1. PRESENT: Robyn DiFalco, (Associated Students); Dale Wymore (Print Services & Warehouse Op); Melissa Taylor (Accounting Operations); Dave Meichtry (Housing); Eli Goodsell (Associated Students); ); Rob Thacker (Facilities);

2. ABSENT: Durbin Sayers, (Facilities); Alan Rhoades (AS Commission of Environmental Affairs); Duane McCune (Procurement); Mark Stemen, (Faculty); Halli Bovia (on leave); Richard Perrelli, (Environmental Health & Safety); Jason Smock (Property)

3. Approve Minutes 6-17-10 – Approved with no changes.

4. Old Business

   a. Recommendations to Campus Administration – The subcommittee has included comments and suggestions from the committee into this document. Changes were made at the meeting to the final sections of this document. The committee is not aware of any other changes that need to be made and are now considering this document to be completed. Next Steps:
   
   i. Melissa will reformat the document
   ii. Dale will proof one last time
   iii. Dale will send to all committee members and ask for a vote to approve.
   iv. After approval, Dale will set up a meeting with Lori Hoffman to present.

5. Next Meeting – August - TBD