AGENDA
Campus Conservation Committee
May 10, 2013
BMU 209, 10:00 to 11:00 a.m.

1. Approve Minutes 4-12-13

2. Business
   a. Summer meeting schedule; June mornings, July open, August afternoons
   b. Sub-committee updates.
      i. Trash and Recycling Bin Plan
         i. Establish a 1:1:1 ratio of trash bins to cans and bottle (glass and plastic) recycling bins to paper recycling bins throughout campus and/or relocate trash and recycling bins as close together as possible to increase recycling opportunities. (Jesus and Elizabeth)
         ii. Remove trash bins from inside classrooms, and provide recycling and trash containers in hallways, or provide recycling containers in classrooms (dependent on Fire Code). (Jesus, Durbin and Richard)
         iii. Reduce and/or eliminate trash bins from individual desks in offices to encourage recycling. (SCOOP; Amanda/James, and Fletcher (Durbin can advise.))
         iv. Standardize collection bins to increase user identification of recycling opportunities. (Dale, Duane and Michael)
      ii. Paper Towel Composting
         i. Extend paper towel composting to all bathrooms on campus. (Eli, Jesus and Durbin)
      iii. University Housing
         i. University Housing and Food Service will review their waste stream and waste management procedures and develop a plan to further reduce, reuse, and recycle materials currently being sent to the landfill. UHFS and the Institute for Sustainable Development will work collaboratively on this process. The first step will be to convene a focus group to discuss the issue and identify opportunities. A sample waste audit of the UHFS
waste stream will likely be the second step, followed by the development of a prioritized list of potential actions. (Fletcher, Chuck and Eli)

iv. 2010-2011 Carry Over Recommendations

i. Develop Environmentally Preferred Purchasing (EPP) campus guidelines

1. Green purchasing education should be made available for departmental purchasing decisions. (SCOOP; Amanda/James, Fletcher, (Michael can advise)

2. CSU, Chico recommends a minimum standard of 30% post-consumer waste recycled content paper, if it is within a 10% price differential. For uncut paper uses, including but not limited to janitorial supplies, the University recommends a standard of 100% post-consumer recycled content, if it is within a 10% price differential. (Elizabeth and Marie)

ii. Surplus Furniture/Equipment

1. Increase surplus property viewing to encourage campus departments to consider surplus property inventory (prior to approval for purchase of new furniture) through use of Facebook and other media. Post with AS Sustainability Marketing through ASSPCommunication@CSUChico; Sam Duncan cc: Eli.(Surplus)

iii. Campus Paper Waste

1. Double-sided printing should be academic standard. (Fletcher and Dale)

2. Eliminate bulk deliveries of promotional mailings to staff/faculty only areas. (Melissa)

3. Distribution lists should be routinely reviewed by departments in order to eliminate duplicate recipients. (Melissa)

4. Encourage use of electronic forms and collaborative editing through the use of the University’s Site Wide Adobe License. (Melissa)

c. Announcements

3. Next Meeting – to be determined