1. **PRESENT:** Dale Wymore (Business Services), Rob Thacker (Facilities), Melissa Taylor (Accounting Operations), Robyn DiFalco (Associated Students), Richard Perrelli (Environmental Health & Safety), Fletcher Alexander (Institute for Sustainable Development), Natalie Lessa (AS Commissioner of Environmental Affairs), Eli Goodsell (Associated Students), Luann Manss (CCC Assistant), Louis Wilner (Telecommunications Services)

   **NOT PRESENT:** Jason Smock (Property), Durbin Sayers (Facilities) Dave Meichtry (Housing), Duane McCune (Procurement)

2. Approve Minutes 9-8-11 Minutes approved with no changes

3. Announcements
   a. Fletcher Alexander is the new Campus Sustainability Coordinator and now a member of the Campus Conservation Committee.
   b. Teacher evaluations can be submitted online. Currently 80% of teacher evaluations are done online and 20% are done on paper.
   c. The committee presentation proposals for the This Way to Sustainability Conference VII have been submitted.
      i. Presenters will meet to discuss the workshop presentations at a later date.
   d. There was a surplus viewing for schools today.
   e. AS Recycling and Office of Property Management have partnered together. During the surplus viewing days, for schools, Associated Students Recycling will be setting up a table and giving away surplus school supplies.
   f. Computer equipment is now included in Freecycle.

4. Business
   a. The committee discussed the completion and submission of the Campus Conservation Committee 2010 Annual Report.
      i. Eli Goodsell will contact Durbin Sayers to get the figures required for the report.
      ii. Eli will draft and present the Campus Conservation Committee 2010 Annual Report to the committee for review at the next committee meeting in November.
b. Committee members discussed their recommendations and decided on the next steps to take on the recommendations. Committee members chose which recommendations would be considered closed, in progress, or still open. Committee members will continue to discuss, which recommendations are complete or need further attention, at next month’s committee meeting.
   i. Committee members will continue to review the recommendations for the next meeting and decide which recommendations need further attention and which recommendations should be considered completed.

c. The discussion about the committee accomplishments being newsworthy and deciding if they should be featured in any of the campus publications was postponed until the next meeting.

d. Eli Goodsell reported on the developing of a sub-committee to design a Request for Proposal for the University’s Trash Removal services.
   i. A sub-committee was created to design a Request for Proposal for the University’s Trash Removal services.
   ii. Rob Thatcher, Durbin Sayers, and Eli Goodsell will meet to draft a Request for Proposal for the University’s Trash Removal services.

1. Next Meeting – November 17, 1:30pm, BMU 209