Announcement Regarding CHRIS Access and Use Agreements

1/11/13

As of Friday, January 11, 2013, the CHRIS Information Centers will begin using new Access and Use Agreements with their customers. There will be a 48-day phase-in period for the new agreements, through Thursday, February 28, 2013. During this period, Information Centers will accept either existing Access Agreements or the new Access and Use Agreements.

CHRIS users should complete and submit a new agreement to one of the following CHRIS Information Centers, so their Information Center services may continue without interruption:

Central California
Central Coast
Eastern
North Central
Northeast
San Bernardino Archeological
South Central Coastal
Southern San Joaquin Valley

Do not submit your agreement to an IC that is not on this list. If you do so, it may not be processed. Eventually, all ICs will be able to process the new agreements. Regardless of which IC processes it, your agreement will be applicable to all of the CHRIS Information Centers.

As of Friday, March 1, 2013, the old Access Agreements will no longer be valid for conducting CHRIS business. If you need access to CHRIS information March 1 or later, you must have a completed and accepted Access and Use Agreement that has been processed through a CHRIS Information Center, with the following exceptions:

1) Information requests from individuals pertaining to historical resources located on private property which they own; or

2) Requests for summary information about historical resources, prepared by an Information Center; or

3) Information requests for educational or scholarly research only; or

4) Requests for information where the terms of access are specified in an agreement with the Information Center at which the information is being requested, and said agreement specifically excludes the requirement for a CHRIS Information Access and Use Agreement.

For the above exceptions, you must use the new Access Agreement Short form for access to CHRIS information and services.
A CHRIS Access and Use Agreement may apply to an individual, office, company, district, agency, or some other administrative or organizational unit. Make sure this organizational scope is made clear when you are completing the agreement, using the “Region/Office” space on the agreement’s first page. Only one CHRIS Access and Use Agreement should be completed by the agreement holder, and this agreement will apply through the entire CHRIS, at all Information Centers. In other words, if you submit one to an Information Center, once it is processed and accepted, the agreement will apply to all of the Information Centers, and you need not submit another until the current one expires (if it has an expiration date).

Please allow for a processing time of several days during implementation of the new Access and Use Agreements.

For some Information Centers, use of the new agreements will coincide with their initial sale of spatial (GIS) data, non-spatial digital data, and/or electronic resource records and reports as part of their records search products. For other Information Centers that are already selling these digital products, they will simply switch over to the new agreements, and continue providing the same products and services. For more information on digital product availability, check with individual Information Centers.

There are several related forms which will come in to use at the same time as the new Access and Use Agreements:

1) CHRIS Data Request Form – for use with all records searches submitted by holders of active Access and Use Agreements.

2) CHRIS Data Authorized User Form – for identifying each user that will be submitting information requests or conducting records searches under the terms of an Access and Use Agreement. The initial submittal of these forms should occur simultaneously with submittal of the Access and Use Agreement for processing at an Information Center. Any subsequent submittals of this form to add authorized users under an active Access and Use Agreement should be made by an individual who is already an authorized user, and should be made in advance of the new authorized users making CHRIS information requests.

3) CHRIS Information Center Conditional Use Agreement – for use when the holder of an active Access and Use Agreement desires to temporarily share CHRIS data with another person or entity who is not covered under that same agreement.

4) CHRIS Access Agreement Short Form – for use instead of an Access and Use Agreement, but only when at least one of the four above-listed exceptions applies. These forms are very similar to Access Agreements in use by some Information Centers prior to January 11, 2013, and will be the same across all Information Centers.

Please contact your local Information Center if you have any questions about this announcement.