MEETING MINUTES
Campus Conservation Committee
March 15, 2013
BMU 209, 10:00 to 11:00 pm

PRESENT: Dale Wymore (Business Services), Elizabeth Ritter (CCC Assistant), Duane McCune (Procurement), Fletcher Alexander (Sustainable Development), Michael McNairn (Procurement), Melissa Taylor (Accounting Operations), Dave Meichtry (Housing), Eli Goodsell (AS Sustainability), Bret Jensen (AS Representative), Marie Patterson (FMS), Jesus Torres (AS Recycling), Chuck Grant (Housing)

NOT PRESENT: Amanda Leonis (SCOOPS; Co-director), Chris Barich (AS Environmental), James Engelking (SCOOPS; Co-director), Durbin Sayers (FMS), Jason Smock (Property), Richard Perrelli (Environmental Health & Safety)

Approved Minutes 2-8-13

1. Business
   a. Dale introduced new committee members, Chuck Grant of University Housing, and Jesus Torres of AS Recycling.
   b. Dale discussed conflicting schedules of some members for Friday’s meetings. Meetings will remain on Friday until the end of the semester, at which time meeting time will be changed. Committee members that are unable to attend this semester are staying up to date via minutes and meeting with other members.
      i. Dale will present the report to Lori Hoffman, and extend an invitation to attend the April meeting.
      ii. Committee members are encouraged to review the report. Taking into mind which recommendations can be developed in sub-committees and which sub-committee they would be interested to serve on. Sub-committees meet one additional hour each month.
   d. Committee members presented Recycling/Reuse/Waste Diversion Updates:
      i. Dale reported for Print and Mail Services;
         1. Self-service paper shredding produced 335.5 bags shredded material between July 2012 and February 2013, resulting in 4,026 lbs. for recycling.
ii. Eli and Bret reported for AS Recycling and AS Sustainability;
   1. Sutter Café has an 83% waste diversion rate. Compost has increased by 70,000 lbs. as a result of education, signage and student involvement.
   2. Start-up of the Reusable Dish office program. AS Recycling has partnered with Catering to provide re-usable service ware to include a dishwashing service which reduces waste.
   3. A Paper Towel display built in BMU will be used as an awareness campaign to reduce paper towel waste.
   4. A Waste Audit of Marketplace with the goal of 85% waste diversion by the end of this year, and the goal of 90% waste diversion by 2015.

iii. Chuck and Dave reported for Housing;
   1. Development of resident recycling education, in an effort to reduce recyclables in Housing trash roll-away bins.
   2. Development of resident education for the Diversion Excursion Program.

iv. Melissa reported for Accounting Operations;
   1. Staff presented with re-usable service ware to reduce office waste.
   2. Removal of refrigerator from the office area to decrease energy use.
   3. The department is researching motion detector surge protectors in an effort to reduce machine energy use during off hours and weekends.
   4. Researching potential campus wide electronic signature program to increase workflow/inter-campus document processing on computer and reduce paper usage.

v. Marie reported for Facilities Management;
   1. Trash Compactor will be installed mid-April. This project is the result of the 2010 Waste Reduction Recommendations Report.

vi. Duane reported for Procurement;
   1. The development of the Simply Procurement Seminar is an education opportunity which encourages purchase of recycled items.

vii. Fletcher reported for Sustainability Development;
1. The recent 2-day This Way To Sustainability Conference had 1,200 participants.

2. Shasta and Lassen Hall participated in a California State University wide Power Save Contest. Resulting in a 12-13% reduction of electric and water consumption in which CSU, Chico came in 1st place.
   e. Chuck discussed the opportunities to imprint sustainable habits upon incoming freshman with resident competitions such as the Power Save contest.
   f. The committee discussed the benefit of educating Housing Resident Assistants, and their impact upon incoming freshman residents.

2. Announcements
   a. Marie mentioned the gathering of information by Facilities Management and AS Recycling for the upcoming SB1016 report due in April.

3. Next Meeting – April 12, 2013 from 10:00-11:00 am, BMU Room 209