MEETING MINUTES
Campus Conservation Committee
September 15, 2014
BMU 303, 2:00 to 3:00 pm

PRESENT: Dale Wymore (Business Services), Fletcher Alexander (Sustainable Development), Meagan Dallas (SCOOP Co-director), Michael McNairn (Procurement), Richard Perrelli (Environmental Health & Safety), Elizabeth Ritter (CCC Assistant), Durbin Sayers (FMS), Melissa Taylor (Accounting Operations), Gloria Torbeck (Housing)

NOT PRESENT: Heather Long (Property Management), Duane McCune (Procurement), Jesus Torres (AS Recycling)

Approved Minutes 8-11-14

1. Business
   a. Introduction of new committee member, SCOOP Co-director Meagan Dallas.
   b. Dale updated committee on the CSU, Chico “Going Green” Sustainability Report 2014.
   c. Committee reviewed and approved CCC 2013 Annual Report.
   d. 2012-2013 Recommendations
      i. Trash and Recycling Bin Plan
         1. Dale presented Butte Hall 3in1 Recycling Bin Pilot Project which began September 9th.
            a. Committee reviewed tasks FMS and AS Recycling will perform during the four week pilot.
            b. Bin signage design is standardized with AS Recycling signage.
      ii. Paper Towel Composting
         1. Durbin reported Kendall and Trinity Halls pilot project is in process, to continue through the semester.
   e. 2010-2011 Carry Over Recommendations
      i. Developing Environmentally Preferred Purchasing on campus
         1. Elizabeth reported upon the compilation of information provided by campus Purchasing and Financial Services, to target high volume office product purchases.

2. Announcements
   a. Fletcher reported Campus Sustainability Day 2014 is Wednesday, October 22, 2014.
   b. Dale requested committee members review remaining Waste Reduction Recommendations. Recommendation revisions and 2014-15 suggestions will be discussed at the October meeting.

3. Next Meeting – October 20, 2014 at 2:00 pm, BMU Room 304.