MEETING MINUTES
Campus Conservation Committee
April 19, 2012
BMU 307, 3:30pm to 4:30pm

1. **PRESENT:** Eli Goodsell (Associated Students), Durbin Sayers (Facilities), Rob Thacker (Facilities), Duane McCune (Procurement), Luann Manss (CCC Assistant, AS Commissioner of Environmental Affairs), Dale Wymore (Business Services), Richard Perrelli (Environmental Health & Safety)

**NOT PRESENT:** Fletcher Alexander (Institute for Sustainable Development), Melissa Taylor (Accounting Operations), Dave Meichtry (Housing), Jason Smock (Property)

2. Approved Minutes 3-8-12

3. Business
   a. Eli Goodsell presented on the results of the campus waste audit. The audit included waste that was created on April 5, 2011. Based on the results by material weight, compostable paper made up 24% of the waste stream, paper 12%, food scraps 19% and cans and bottles 6% of the waste stream. Limitations to the waste audit included not knowing if the waste was generated on campus or off campus. Recommendations from the waste audit include attention being paid in Request for Proposals (RFP’s) to waste haulers that can accept large amounts of compostable materials. Collaboration between custodial staff, AS Recycling, and EHS should be formed in order to provide and service composting bins for paper towels in every restroom on campus. This would not only significantly reduce the most prominent material (compostable paper) in the campus waste stream, but has the potential to reduce food scraps as well. Recycling bins for paper and cans and bottles should be placed at a one-one-one ratio so that all bins are present at disposal and recycling locations. Special focus should be applied to outdoor bin locations because the majority of materials (16%) come from these locations. Recycling services should be provided in all classrooms across campus. As the result of providing trash bins in classrooms and not recycling bins, potentially recyclable materials are ending up in the waste stream. Continual research should be conducted on emerging recycling, packaging, and composting technologies to determine what can be further removed from the waste stream. Assessments and audits of the waste stream at CSU, Chico should be a never-ending endeavor.
Since the largest waste generators are University Housing and the Associated Student, the researcher suggests conducting audits of these areas separately and on a regular basis. Results from waste audits should be highly publicized on campus and in the community to help educate on what constitutes the current waste stream and to determine waste reduction policy and procedures at CSU, Chico. In addition from the audit, a concern arose about the availability of sharps boxes on campus. Currently the only sharps box available is in the University Police Department. Eli Goodsell recommends that the number of disposal boxes for sharps be increased on campus.

b. The committee continued to discuss their ongoing recommendations.
   i. Each committee member will develop three new recommendations and bring the recommendations to the next meeting.

4. Announcements
   a. Eli Goodsell is the new Associated Students Sustainability Program Coordinator
   b. Durbin is developing the SB1016 for 2011.
   c. Request for Proposal – Contract to reflect a reduction of a 20 yard dumpster at the University Farm. Contract is currently being reviewed by procurement and contracting.
   d. Litter from Styrofoam collection area going into the storm drains.
   e. The Taylor demolition will be taking place soon. Property Management is developing ways to reuse the property from Taylor.
   f. The relocation of the Styrofoam collection area needs to be considered since the satellites next to Siskiyou will be removed within the month.
   g. Next Meeting – May 10, 1:30pm-2:30pm