MEETING MINUTES
Campus Conservation Committee
May 10, 2013
BMU 209, 10:00 to 11:00 pm

PRESENT: Dale Wymore (Business Services), Elizabeth Ritter (CCC Assistant), Fletcher Alexander (Sustainable Development), Chris Barich (AS Environmental), James Engelking (SCOOPS; Co-director), Michael McNairn (Procurement), Dave Meichtry (Housing), Marie Patterson (FMS), Bret Jensen (AS Representative), Amanda Leonis (SCOOPS; Co-director), Richard Perrelli (Environmental Health & Safety), Jason Smock (Property), Jesus Torres (AS Recycling)

NOT PRESENT: Eli Goodsell (AS Sustainability), Durbin Sayers (FMS), Chuck Grant (Housing), Duane McCune (Procurement), Melissa Taylor (Accounting Operations)

Approved Minutes 4-12-13

1. Business
   a. Committee member introductions and resignations:
      i. SCOOP co-director Amanda Leonis is graduating in June, she introduced her replacement Kerrie Rose Feil-Olson.
      ii. AS Environmental representative Chris Barich is also graduating in June, he introduced his replacement Kaitlin Haley.
      iii. Dave Meichtry announced his resignation.
   b. Summer meeting schedule
      i. June 13 at 10 a.m., July 18 at 10 a.m., and August 15 at 3 p.m.
   c. 2012-2013 Waste Reduction Recommendations Updates:
      i. Trash and Recycling Bin Plan
         1. Establish 1:1:1 ratio of trash bins to cans and bottles throughout campus.
            a. Elizabeth forwarded to Jesus campus building floor maps. Jesus is working with his team to identify trash and recycling bins within buildings.
2. Remove trash bins from inside classrooms.
   a. Jesus will head the committee and set meeting with Durbin and Richard in July.

3. Reduce trash bins from individual desks in offices.
   a. Amanda informed committee this recommendation will be a requirement of the new SCOOP certification for Fall 2013.
   b. SCOOP will meet with Durbin.

   a. Elizabeth will photo identify the variety of indoor bins.
   b. Dale, Duane and Michael will set a July meeting.

ii. Paper Towel Composting
   1. Extend paper towel composting.
      a. Eli surveyed paper towel pick-up; results 12 student took two hours.
      b. Jesus, Eli and Durbin met to discuss logistics.

iii. University Housing
   1. Waste stream management procedure review.
      a. Fletcher and Chuck met with Resident Community Coordinators (RCC) to discuss Fall 2013 outreach education program.
      b. Fletcher discussed that housing is considering hiring a part-time Sustainability Liaison student.

iv. 2010-2011 Carry Over Recommendations
   1. Develop Environmentally Preferred Purchasing (EPP) campus guidelines.
      a. Kerri (SCOOP) will develop a Green Purchasing flier for campus Purchasing Agents, during the summer.
      b. Committee reviewed the Purchase 30% Recycled Paper Announcement. Elizabeth will make changes to content and
forward to committee for approval. The announcement will run as soon as possible.

v. Surplus Furniture/Equipment
   1. Increase surplus property viewing.
      a. Jason announced Property Management Surplus is now on Facebook. He encourages the committee to LIKE, which expands Facebook outreach at https://www.facebook.com/pages/CSU-Chico-Property-Management/210128789030671.

vi. Campus Paper Waste
   1. Double-sided printing as academic standard.
      a. Fletcher spoke with Jim Pushnik and Lori Fuentes. Provost may support as a recommendation.
      b. Dale and Fletcher will meet to develop e-mail recommendation.

2. Announcements
   a. Marie updated committee on Trash Compactor construction. Project should be complete by end of June.
   b. Dave commented on his resignation and his continued interest and support of operation changes to increase waste diversion in Housing.
   c. Bret announced Excursion Diversion from 9 a.m.-5 p.m., May 23 and 24, 2013. This program needs volunteers. He encouraged committee members to forward any volunteers or any organizations that would like to volunteer to his attention at DiversionExcur@csuchico.edu.

3. Next Meeting – June 13, 2013 from 10:00-11:00 am, BMU Room 302.