MEETING MINUTES
Campus Conservation Committee
October 21, 2013
BMU 304, 3:00 to 4:00 pm

PRESENT: Dale Wymore (Business Services), Elizabeth Ritter (CCC Assistant), Fletcher Alexander (Sustainable Development), Michael McNairn (Procurement), Jesus Torres (AS Recycling), Kaitlin Haley (AS Environmental), Eli Goodsell (AS Sustainability), Bret Jensen (AS Representative), Duane McCune (Procurement), Marie Patterson (FMS), Chuck Grant (Housing), Melissa Taylor (Accounting Operations), Kerrie Feil-Olson (SCOOPS; Co-director)

NOT PRESENT: Durbin Sayers (FMS), James Engelking (SCOOPS; Co-director), Jason Smock (Property), Richard Perrelli (Environmental Health & Safety)

Approved Minutes 9-16-13
1. Business
   a. Introductions – Dale
      i. Heather Kilcoyne of the Art Department observed the committee today, and is interested in joining a Campus Sustainability Sub-committee.
   b. Campus Sustainability Day
      i. CCC Vision Statement - Fletcher and Dale
         1. After review from the Campus Sustainability Committee the statement was changed to the following:
            a. CSU, Chico will move toward zero waste by reducing the volume of trash sent to landfill. This will be accomplished by further reductions, reuse and recycling of waste materials.
      ii. CCC table presentation – Elizabeth
         1. Committee suggested including CCC Business cards for hand-out and the display of the CCC quick response code.
      iii. Workshop review – Fletcher
1. Workshops information/outcome will be posted on the campus Institute for Sustainable Development website.

c. Annual Report draft review and discussion – Dale
   i. After review the committee discussed the following additions.
      1. Facility Management Services shred program weights for 2012.
      ii. After the addition the report will be sent to committee via e-mail for “vote” confirmation.

   i. Kerrie reported that SCOOPS goal for this semester is to work with 10 offices this semester.
   ii. Duane reported upon 3-in-1 custom cabinet design to reduce cost.
      1. Committee discussed using Sustainable Manufacturing Group to suggest material requirements.
   iii. Eli and Jesus discussed options to extend paper towel composting.
   iv. Fletcher reported on building an education plan for University Housing and Food Service waste stream management procedures.

e. Sustainability tracking, assessment and rating system (STARS) – Fletcher
   i. CSU, Chico will be receiving a gold level rating.

f. Announcements –
   i. Marie reported on the operations of the new campus trash compactor.

2. Next Meeting – November 18, 2013 at 3:00 pm, BMU Room 304.