Position Description

PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS

CALIFORNIA STATE UNIVERSITY, CHICO

www.csuchico.edu

California State University, Chico (CSU, Chico) invites nominations and applications for the position of Provost and Vice President for Academic Affairs.

The Place

Established in 1887, CSU, Chico is a thriving public comprehensive university committed to providing an education of the highest quality in a residential setting and oriented to regional stewardship and service. In our efforts to form a more inclusive community, we pursue diversity in its many forms, looking beyond traditional considerations to include the intellectual diversity that is a hallmark of a great university.

The charming campus is an aesthetically pleasing mix of classic brick buildings and contemporary structures. Its service region is the largest of all of the campuses in the CSU system. Situated in the Sacramento Valley at the base of the Sierra Nevada Mountains and 90 miles north of Sacramento, the University is the primary source for public higher education in northeastern California. A majority of its 14,500 full-time equivalent students, however, come from the San Francisco Bay Area and Southern California. Located at the edge of the Chico business district, the campus' 119 acres retain a rural setting that includes a rippling trout and salmon stream under the spreading shade trees of an arboretum. Few universities anywhere can match the appealing natural beauty of the CSU, Chico campus.

Marking its 125th year, CSU, Chico celebrates a distinctive institutional culture through a keen sense of place. The University embraces the values of multicultural respect, awareness, and understanding, and it pursues diversity not just as an idea to welcome, but as a community to form. CSU, Chico possesses a deep respect for our natural environment and an orientation to the principles and practices of sustainable development. The University believes in the strategic use of the campus' entire physical environment and the residential setting of the campus to achieve the University’s goals as established in its Strategic Plan.

CSU, Chico is accredited by the Western Association of Schools and Colleges and has gained program accreditation with eighteen international and national professional associations. The university offers a broad array of baccalaureate and master's
degrees. Meriam Library, with a collection of nearly two million items, supports the instruction and research needs of the University and is one of the most computerized libraries in the country. The 850 faculty of the University offer more than 100 degree programs and options, and enjoy a national scholarly reputation in the liberal arts, sciences, business, applied technology, education, agriculture, and engineering, among many other disciplines. The campus also offers numerous out-of-classroom learning environments, prides itself on undergraduate research and creative opportunities, and sponsors numerous academic honor societies.

The Role

The Provost and Vice President for Academic Affairs is the chief academic officer and is responsible for promoting a rich intellectual life, fostering student success, creating an active learning environment both in the classroom and beyond, and enhancing academic research, scholarship, and creative activity and the diversity of the institution. This creative and visionary individual coordinates and sustains collaborative leadership in accomplishing the mission of the University and the California State University System. The Provost and Vice President for Academic Affairs reports to the President, is a member of the President’s Cabinet and represents the campus in the President’s absence. The Provost and Vice President for Academic Affairs is charged with promoting a collegial atmosphere and articulating the needs and aspirations of all disciplines to the President and the University community. The role requires an individual to perform increasingly cross-functional and University-wide duties to accomplish the strategic goals of the campus. The Provost plays a key role in articulating the University’s message to all constituencies and in advancing the University’s record of regional stewardship.

The Provost will possess a strong, documented commitment to diversity and experience working in multicultural academic environments.

Responsibilities

The Provost and Vice President for Academic Affairs is responsible for

- Providing intellectual and academic leadership for the University’s educational mission;
- Articulating clearly and participating significantly in the honing of the academic mission and vision of the institution;
- Maintaining open lines of communication and seeking to thoroughly understand diverse points of view, providing appropriate opportunity for input, and making necessary decisions that align the University with goals;
- Overseeing all aspects of Academic Affairs (including Colleges—Agriculture; Behavioral and Social Sciences; Business; Communication and Education; Engineering, Computer Science, and Construction Management; Humanities and Fine Arts; and Natural Sciences—and Schools—Nursing, Social Work, and Graduate);
Coordinating vice provosts, deans, staff, and all managers of Academic Affairs to provide effective and efficient high-quality services in a number of critical areas, including Undergraduate Education, Graduate Education, Regional and Continuing Education, Enrollment Management, Research and Sponsored Projects, Information Resources, and Planning, Resources Allocation, and Evaluation;

