MEETING MINUTES
Campus Conservation Committee
July 14, 2014
BMU 304, 2:00 to 3:00 pm

PRESENT: Dale Wymore (Business Services), Eli Goodsell (AS Sustainability), Heather Long (Property Management), Duane McCune (Procurement), Michael McNairn (Procurement), Richard Perrelli (Environmental Health & Safety), Elizabeth Ritter (CCC Assistant), Melissa Taylor (Accounting Operations), Gloria Torbeck (Housing), Jesus Torres (AS Recycling)

NOT PRESENT: Fletcher Alexander (Sustainable Development), Durbin Sayers (FMS)

Approved Minutes 6-9-14

1. Business
   a. Michael McNairn co-chaired the meeting until Dale Wymore’s arrival.
   b. Michael discussed the 3:1 bin vendor meeting. The vendor will provide demo models for the September pilot project.
      i. Jesus and Eli suggested bin color, signage and the necessity to differentiate the bin openings to increase waste diversion efforts.
      ii. Richard suggested presenting bin demo to Yvette Streeter.
      iii. Committee discussed the importance of establishing standards with University Planning, Design and Construction.
   c. Dale updated committee on the CSU, Chico “Going Green” Sustainability Report 2014. Various categories of emphasis in the report will be waste diversion, diversion excursion, and the new trash compactor.
   d. The committee reviewed and discussed the 2013 CCC Annual Report Draft.
      i. Committee discussed the increase of per capita disposal rates; change in measurement techniques (estimated weights versus real weights), and the demolition of Yuba and Taylor Halls.
   e. 2012-2013 Recommendations
      i. Jesus reported the replacement of 10 outdoor trash and recycling receptacles throughout campus, and an additional 10 during the remainder of the summer.
      ii. Eli reported on the developing Paper Towel Composting pilot project which will use existing trash cans with compost paper signage.
1. Gloria reported Housing is planning staff training for paper towel composting, and will convert one trash compactor for composting.

f. 2010-2011 Carry Over Recommendations
   i. Committee discussed the importance of developing Environmentally Preferred Purchasing (EPP) campus guidelines.
      1. Best practices can target high volume office product purchases with quality EPP recommendations.
         a. Committee discussed a campus-wide announcement and flier for SCOOP to establish sustainable practices.
      2. Committee discussed having a presence in new construction Group Two purchases.
   ii. Heather reported Surplus Furniture/Equipment auctions are now advertised on Craigslist, non-profit public viewing has also increased.
      1. Elizabeth reported AS Sustainable Marketing is now posting Surplus Facebook and viewing hours.

2. Announcements
   a. Jesus announced AS Recycling is working with Merriam Library to recycle over 6,000 lbs. of VHS and microfilm.

3. Next Meeting – August 11, 2014 at 2:00 pm, BMU Room 304.