrelli will decide on the next step to take in regards to the compactor including identifying and analyzing which dumpsters could be removed with the least amount of impact.

c. Alan Rhodes gave an update on the Zero Waste initiative letter to President Zingg. The feasibility is still being discussed by Jim Pushnik, Lorraine Hoffman, and President Zingg.

d. Eli Goodsell reported on the recycling and garbage bin mapping and Styrofoam recycling. The bins are mapped and a digital version is being created. The locations of each bin is being assessed for effectiveness and efficiency. The committee discussed possible locations for a Styrofoam collection bin. Eli is looking into the feasibility of having a permanent Styrofoam collection bin.

i. Eli will draft a letter requesting a permanent location for a Styrofoam collection bin to accommodate the influx of Styrofoam.

e. Jason Smock gave an update on the feasibility of Freecycle @ Work. Using Freecycle would benefit the campus by reducing the amount of big items being transferred to and from surplus. The committee discussed the logistics of Freecycle on campus and decided they would like to continue to discuss them further. The discussion was tabled.

f. Luann Manss updated the committee on her 1st month’s progress. Luann reported that she has mapped the campus recycling and garbage bins, drafted the meeting agenda and minutes, created a campus announcement to eliminate junk faxes, created a list of local nonprofits and forwarded to surplus, and drafted the CCC web site content.

g. Robyn Difalco reported on the AS Zero Waste Action Plan. Eli and Robyn will present the AS Zero Waste Action Plan and assist each AS department in creating their own zero waste action plans.

4. Old Business

a. Committee membership, Who - Tabled

b. Revisit founding documents to establish direction - Tabled

i. Frequency of meeting, day and time – 2nd Friday of the month at 1:30pm

ii. Revisit founding documents to establish direction – tabled

5. Next Meeting – Friday, December 10th at 1:30 pm