Supporting the leadership team by hiring for mission, providing timely and direct feedback, creating opportunity for personal and professional development/growth, providing incentives for high performance, and ensuring success;

Articulating, regularly updating, and implementing a strategic plan for Academic Affairs, coordinating the strategic plans of the colleges of the University, synthesizing the program reviews, and incorporating all of these into the work of Academic Affairs;

Participating in shared governance across the University including student, staff, and faculty;

Supporting student success and learning through the many learning venues and modalities in the University, including assessment, curricular activities, and non-curricular opportunities;

Ensuring the University's commitment to its values and mission, including diversity and inclusion, the development of the whole person, and the promotion of justice, as evidenced by creative and effective initiatives to attract and retain talented students, faculty, and staff; programming that models inclusiveness; policy and procedure; and community involvement both within and outside of the University;

Fostering an environment of collegiality, support, and mutual trust.

Qualifications

Candidates for the position of Provost and Vice President for Academic Affairs will possess an earned doctorate or other terminal degree in an appropriate discipline; a distinguished record of teaching, scholarship, and service sufficient to warrant appointment at the rank of full professor; and a record of at least five years of successful leadership and administrative experience as head of a major academic unit at the dean level or above, with substantial evidence of innovative and effective leadership in academic planning and implementation, program-development, personnel (preferably within a collective bargaining environment), team-building, and budget management.

Characteristics of a Successful Candidate

The successful candidate for this position will demonstrate a commitment to student success and well-being, including the proven ability to coordinate the assessment of student learning; provide evidence of an understanding of and belief in the values associated with diversity and multiculturalism as well as a demonstrated commitment to providing a high-quality education to students from diverse backgrounds, experiences,
interests, and education needs; exhibit skills in fostering excellence in teaching, research, scholarship, creative activity, and public service; possess experience and success in creating a vision for an academic unit and implementing a strategic plan; provide evidence of experience and interest in enrollment management and enrollment marketing; demonstrate an understanding of and experience in advancement activities; be committed to the residential campus experience and respectful of the roles of co-curricular and related experiences; exhibit an ability to respect all members of the University community; and possess a commitment to promoting the academy and the University’s Strategic Priorities to various constituencies. The successful candidate will have a proven track record of interacting with and supporting faculty, have an understanding and commitment to accountability and transparency, and will have experience with collaborative decision making. The successful candidate will be able to relate their situational management and leadership style to the Chico learning community. Finally, the successful candidate must have the ability to respond to fiscal and cultural circumstances and to lead the university community in a collaborative manner into a dynamic and changing future.

**Personal Style and Attributes**

CSU, Chico is searching for an individual who is highly collaborative, an excellent communicator in spoken and written work, a good listener, flexible and dynamic in thinking, and appreciative of the contributions of faculty, staff, and students. The successful candidate demonstrates civility, trustworthiness, and loyalty and possesses high ethical standards. The University desires an individual who exhibits a passion for active communication within the division of Academic Affairs, across divisions within the University, and into the broad campus community. The University seeks a team player and a team leader, whom both campus and Chico community will get to know and trust.

**How To Apply:**

Review of applications will begin April 2nd and will continue until the position is filled. The interview process will occur in April and May of 2012. The successful candidate for this position will be offered the position contingent upon a satisfactory criminal record check. Inquiries, nominations, letters of application, resume, and the names, addresses, and phone numbers of five professional references should be submitted electronically to the search committee as follows:

Sharon Tanabe, Partner
stsearch@storbeckpimentel.com
In the subject line please refer to: CSUCHICO
Storbeck/Pimentel & Associates
1111 Corporate Center Drive, Suite 106
Monterey Park, CA 91754

For a confidential inquiry or to obtain additional information, contact Sharon Tanabe at (323) 260-5045.
California State University, Chico is an Equal Opportunity/Affirmative Action/Americans with Disabilities Act employer and hires only individuals authorized to work in the United States. Individuals from diverse populations are encouraged to apply.

An annual security report disclosing crime statistics for California State University, Chico can be obtained by contacting the CSU, Chico University Police Department (530) 898-5555 or by accessing the following website:

http://www.csuchico.edu/up/clery_report.shtml