

# Filling out a Preprinted FedEx International Air Waybill

Enter the Date

[SECTION 1]

Enter the Sender's Name

[SECTION 2]

Enter the Recipient's Information

[SECTION 3]

Provide a DETAILED description of the items to be shipped

[SECTION 4]

Choose your package service (up to 150 lbs.)

[SECTION 5]

Choose the type of packaging

[SECTION 6]

Choose a type of special handling (if needed)

[SECTION 7a]

Choose to whom you wish the Transportation charges will be billed to

[SECTION 7b]

Choose to whom you wish the Duties & Taxes charge will be billed to

[SECTION 8]

Enter the CSU, Chico Mailbag Code

[SECTION 9]

\*SIGNATURE REQUIRED\*

RETAIN THIS COPY FOR YOUR RECORDS.

**Sender's Copy**

**FedEx International Air Waybill**

1/01/2007  
Paul Zingg  
Chico State University  
1205 West 7th Street  
Chico, CA 95929  
US  
1234 5678 901C

1234 5678 901C 0402

Ship and track packages at [fedex.com](http://fedex.com)

Questions? Go to our Web site at [fedex.com](http://fedex.com).

On the U.S. call 1.800.424.6464. Outside the U.S. call your local FedEx office.

4 Express Package Service  
5 Packaging  
6 Special Handling  
7a Payment: All duties and taxes to be collected by the addressee  
7b Payment: All duties and taxes to be collected by the addressee  
8 Required Shipments  
9 Your Internal Billing Reference

